



## Big Sky Resort Area District

11 Lone Peak Drive #204

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Big Sky, MT 59716

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# Board Meeting Agenda

Wednesday, September 11, 2024 | 9:00 am

September's Board meeting will be held on Wednesday, September 11 at 9:00 am  
at the Resort Tax office (11 Lone Peak Drive, Suite #204) and through Zoom.

Join this meeting here: <https://us02web.zoom.us/j/81646925590?pwd=mJ5VFUbtI09xbExSNCGe3No9UwVWVnQ.1>

## I. Open Meeting

- A. Roll Call — 9:00 am
- B. Public Comment
- C. Consent Agenda: *Action* — 9:05 am
  - 1. Approval of Minutes: July 10, 2024, August 14, 2024
  - 2. Finance Report: July 2024
- D. Regular Agenda
  - 1. Old Business
    - a. Bylaw Revision: *Action* — 9:10 am
    - b. Subcommittee Reports — 9:15 am
      - CIP Committee: Phase 2 Questionnaire Overview: *Discussion*
      - Grant Committee: Budget Cycle Transition: *Action*
      - Elections & Ballot Issues: *Action*
    - c. 2024 Community Week Schedule: *Discussion* — 9:50 am
    - d. Remaining FY25 Meeting Calendar: *Action* — 9:55 am
    - e. Ashley Wilson Resignation: *Discussion* — 10:00 am
  - E. Public Comment — 10:15 am

## II. Adjourn

## III.

— 10:30 am

Closed Session – Litigation Strategy

**BSRAD BOARD & STAFF:** Kevin Germain, Chair | Sarah Blechta, Vice Chair | Grace Young, Secretary & Treasurer  
| John Zirkle, Director | Ashley Wilson, Director | Daniel Bierschwale, Executive Director | Jackie Haines, Director of  
Economic & Strategic Development | Jenny Muscat, Deputy Director | Kristin Drain, Finance & Compliance Manager

Tammy Estensen, Communications & Community Engagement Manager

*\* All Board Meetings are recorded. Please visit [resorttax.org](http://resorttax.org) for more information.*

**BIG SKY RESORT AREA DISTRICT  
11 LONE PEAK DRIVE NO. 204  
BIG SKY, MONTANA**

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
JULY 10, 2024, 9:00 A.M.**

**BOARD MEMBERS AND STAFF:**

Sarah Blechta	Chair
Kevin Germain	Director
Grace Young	Secretary and Treasurer
John Zirkle	Director
Ashley Wilson	Director
Daniel Bierschwale	Executive Director
Jenny Muscat	Deputy Director
Tammy Estensen	Communications and Community Engagement
Jackie Haines	Director of Economic and Strategic Development
Kristin Drain	Finance and Compliance Manager
Kim Beatty	BSRAD Attorney (via teleconference)

Minutes prepared by Jolene de Jager of Minutes Solutions Inc. from a recording

**1. CLOSED MEETING**

The following topics were discussed:

- Litigation Strategy
- Confidential Employee Reviews

**2. ROLL CALL**

There being a quorum present, and adequate and proper notice of the meeting having been given, the open meeting was called to order at 9:48 a.m.

**3. PUBLIC COMMENT**

Ashley Wilson announced her resignation from BSCO effective on July 17, 2024, due to personal reasons and a move back to Michigan. She plans to remain on the Board to assist with the transition. The Board expressed gratitude and noted that both the community and BSCO will miss her.

**4. CONSENT AGENDA**

**On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to approve the consent agenda, excluding the May 8, 2024, minutes. Motion carried.**

The Board pointed out a missing motion in the May 8, 2024, minutes, and it was noted that a new company, Minutes Solutions, is being used to generate minutes due to Sara Hegers departure and the decision not to refill her position.

**5. REGULAR AGENDA**

**5.1 Old Business**

### 5.1.1 Resolution 2024-03R

**On a motion made by John Zirkle, seconded by Ashley Wilson, it was resolved to approve Resolution 2024-03R as presented. Motion carried.**

### 5.1.2 Gallatin Canyon Water and Sewer Pipeline Feasibility Determination

**On a motion made by John Zirkle, seconded by Ashley Wilson, it was resolved to accept the Gallatin Canyon Water and Sewer Pipeline Feasibility Determination. Motion carried.**

The project feasibility is evaluated based on three fundamental aspects: discharge feasibility, logistical feasibility, and economic feasibility. The discharge feasibility is supported by a Department of Environmental Quality DEQ letter, and the acquisition of a key property and cooperation with the Forest Service MDT improves the logistical feasibility. The primary concern is economic feasibility, particularly the cost of the Highway 64 corridor element, which has doubled from the original \$12 million estimate. This portion of the project is under the jurisdiction of the Big Sky County Water and Sewer District, which must assess the cost-benefit for its user base. The project plans to use groundwater discharge as the primary method and land application reuse as a secondary method. There is no intention for direct discharge.

A letter summarizing the project deems it feasible and outlines two potential options for moving forward: A "go it alone" solution and a "co-solution." The "go it alone" option is considered if navigating the Highway 64 corridor becomes problematic. However, the "co-solution" is preferred for its community-wide benefits, including discharge disposal capacity and operational advantages. The rationale for pursuing groundwater discharge was questioned, and it was clarified that it helps with aquifer recharge and nutrient removal, offering environmental benefits over direct river discharge. Despite logistical hurdles, this approach is seen as the right choice for the community.

Johnny O'Connor, the executive director of Big Sky Water Service, discussed the importance of water sustainability and the potential for growth in the reuse application sector. He expressed optimism about the project's future despite existing challenges. The Board was asked to accept the feasibility determination and pass the project to the CIP committee for further integration into the broader context.

### 5.1.3 Microgrant Application – Safety Events Trailer

**On a motion made by Kevin Germain, seconded by Ashley Wilson, it was resolved to approve the Microgrant Application for the safety events trailer. Motion carried.**

Sgt. Daniel Haydon explained that the trailer, measuring approximately seven by 14 feet, is intended to be filled with cones, barricades, and signs to facilitate evacuation routes, close off subdivisions, and shuttle people in the right direction during significant events like qualifiers or evacuations. In addition to emergency purposes, the trailer will be used at public events to promote a notification app via QR codes, encouraging people to opt into the system for better preparedness. It was clarified that the primary purpose of the trailer is not for entertainment events but for emergencies such as road closures due to fatal accidents, wildfires, or earthquakes.

The notification application Everbridge allows users to opt in at different levels and set specific addresses for alerts. It provides notifications for various emergencies, including weather conditions and incidents near the user's house. The public's immediate interest in downloading the app was noted, and the communication strategy for integrating this project is appreciated for its critical importance. Sgt. Daniel Haydon clarified misconceptions about emergency

evacuation plans, explaining that there is a simple, adaptable plan for various events like floods and wildfires, and stressed the importance of community awareness as fire season approaches.

## **5.2 New Business**

### **5.2.1 Officer Elections**

**On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to schedule a work session for the committees and officers. Motion carried.**

The Board decided to postpone officer elections to a future meeting to allow for a comprehensive working session to align committees, bylaws, and officer roles and ensure they are appropriately structured.

### **5.2.2 Annual Budget Cycle Updates**

The Board discussed annual budget cycle updates, highlighting the importance of feedback from the community and the timing of the grant cycle. One of the significant challenges identified is the short time frame for new board members elected in May to get up to speed and review all the grants, which previously had a more extended period when elections were held in November. Feedback from the public indicated that the budgeting process, although awkward initially, was influential in focusing budgets for impact areas. The fiscal year runs from July 1 through June 30, with most grants being extended in the fourth quarter.

The Organization faces challenges in managing cash flow, especially towards the fiscal year-end. The Board is considering transitioning from a grant-making organization to one that also focuses on financing and debt service to fund larger projects. A proposal was on the table to move the budgeting process from November to August and open the application cycle in the fall. This change aims to provide actual dollar amounts for projects and improve cash management. The proposed changes seem beneficial as they would reduce confusion regarding percentages and improve the overall understanding of the budgeting and application process. A survey is planned to collect insights and ensure that the shift benefits the majority while addressing the concerns of those negatively affected.

**Marriel Butan** of the Morningstar Learning Center (MLC) commented on the challenges faced during the budgeting process for resort tax allocation, highlighting the issue of starting the process early in the fiscal year. She suggested that a July start for applications may be unnecessarily early, proposing that a later start could be more appropriate. She also raised concerns about how transitioning to a different first year could affect application scores, particularly in terms of forecasting and funding requests.

### **5.2.3 CIP Questions**

The group discussed the update of the Capital Improvement Plan (CIP) including the addition of Madison County from the previous version and the removal of projects that are not ready for implementation within the next three years. The team has hired bond counsel from Dorsey Whitney to assist in creating a financing matrix that includes 30 different financial tools, ensuring that appropriate tools are used for the selected projects. The CIP subcommittee is tasked with proposing a structure for discussing and deciding on CIP projects and identifying legislative opportunities for Big Sky in the 2025 session. The team is preparing to solicit feedback from organizations by moving the CIP questions into a digital format to gather responses and refine the plan. It was noted that the CIP should be a live, guiding document for the Board, highlighting the significance of continuous updates.

#### 5.2.4 Wellness District Coalition Funding

**On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to approve the Wellness District Coalition Funding increase of \$75,000 as requested. Motion carried.**

An overview of the coalition's budget mentioned that \$75,000 was initially committed to the effort, with significant portions spent on communication and legal fees. The coalition is now seeking to double this amount due to faster-than-expected expenditure. A Freedom of Information Act (FOIA) request has been outstanding for five months, aimed at obtaining information from the hospital district and the county. The coalition emphasizes the importance of funding for addressing behavioral health challenges and improving critical services within the community. The inefficiency of the current \$1.7 million annual expenditure on a hospital that serves no patients from the community was highlighted.

#### 6. PUBLIC COMMENT

A question was directed to Al Malinowski, an audience member, inquiring about the transition of the post office from a contract station to a federal post office. A Board member expressed a desire to collaborate with Al Malinowski and the chamber on organizing a ribbon cutting ceremony to celebrate a significant achievement led by Al Malinowski for the community. It was noted that although the ideal scenario would have been to celebrate on the opening day, the plan is to have a soft opening and then organize a formal celebration shortly thereafter. Al Malinowski encouraged community members to either visit the new facility upon its opening or apply online to be on the waiting list for a new field.

#### 7. ADJOURNMENT

**On a motion duly made and carried, it was agreed that there was no further business to transact; the meeting closed at 10:40 a.m.**

#### **GUESTS:**

Whitney Montgomery	Coordinating Council of Big Sky and BSCO
Johnny O'Connor	Big Sky County Water and Sewer District
Ron Edwards	Big Sky County Water and Sewer District
Sgt. Daniel Haydon	Gallatin County Sheriff's Office
Mariel Butan	Morningstar Learning Center
Anna Johnson	Lone Mountain Land Company
Laurenz Busch	Bozeman Daily Chronicle
John Bowersox	Lone Mountain Land Company
Al Malinowski	Community Member
Laynee Jones	Community Member
Katie Grice	Wellness in Action

#### DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Respectfully submitted,

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Grace Young, Secretary and Treasurer

**BIG SKY RESORT AREA DISTRICT  
11 LONE PEAK DRIVE NO. 204  
BIG SKY, MONTANA**

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
AUGUST 14, 2024, 9:00 A.M.**

**BOARD MEMBERS AND STAFF:**

Sarah Blechta	Chair
Kevin Germain	Director
Grace Young	Secretary and Treasurer
John Zirkle	Director
Ashley Wilson	Director (via teleconference)
Daniel Bierschwale	Executive Director
Jenny Muscat	Deputy Director
Jackie Haines	Director of Economic and Strategic Development
Kristin Drain	Finance and Compliance Manager
Tammy Estensen	Communications and Community Engagement Manager
Kim Beatty	BSRAD Attorney

Minutes prepared by Jolene de Jager of Minutes Solutions Inc. from a recording

**1. ROLL CALL**

There being a quorum present, and adequate and proper notice having been given, the open meeting was called to order at 9:00 a.m.

**2. PUBLIC COMMENT**

Mariel Butan from Morningstar Learning Center introduced herself. She announced a CCBS convening event scheduled for Monday, August 19, 2024, from 3:30 p.m. to 5:00 p.m. at BASE, which is intended for individuals working with or serving on the board of strategy area organizations. The event will include representatives from various organizations such as Morningstar, Discovery, the Arts Council, and the library, among others. The aim is to gather feedback on strategy area canvases to share with the Board.

**3. CONSENT AGENDA**

**On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to approve the consent agenda as amended. Motion carried.**

**4. REGULAR AGENDA**

**4.1 Old Business**

**4.1.1 Subcommittee Appointments**

**On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to approve the subcommittee appointments as presented. Motion carried.**

The Board packet included a list of previous committees, and the Board proposed new subcommittees aligned with the roadmap and upcoming work plan. The Roadmap Coordination Team will guide the interconnectivity and prioritization of roadmap initiatives, with

both Board and staff members involved. This subcommittee will focus on the ongoing implementation of the Big Sky Capital Improvement Plan (CIP) through project vetting and financial tools. Other subcommittees include Elevate Big Sky, Grants, Incorporation Exploration, Legislative Action, Properties and Facilities, Wellness District, the 191/64 Optimization Plan, and Elections and Ballot Issues, each with specific responsibilities and Board and staff representation. The Board emphasized the importance of coordination and project management to optimize the efforts of the various subcommittees.

It was noted that Jenny Muscat will manage action items, milestones, and tasks and incorporate them into the operating plan within 24 hours after receiving meeting briefs. These updates will be reviewed weekly and Jenny Muscat will send a report to the Board detailing the initiatives for the next one to four weeks. The Board will have access to a read-only copy of the operating plan, ensuring a single source of truth for the operating plan and structured committee reports. The Board agenda will now include only those committees that require action or have substantive updates, as opposed to listing all committees regardless of activity. This change aims to streamline the agenda by excluding inactive committees, such as those related to the 1% or 3% ballot initiatives, which will not be reported until later in the year. The Board highlighted that Jenny Muscat has been awarded the title "Spirit of Big Sky" by the Chamber of Commerce.

#### **4.1.2 Officer Elections**

**On a motion made by Sarah Blechta, seconded by John Zirkle, it was resolved to appoint Kevin Germain as Chair of the Board and Grace Young as the Secretary and Treasurer. Motion carried.**

**On a motion made by John Zirkle, seconded by Kevin Germain, it was resolved to appoint Sarah Blechta as Vice Chair of the Board. Motion carried.**

The roles and duties of officers were discussed, emphasizing the importance of succession planning and utilizing everyone's skill sets effectively. It was suggested that the vice chair should act more like a chief operating officer, working closely with staff and being groomed to become the chair eventually. The group discussed updating bylaws, including term limits, responsibilities, and incapacitation clauses, with a commitment to revisit these issues in a future meeting.

#### **4.1.3 Subcommittee Reports**

**On a motion made by Sarah Blechta, seconded by Grace Young, it was resolved to approve the CIP Project Vetting Timeline as proposed. Motion carried.**

The CIP Committee has been actively engaged over the past two years, mainly since the Tischler Vice group conducted an environmental scan for the capital improvement plan in Big Sky, updating an earlier plan initiated by the Gallatin Canyon zoning group. The community has faced significant challenges due to a 54% growth over the last decade, reflected in lodging tax, resort tax, and property taxes. The Tischler Vice group conducted interviews over a year, culminating in a plan adopted by the BSRAD Board and county commissions last fall. The plan, initially estimated at \$750 million, is being refined to focus on actionable projects. Efforts are underway to refine the capital improvement plan, with many projects initially slated for this year being reassessed for feasibility. The CIP Committee is working to create a meaningful and actionable plan with a focus on shovel-ready projects. The questionnaire sent to entities aims to gather information about potential projects within the next three years.

The following steps included reviewing the questionnaire results at the September 11, 2024, Board meeting and taking Board action at the October 9, 2024, Joint County Commission BSRAD Board meeting. The goal is to develop a financing stack and path forward for selected projects, with final recommendations expected at the November 13, 2024, Board meeting. The process aims to balance grant-making with financing more significant infrastructure investments. The community faces challenges related to infrastructure, including traffic, water, wastewater, housing, and childcare. The CIP and Elections Committee will work together to address these issues, with the CIP vetting process concluding around the same time as the Elections Committee's timeline. The proposed process seeks feedback from the Board to refine and move forward with these initiatives.

The funding sources for various projects, including the fire station and Spanish Peaks, financed through an RID, were highlighted as crucial components that should be included in the CIP. The necessity of a clear communication strategy for the financing stack was stressed, as well as the significant impact of transportation projects funded predominantly by federal funds and the need to avoid overly ambitious projections that could undermine existing grants. Approval was sought from the Board to proceed with the proposed process for the CIP project vetting timeline. The discussion indicated that the first phase projects are summarized in the Board packet, and once approved, the following steps would involve a detailed review of these projects.

Whitney Montgomery expressed gratitude to the vice chair for her dedication. He noted that he is pleased with the CIP timeline, including changes in funding mechanisms and philanthropic landscapes. Despite challenges, the organization has secured \$5 million and anticipates another \$1 million for its projects.

A subcommittee report was presented regarding traffic issues on highways 191 and 64, following a tour and meetings with the Montana Department of Transportation. A press release is forthcoming to provide further details. The Grants Committee has been surveying organizations funded through resort tax to understand the potential impacts of changing the grant cycle timing. This adjustment aims to align the budget setting with the actual fiscal year data. A dashboard is being developed to provide visibility into the activities of various subcommittees. This initiative aims to enhance transparency and accessibility of information. Progress has been made in the governance study led by the WGM group, with active engagement from homeowners' associations. More updates are expected in the following week.

#### **4.1.4 Headwaters Alliance – Water Supply Resiliency Request**

**On a motion made by Sarah Blechta, seconded by John Zirkle, it was resolved to approve the Headwater Alliance Water Supply Resiliency request. Ashley Wilson abstained. Motion carried.**

The Headwater Alliance Water Supply Resiliency request involved funding for the installation of purple pipe infrastructure to transport treated wastewater. The project, initially funded in FY 22, has faced multiple delays due to changes in development plans and prolonged approval processes with MDT, causing it to extend over three years. The project now has all necessary permits and approvals, including the MDT encroachment permit and town center written approval, and a contractor is prepared to commence work by the end of September or October 2024. The Board discussed the unusual length of the project extension and emphasized that such exceptions should not become standard practice. It was noted for public knowledge that this three-year extension is an exception and not a precedent, highlighting the importance of following the standard grant application process for future projects.

#### **4.1.5 2024 CIP Update**

The 2024 Capital Improvement Plan (CIP) update was discussed, with an invitation sent to fill out a questionnaire for detailed project information. The aim is to gather comprehensive details for projects planned between now and the fiscal year. The Arts Council has a project anticipated before June 2027 involving a community arts center. Other community projects include affordable housing by Big Sky Community Housing Trust, a new park, and wilderness trails. The Big Sky Water and Sewer District plans a mid-mountain reuse boost pump station, while the Gallatin Canyon Water and Sewer District has a canyon sewer project. These projects are part of a detailed capital improvement plan.

The Big Sky Fire Department is planning a public safety center headquarters, although it is not expected to be ready before 2027. The Morningstar Learning Center is expanding its campus, and the local hospital is planning several initiatives, including clinic space build-out, equipment replacement, and workforce housing investment. Attendance at meetings was emphasized for entities seeking funding. The need for clear communication and feedback was highlighted to ensure project readiness and prioritization.

Confusion was noted about the total project costs of MDT, noting the lack of clarity when comparing the \$20 million figure with various ranges mentioned in the project details. There was a request for greater clarity and a larger font size in the documentation, as some projects are straightforward. In contrast, others remain vague, making it difficult to determine the total number. Subsequent phases of questions will be increasingly detailed to build a financing structure, requiring an understanding of project organization, ownership, and operations. The engagement of Dorsey Whitney as bond counsel was highlighted, with Courtney Ellis providing support for public finance, aiming to leverage existing collections for infrastructure deficiencies.

## **4.2 New Business**

### **4.2.1 Board Seat Transition**

Eric from the Elections Office needed to clarify the county's interpretation of the statute regarding the requirement of going on the ballot in the next election. The Board seeks to understand whether this entails a full election within the current term.

### **4.2.2 LCR Safety Group Grant Sponsorship**

Jan Weber from the Little Coyote Traffic Safety Group presented a grant-related request detailing previous efforts and meetings with MDT and county commissioners. The group discussed various traffic control solutions, including improving traffic light timing and conducting an impact study. They also explored the use of adaptive signal control technology for traffic lights. However, it was noted that MDT has an ongoing project to install adaptive signal control technology (ASTPM) instead, which does not provide real-time adjustments. MDT's reluctance to adopt unproven AI technology was highlighted. The discussion also covered the feasibility of the grant application, with concerns about meeting the minimum expense requirement and the tight timeline. Suggestions were made to approach the transportation district for grant sponsorship and to consider updating previous traffic reports. The group planned to reassess their priorities and potentially return with revised proposals. An update was provided on the installation of speed tables and crosswalks, funded by the resort, aimed at improving traffic safety on Little Coyote Road.

## **5. PUBLIC COMMENT**

Brad Niva discussed ongoing transportation issues, including road conditions and the need for a more comprehensive approach to transportation management. He suggested forming a

transportation committee to address these recurring problems, as current efforts are fragmented and lack coordination. There was also a mention of a group working on slowing down traffic on a specific road segment, highlighting the need for better communication and collaboration among different groups working on transportation issues.

A resident noted that two weeks ago, traffic on Little Coyote Road was worse than on Route 64 during the late afternoon. Despite no apparent construction, there was significant activity, including three or four trucks carrying oversized loads traveling down Little Coyote Road. The Board encouraged looking beyond their immediate community to understand the broader impact of construction activity, noting that other neighborhoods might also be contributing to the traffic on their roads. It was mentioned that three trucks were observed at 5:00 p.m., suggesting persistent traffic activity even outside typical construction hours.

Daniel Bierschwale expressed excitement over the community's new federally designated post office. He mentioned ongoing efforts to organize a celebration for this achievement, possibly involving a barbecue if official arrangements cannot be made. He highlighted an article on "Explore Big Sky" discussing a panel camera that has enhanced fire safety through collaboration with the fire department and resort tax funding. The camera recently detected another fire, showcasing the effectiveness of this technology. He then referenced Jackie Haines's economic impact report, which details the significant financial repercussions of a potential wildfire in Big Sky. The area contributes approximately 8% of Montana's taxable value, equating to \$2.3 billion in economic activity or 4.3% of the statewide GDP.

## 6. ADJOURNMENT

**On a motion duly made and carried, it was agreed that there was no further business to transact; the meeting closed at 10:25 a.m.**

### **GUESTS:**

Kristin Gardner	Gallatin River Task Force
Whitney Montgomery	Coordinating Council of Big Sky
Brad Niva	Big Sky Chamber of Commerce and Visit Big Sky
Jan Weber	Little Coyote Traffic Safety Group
Mariel Butan	Morningstar Learning Center
Jack Reney	Explore Big Sky
Tallie Lancey	Big Sky Community Member
Ashley Muckway	Big Sky Chamber of Commerce
Annie Mitzel	Community Member
Anna Johnson	Community Member
Emily Eckhoff	Community Member
Mey O'Leary	Community Member

### **DISCLAIMER**

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Respectfully submitted,

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Grace Young, Secretary & Treasurer

**Accountant's Summary**  
**Month Ended July 31, 2024**

**Balance Sheet**

- Resolution 2024-03R was recorded in July which resulted in the accrued general appropriation balances. Some balances may already be reduced by requests made in July depending on when the appropriation request was recorded in Bill.com. Appropriations totaled to \$15,040,852.
- The reserve funds were added and all additions were booked because of 2024-03R as well.
- The deferred outflows associated with prior year amended contracts were moved to expenditures in the current month since they will be requested in FY25. This had the following impact on Appropriations:

S:1		
<b>Res. No. 2024-03R</b>	<b>15,040,852.00</b>	<b>+</b>
<b>Amended PY Agreements</b>	<b>316,526.00</b>	<b>+</b>
	<b><u>15,357,378.00</u></b>	<b>=</b>

- No other significant changes to note.

**Profit & Loss**

- Tax collections were down when compared to July 2023. However, there appears to be approx. \$600k in collections that have not been accounted for in MUNIREvs on the August reconciliation (July Assessments). Once this clears, tax revenues will be up approx. \$300k compared to July 2023. An increase of approx. 19%.
- Bank charges were significantly up from 2023. This was entirely due to the investment fees associated with the new brokerage accounts (totaling approx. \$13k).
- Capital expenditures include the payment for land at closing on 7/1.
- The total budgeted expenditures for FY25 are \$1,531,753 and \$120,000 (8%) of the budget was expended as of July 31, 2024.

# BIG SKY RESORT AREA DISTRICT

## Balance Sheet As of July 31, 2024

	TOTAL	
	AS OF JUL 31, 2024	AS OF JUN 30, 2024 (PP)
<b>ASSETS</b>		
Current Assets		
Bank Accounts		
10000 Funds Available		
10100 Reserved Funds	-14,921,885.06	-13,117,573.06
10120 FSB-Checking #80073430	250,000.00	250,000.00
10121 FSB - Repurchase Checking	13,535,165.90	21,142,278.65
10125 FSB - Disbursements #1336	812.24	858.63
10140 FSB-MM #80073422 - .19	18,377.40	5,143.44
10160 Petty Cash	200.00	100.00
10170 STIP	12,040.84	11,986.43
10180 DA Davidson - #65611532 Operating	6,634,843.12	3,613,740.61
10190 DA Davidson - #17191343 Investment	3,633,021.19	3,606,728.63
<b>Total 10000 Funds Available</b>	<b>9,162,575.63</b>	<b>15,513,263.33</b>
10500 Funds Reserved		
10503 TIGER Project - Resolution 2022.01R	239,995.94	239,995.94
10505 Infrastructure Tax Collected, net	7,460,432.09	7,460,432.09
10510 Emergency reserve	2,500,000.35	1,500,000.35
10520 Operating reserve	340,785.00	329,017.00
10530 Capital reserve	3,550,000.00	3,550,000.00
10551 Opportunity fund	145,463.68	38,127.68
10552 Arts & Culture Fund	38,597.00	
10553 Conservation Fund	238,535.00	
10554 Education & Childcare Fund	384,852.00	
10555 Housing Fund	23,224.00	
<b>Total 10500 Funds Reserved</b>	<b>14,921,885.06</b>	<b>13,117,573.06</b>
1072 Bill.com Money Out Clearing	8.39	12.00
<b>Total Bank Accounts</b>	<b>\$24,084,469.08</b>	<b>\$28,630,848.39</b>
Accounts Receivable		
12000 Accounts Receivable	1,860,770.11	1,378,986.18
<b>Total Accounts Receivable</b>	<b>\$1,860,770.11</b>	<b>\$1,378,986.18</b>

# BIG SKY RESORT AREA DISTRICT

## Balance Sheet As of July 31, 2024

	TOTAL	
	AS OF JUL 31, 2024	AS OF JUN 30, 2024 (PP)
Other Current Assets		
13100 Prepaid expenses		
13100.2 Prepaid software	8,209.69	10,863.80
13100.4 Prepaid appropriations	25,000.00	25,000.00
<b>Total 13100 Prepaid expenses</b>	<b>33,209.69</b>	<b>35,863.80</b>
<b>Total Other Current Assets</b>	<b>\$33,209.69</b>	<b>\$35,863.80</b>
<b>Total Current Assets</b>	<b>\$25,978,448.88</b>	<b>\$30,045,698.37</b>
Fixed Assets		
15001 Land	500,000.00	500,000.00
15030 Capital Furnishings & Fixtures	5,228.49	5,228.49
15040 Buildings & Improvements	558,781.05	558,781.05
16000 Accumulated Depreciation	-103,912.34	-103,912.34
<b>Total Fixed Assets</b>	<b>\$960,097.20</b>	<b>\$960,097.20</b>
Other Assets		
19010 Deferred outflows		
19011 Deferred Outflows - BSWS Agreement	15,847,571.00	15,847,571.00
19012 Deferred Outflows - Appropriations	0.00	316,526.00
<b>Total 19010 Deferred outflows</b>	<b>15,847,571.00</b>	<b>16,164,097.00</b>
<b>Total Other Assets</b>	<b>\$15,847,571.00</b>	<b>\$16,164,097.00</b>
<b>TOTAL ASSETS</b>	<b>\$42,786,117.08</b>	<b>\$47,169,892.57</b>
<b>LIABILITIES AND EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
21000 General Accounts Payable	125,456.53	1,038,058.02
<b>Total Accounts Payable</b>	<b>\$125,456.53</b>	<b>\$1,038,058.02</b>
Credit Cards		
21100 Divvy Credit Card	8,825.25	9,135.73
<b>Total Credit Cards</b>	<b>\$8,825.25</b>	<b>\$9,135.73</b>
Other Current Liabilities		
23000 Payroll Liabilities	0.00	0.00
23020 Accrued Leave	25,884.40	25,884.40
23030 Federal Withholding	-0.01	84.50
23110 State Withholding	0.00	10.00
23401 Health Insurance (company paid)	-195.08	0.00

# BIG SKY RESORT AREA DISTRICT

## Balance Sheet As of July 31, 2024

	TOTAL	
	AS OF JUL 31, 2024	AS OF JUN 30, 2024 (PP)
<b>Total 23000 Payroll Liabilities</b>	<b>25,689.31</b>	<b>25,978.90</b>
23500 General Appropriations		
Arts Council	245,000.00	0.00
Big Sky Animal Shelter	143,583.00	
Big Sky Chamber of Commerce	227,000.00	0.00
Big Sky Community Housing Trust	1,927,619.21	0.00
Big Sky Community Organization	1,007,572.00	0.00
Big Sky Discovery Academy	150,000.00	0.00
Big Sky Fire Department	1,150,000.00	0.00
Big Sky Owners Association	47,000.00	0.00
Big Sky School District #72	425,000.00	0.00
Big Sky Sustainability Network Organization	200,000.00	0.00
Big Sky Trails, Recreation & Parks District	675,533.00	0.00
Big Sky Transportation District	1,475,000.00	0.00
Big Sky Water & Sewer District	3,217,622.00	0.00
Center for Large Landscape Con.	229,000.00	0.00
Food Bank	75,000.00	0.00
Friends of the Comm. Library	119,809.00	0.00
Gallatin Canyon Water & Sewer District	200,000.00	0.00
Gallatin River Task Force	956,157.86	272,235.86
Grow Wild	158,756.00	0.00
Morningstar	750,000.00	0.00
Sheriff's Office	748,040.00	44,290.00
Snowmobile Association	30,000.00	0.00
Visit Big Sky	773,618.00	0.00
Warren Miller Performing Arts C	227,500.00	0.00
Wellness in Action	90,000.00	0.00
<b>Total 23500 General Appropriations</b>	<b>15,248,810.07</b>	<b>316,525.86</b>
23510 Opportunity Fund Awards	3,700.05	3,700.05
<b>Total Other Current Liabilities</b>	<b>\$15,278,199.43</b>	<b>\$346,204.81</b>
<b>Total Current Liabilities</b>	<b>\$15,412,481.21</b>	<b>\$1,393,398.56</b>
Long-Term Liabilities		
23600 WRRF Phase I Project	15,847,571.00	15,847,571.00
<b>Total Long-Term Liabilities</b>	<b>\$15,847,571.00</b>	<b>\$15,847,571.00</b>
<b>Total Liabilities</b>	<b>\$31,260,052.21</b>	<b>\$17,240,969.56</b>
Equity		
30100 Retained Earnings	5,423,862.32	5,423,862.32
30200 Committed Fund Balance	5,657,140.97	5,657,140.97
30300 Fund Balance	10,085,551.51	10,085,551.51
30500 Investment in Fixed Assets	960,097.20	960,097.20
31000 Restricted Fund Balance	7,764,686.20	7,764,686.20

# BIG SKY RESORT AREA DISTRICT

## Balance Sheet

As of July 31, 2024

	TOTAL	
	AS OF JUL 31, 2024	AS OF JUN 30, 2024 (PP)
32000 Nonspendable Fund Balance	37,584.81	37,584.81
Net Income	-18,402,858.14	
<b>Total Equity</b>	<b>\$11,526,064.87</b>	<b>\$29,928,923.01</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$42,786,117.08</b>	<b>\$47,169,892.57</b>

# BIG SKY RESORT AREA DISTRICT

Budget vs. Actuals: FY\_2024\_2025 - FY25 P&L

July 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
40010 Interest Earned	80,931.75	58,333.33	22,598.42	138.74 %
40020 Late Payment Interest	860.03	500.00	360.03	172.01 %
40030 Late Fees from Tax Collections	1,476.71	1,500.00	-23.29	98.45 %
41000 Tax Collections	1,424,398.02	1,683,241.25	-258,843.23	84.62 %
49000 Rental income	2,000.00		2,000.00	
<b>Total Income</b>	<b>\$1,509,666.51</b>	<b>\$1,743,574.58</b>	<b>\$ -233,908.07</b>	<b>86.58 %</b>
<b>GROSS PROFIT</b>	<b>\$1,509,666.51</b>	<b>\$1,743,574.58</b>	<b>\$ -233,908.07</b>	<b>86.58 %</b>
<b>Expenses</b>				
60000 Bad Debt		41.67	-41.67	
60010 Bank Charges & Advisor Fees	13,357.18	3,333.33	10,023.85	400.72 %
60020 Appropriations	15,357,378.00		15,357,378.00	
60080 Board & Staff Meeting Expenses	1,533.04	452.92	1,080.12	338.48 %
60090 Public Information & Engagement	15,103.07	11,881.25	3,221.82	127.12 %
61000 Dues & Property Taxes	7,716.02	6,291.67	1,424.35	122.64 %
62000 Insurance	82.65	72.65	10.00	113.76 %
63000 Office Expenses	21,374.31	5,365.99	16,008.32	398.33 %
64000 Professional Fees	7,011.00	32,872.57	-25,861.57	21.33 %
65000 Travel	0.00	301.38	-301.38	0.00 %
66000 Utilities	551.37	878.75	-327.38	62.74 %
67000 Personnel Expenses	53,376.02	62,924.83	-9,548.81	84.83 %
69000 Capital Expenditures	4,466,529.12		4,466,529.12	
69999 Uncategorized Expenses	1,000.00		1,000.00	
<b>Total Expenses</b>	<b>\$19,945,011.78</b>	<b>\$124,417.01</b>	<b>\$19,820,594.77</b>	<b>16,030.78 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -18,435,345.27</b>	<b>\$1,619,157.57</b>	<b>\$ -20,054,502.84</b>	<b>-1,138.58 %</b>
<b>Other Income</b>				
70000 Other Income	32,487.13		32,487.13	
<b>Total Other Income</b>	<b>\$32,487.13</b>	<b>\$0.00</b>	<b>\$32,487.13</b>	<b>0.00%</b>
<b>NET OTHER INCOME</b>	<b>\$32,487.13</b>	<b>\$0.00</b>	<b>\$32,487.13</b>	<b>0.00%</b>
<b>NET INCOME</b>	<b>\$ -18,402,858.14</b>	<b>\$1,619,157.57</b>	<b>\$ -20,022,015.71</b>	<b>-1,136.57 %</b>

# BIG SKY RESORT AREA DISTRICT

## Profit and Loss - Comparative by Month

July 2024

	TOTAL			
	JUL 2024	JUL 2023 (PY)	CHANGE	% CHANGE
<b>Income</b>				
40010 Interest Earned	80,931.75	62,106.93	18,824.82	30.31 %
40020 Late Payment Interest	860.03	353.83	506.20	143.06 %
40030 Late Fees from Tax Collections	1,476.71	1,472.28	4.43	0.30 %
41000 Tax Collections	1,424,398.02	1,720,094.81	-295,696.79	-17.19 %
49000 Rental income	2,000.00		2,000.00	
<b>Total Income</b>	<b>\$1,509,666.51</b>	<b>\$1,784,027.85</b>	<b>\$ -274,361.34</b>	<b>-15.38 %</b>
<b>GROSS PROFIT</b>	<b>\$1,509,666.51</b>	<b>\$1,784,027.85</b>	<b>\$ -274,361.34</b>	<b>-15.38 %</b>
<b>Expenses</b>				
60010 Bank Charges & Advisor Fees	13,357.18	9,635.05	3,722.13	38.63 %
60020 Appropriations	15,357,378.00	11,957,837.00	3,399,541.00	28.43 %
60080 Board & Staff Meeting Expenses	1,533.04	110.43	1,422.61	1,288.25 %
60090 Public Information & Engagement	15,103.07	20,472.71	-5,369.64	-26.23 %
61000 Dues & Property Taxes	7,716.02	3,216.02	4,500.00	139.92 %
62000 Insurance	82.65	72.65	10.00	13.76 %
63000 Office Expenses	21,374.31	6,195.79	15,178.52	244.98 %
64000 Professional Fees	7,011.00	27,810.31	-20,799.31	-74.79 %
65000 Travel	0.00	0.00	0.00	
66000 Utilities	551.37	456.80	94.57	20.70 %
67000 Personnel Expenses	53,376.02	47,202.17	6,173.85	13.08 %
69000 Capital Expenditures	4,466,529.12		4,466,529.12	
69999 Uncategorized Expenses	1,000.00		1,000.00	
<b>Total Expenses</b>	<b>\$19,945,011.78</b>	<b>\$12,073,008.93</b>	<b>\$7,872,002.85</b>	<b>65.20 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -18,435,345.27</b>	<b>\$ -10,288,981.08</b>	<b>\$ -8,146,364.19</b>	<b>-79.18 %</b>
<b>Other Income</b>				
70000 Other Income	32,487.13	10,702.20	21,784.93	203.56 %
<b>Total Other Income</b>	<b>\$32,487.13</b>	<b>\$10,702.20</b>	<b>\$21,784.93</b>	<b>203.56 %</b>
<b>Other Expenses</b>				
79000 Other expenses		1,664,334.50	-1,664,334.50	-100.00 %
<b>Total Other Expenses</b>	<b>\$0.00</b>	<b>\$1,664,334.50</b>	<b>\$ -1,664,334.50</b>	<b>-100.00 %</b>
<b>NET OTHER INCOME</b>	<b>\$32,487.13</b>	<b>\$ -1,653,632.30</b>	<b>\$1,686,119.43</b>	<b>101.96 %</b>
<b>NET INCOME</b>	<b>\$ -18,402,858.14</b>	<b>\$ -11,942,613.38</b>	<b>\$ -6,460,244.76</b>	<b>-54.09 %</b>

# BIG SKY RESORT AREA DISTRICT

Budget vs. Actuals: FY\_2024\_2025 - FY25 P&L

July 2024 - June 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
40010 Interest Earned	138,404.07	700,000.00	-561,595.93	19.77 %
40020 Late Payment Interest	860.03	6,000.00	-5,139.97	14.33 %
40030 Late Fees from Tax Collections	1,476.71	18,000.00	-16,523.29	8.20 %
41000 Tax Collections	1,424,398.02	20,201,425.05	-18,777,027.03	7.05 %
49000 Rental income	25,940.80		25,940.80	
<b>Total Income</b>	<b>\$1,591,079.63</b>	<b>\$20,925,425.05</b>	<b>\$ -19,334,345.42</b>	<b>7.60 %</b>
<b>GROSS PROFIT</b>	<b>\$1,591,079.63</b>	<b>\$20,925,425.05</b>	<b>\$ -19,334,345.42</b>	<b>7.60 %</b>
<b>Expenses</b>				
60000 Bad Debt		500.00	-500.00	
60010 Bank Charges & Advisor Fees	13,357.18	40,000.00	-26,642.82	33.39 %
60020 Appropriations	15,357,378.00		15,357,378.00	
60080 Board & Staff Meeting Expenses	2,126.35	5,435.00	-3,308.65	39.12 %
60090 Public Information & Engagement	20,186.85	163,173.00	-142,986.15	12.37 %
61000 Dues & Property Taxes	10,501.02	61,800.00	-51,298.98	16.99 %
62000 Insurance	82.65	7,531.80	-7,449.15	1.10 %
63000 Office Expenses	24,518.47	86,591.04	-62,072.57	28.32 %
64000 Professional Fees	24,787.50	396,740.00	-371,952.50	6.25 %
65000 Travel	405.21	5,179.40	-4,774.19	7.82 %
66000 Utilities	991.11	9,205.00	-8,213.89	10.77 %
67000 Personnel Expenses	137,479.35	755,598.00	-618,118.65	18.19 %
69000 Capital Expenditures	4,466,529.12		4,466,529.12	
69999 Uncategorized Expenses	2,183.00		2,183.00	
Uncategorized Expense	50,000.00		50,000.00	
<b>Total Expenses</b>	<b>\$20,110,525.81</b>	<b>\$1,531,753.24</b>	<b>\$18,578,772.57</b>	<b>1,312.91 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -18,519,446.18</b>	<b>\$19,393,671.81</b>	<b>\$ -37,913,117.99</b>	<b>-95.49 %</b>
<b>Other Income</b>				
70000 Other Income	32,487.13		32,487.13	
<b>Total Other Income</b>	<b>\$32,487.13</b>	<b>\$0.00</b>	<b>\$32,487.13</b>	<b>0.00%</b>
<b>NET OTHER INCOME</b>	<b>\$32,487.13</b>	<b>\$0.00</b>	<b>\$32,487.13</b>	<b>0.00%</b>
<b>NET INCOME</b>	<b>\$ -18,486,959.05</b>	<b>\$19,393,671.81</b>	<b>\$ -37,880,630.86</b>	<b>-95.32 %</b>



## BYLAWS

### BIG SKY RESORT AREA DISTRICT

Updated 9.11.2024

#### SECTION 1: GENERAL PROVISIONS

**Section 1.1 Purpose:** The purpose of these bylaws is to establish the rules of procedure for the conduct of meetings and the transaction of business by the Big Sky Resort Area District Board. These rules of procedure are intended to assure that the Big Sky Resort Area District Board can accomplish its work efficiently, in full view of the public, and with a reasonable opportunity for the public to participate in the deliberations and decisions made by the Big Sky Resort Area District Board.

**Section 1.2 Authority:** These rules of procedure are promulgated according to and supplement § 7-6-1501, MCA *et seq.* and applicable Montana Law. Robert's Rules of Order shall have parliamentary authority in matters not covered in the Bylaws of the Big Sky Resort Area District Board.

**Section 1.3 Powers and Objectives:** The Big Sky Resort Area District (hereinafter "District") was established on June 1, 1992, for a duration of twenty (20) years. With a 20-year extension of the original termination date of 2012 as of November 2006 extending the life of the District to 2032. The District Board (hereinafter "Board"), consisting of five (5) members, shall have all the powers enumerated under Title 7, Chapter 6, Part 15 of the Montana Code Annotated and any related administrative rules found in the Administrative Register of Montana. The Board has complete authority except as specifically limited by these Bylaws and outlined by § 7-6-1505 and § 7-6-1541, MCA to act as necessary for the administration of the District.

**Section 1.4 Boundaries:** The Gallatin County segment of the boundaries of the District are as follows: Commencing at the intersection of the Gallatin-Madison county line and the township line between Township 7 South and Township 8 South, thence due east along said Township line to the Gallatin River-Yellowstone River drainage divide, thence north along said divide to where it intercepts the Gallatin-Park County line, thence north along said county line to where it intercepts the Township line between Township 5 South and Township 6 South, thence due west along said Township line until it intercepts the Township line between Range 1 East and Range 2 East, then South along said Township line to where it intercepts the Township line between 7 South and Township 8 South, thence due East along said Township line to the Point of Beginning. The Madison County segment of the boundaries is described as follows: Commencing at the intersection of the Gallatin-Madison County line and the Township line between Township 7 South and Township 8 South, thence due west along said Township line to the east boundary of Range 1 East, thence north along said Range boundary line to the south boundary line of Township 5 South, thence east along said Township line to the Gallatin-Madison county line, thence due south to the Point of Beginning.

#### SECTION 2: THE DISTRICT BOARD

**Section 2.1 Board Membership:** There shall be five (5) Members of the Board elected locally by the voters within the District. All Board Members must reside within the boundaries of the District. Members of the Board serve without compensation as outlined by § 7-6-1543-44, MCA.

**Section 2.2 Quorum:** A quorum consists of a majority of the appointed Board Members (3) and no official action can be transacted, or motions made or passed without a quorum present.

**Section 2.3 Terms of Office:** Board Members serve a four-year term. Elections occur in May at the general election in even-numbered years. Registered voters who live within the boundaries of the District may vote in the election. The day-to-day administration of the District is overseen by the District Staff.

**Section 2.4 Officers and Duties:** There shall be five (5) officers of the Board, consisting of a Chairperson, Vice Chairperson, Treasurer, Secretary, and Director. Each officer shall serve a one-year term with elections taking place during the first regularly scheduled meeting in July. Their duties are as follows:

- Chairperson:
  - Facilitate public meetings
  - Approve meeting agendas
  - Maintain order consistent with Robert’s Rules of Order
  - ~~Abide by the agenda and keep Board Members on task~~
  - Act as the primary elected public-facing representative of the District
  - ~~Main contact for the staff, Board Members, attorney, accountant, journalists, bankers, and community members~~
  - Commit to and maintain a leadership presence on existing subcommittees, and lead the board on prioritization of subcommittee work throughout the year
  - Sign payable checks
- Vice Chairperson:
  - Facilitate meetings in the absence of the Chairperson
  - ~~The second contact for the staff~~
  - Handle special projects as determined by the Board
  - Ensure operational stability and optimization of district properties, facilities, and staff in coordination with the Executive Director
  - Participate on two or more subcommittees
  - Sign payable checks
- Treasurer:
  - Coordinate with finance staff on monthly and quarterly reports and summarize for the board
  - ~~Monthly review of bank statements, pledge reports and bank rates~~
  - ~~Quarterly review of auditors report to include:~~
    - ~~941 reports~~
    - ~~941 payments~~
    - ~~Withholding~~
    - ~~Unemployment insurance~~
    - ~~Retirement contributions~~
    - ~~Audit trail~~
  - ~~Annually request the best rates from Big Sky banks~~

- ~~Main contact for the accountant~~
- Primary board contact in coordination with finance staff for the accountants, bankers, and auditors
- Handles special projects as determined by the Board
- Participate on two or more subcommittees
- Sign payable checks
- Secretary:
  - ~~Edit draft meeting minutes~~
  - Review and sign final meeting minutes in coordination with district staff
  - Handle special projects as determined by the Board
  - Participate on two or more subcommittees
  - Sign payable checks
- Director:
  - Handle special projects as determined by the Board
  - Participate on two or more subcommittees
  - Sign payable checks

**Section 2.5 Vacancies:** If a vacancy on the Board occurs by death, resignation, disability or removal, ~~from the District,~~ the remaining Board Members shall appoint a Board Member to fill the vacancy consistent with the provisions in § 7-6-1546. The term of the appointment and subsequent elections or appointments shall be made following the procedures set forth in § 7-6-1546 ~~coincides with the term that became vacant. An appointee to the Board must be elected by a majority of those voting at an election following § 13-1-504(1)(b), MCA, as soon as possible following the appointment. If an appointee does not receive a majority of the votes cast in the election, the appointee's term expires, and the Board shall initiate the process to fill the vacancy (7-6-1546, MCA).~~

**Section 2.6 Resignation, Termination, and Absences:** Resignation from the Board must be in writing and received by the Secretary. A recommendation for removal from the Board will be given to the governing body when a Board Member has three (3) unexcused absences from Board meetings in a year or participates in unethical behavior. If a Board Member has been recommended for removal the remaining Board Members must vote by majority to have the Member removed.

### SECTION 3: PUBLIC PARTICIPATION

**Section 3.1 Policy:** It is the policy of the District that the public shall be afforded reasonable opportunity to participate in the operation of the Board before the final decision of the Board concerning any matter of significant interest to the public as outlined by § 2-3-201-221, MCA. A matter of significant interest to the public includes but is not limited to any matter:

- Requiring a public hearing
- Adopting, implementing, interpreting, prescribing, or altering a rate, rule, or policy of the District
- Relating to the budgetary and financial affairs of the District

**Section 3.2 Open Meetings:** A meeting of the Board is convened whenever a quorum of Board Members hears, discusses, or acts upon any matter over which they have jurisdiction. All meetings of the Board shall be open to the public. However, the presiding officer of the Board may close any meeting when the discussion relates to a matter of individual privacy if the presiding officer determines that the demands of

individual privacy exceed the merits of public disclosure. The right of individual privacy may be waived by the individual about whom the discussion pertains, and, in that event, the meeting must be open.

**Section 3.3 Notice:** The Board shall give timely notice of any public hearing or any meeting to discuss or act upon any matter of significant interest to the public, as prescribed by § 2-3-101-114, MCA. Additionally, the agenda of all scheduled meetings of the District shall be posted on the designated public posting boards no later than forty-eight (48) hours prior to the meeting. Radio and Newspaper may supplement the notice requirement.

**Section 3.4 Public Posting Board:** The Board designates its official posting places as the door of the District Office (11 Lone Peak Drive, Suite #204), the Big Sky Post Office (55 Meadow Center Drive #2), and the Gallatin County Meeting Notice Board.

## SECTION 4: PROCEDURES

**Section 4.1 Meetings:** The Board shall meet monthly or as determined by the Board. The date, hour, and location are to be set by the acting Board. Three (3) Board Members shall constitute a quorum. All meetings of the Board shall be guided by Montana open meetings and public participation requirements in accordance with § 2-3-203 and 7-6-1547, MCA.

**Section 4.2 Agenda Preparation:** Agenda items and Board Materials including proposed ordinances, resolutions, reports, recommendations, contracts, and all other matters requiring consideration, discussion, or decision by the Board shall be submitted to the District no later than ten (10) business days preceding the next regularly scheduled meeting of the Board. The Chairperson or his or her designated representative shall arrange the matters requiring discussion or action into an agenda according to the order of business specified herein. Copies of the agenda and board materials shall be provided to each Board Member no later than seven (7) days prior to the scheduled meeting. Copies of the agenda shall be readily available to the press and the public at large and copies shall be posted on the designated public posting boards no later than forty-eight (48) hours prior to the scheduled meeting.

**Section 4.3 Order of Business:** The Chairperson or Administrative Officer shall prepare the agenda in substantially the following from which may be altered by consent of the Board:

- Call to Order
- Roll Call
- Public Comment
- Consent Items:\* Minutes, Financials
- Old Business
- New Business
- Public Comment
- Adjournment
- Closed Meeting—*If applicable*

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*\* Consent Items are those upon which the presiding officer considers no discussion should be necessary. However, at the beginning of each meeting any Board Member may request one or more items to be removed from the consent agenda for the purpose of discussion prior to a separate vote on the item(s). The presiding officer shall schedule such discussion and vote immediately following the adoption of the consent agenda.*

**Section 4.4 Special Meetings:** Special meetings of the Board shall be called upon the request of the Administrative Officer, the Chairperson, or any two (2) Board Members. Notices of special meetings shall be given as prescribed by law and these Bylaws.

## **SECTION 5: RULES OF BOARD PARTICIPATION**

**Section 5.1 Policy:** To provide for the effective participation by all Members of the Board and to protect the right of participation by members of the public appearing before the Board, all meetings of the Board shall be conducted in general conformance with the provisions of the current edition of Robert's Rules of Order, except when inconsistent with law.

**Section 5.2 Rules:** Board debate shall proceed under the following rules:

- A Board Member desiring to speak shall address the presiding officer, and, upon recognition, shall confine him or herself to the question under debate, avoiding abusive and indecorous language.
- A Board Member, once recognized, shall not be interrupted when speaking unless it is to call him or her to order, or as herein otherwise provided. If a Board Member is called to order while speaking, he or she shall cease speaking until the question of order is determined, and, if in order, he or she shall be permitted to proceed.
- Order of rotation in matters of debate or discussion shall be at the discretion of the presiding officer.
- A motion may be made by any Board Member but must be seconded prior to discussion and vote. If the motion is not seconded it shall be declared failed for lack of a second by the presiding officer.
- A motion to reconsider any action taken by the Board may be made only on the day such action was taken. It may be made either immediately during the same session, or at a recessed and reconvened session thereof. Such a motion may only be made by a Board Member of the prevailing side, but may be seconded by any Board Member, and once seconded, the motion shall be debatable.
- Nothing herein shall be construed to prevent any Board Member from making or remaking the same motion or any other proper motion at a subsequent meeting of the Board, but the matter must be a scheduled agenda item.

**Section 5.3 Suspension of the Rules of Debate:** The rules of debate may be suspended temporarily by the unanimous vote of the entire Board.

**Section 5.4 Majority of Whole Board Required:** The affirmative vote of three (3) Board Members is required to adopt any measure unless a greater number of votes may be required by law or ordinance.

**Section 5.5 Duty to Vote:** It shall be the duty of each Board Member to vote in the affirmative or negative on each motion duly placed before the Board by the presiding officer. A Board Member may make a brief explanation of the reason why she or he voted in a way. If a board member has a conflict of interest pertaining to a motion, they must abstain from voting.

**Section 5.6 Proxy Voting:** A Board Member who is not present in the meeting at the time a motion is put to a vote cannot vote. Board Members shall not be permitted to vote by a proxy vote or by written vote.

**Section 5.7 Electronic Attendance:** For regularly scheduled meetings of the Board, members are expected to attend in person. Unless prohibited by law or by these bylaws, however, a member of the Board, under exceptional circumstances, may participate in a meeting of the Board by conference telephone or similar communications equipment which enables all persons participating in the meeting to hear each other and which permits full compliance with the provisions of these bylaws concerning public observation of meetings. Attendance at a meeting by this method constitutes presence at the meeting.

**Section 5.8 Conflict of Interest:** Any Board Member who has a private interest, as defined by law or as so advised by the County Attorney, in any matter pending before the District shall not participate in the debate, vote in that matter, or seek to influence the vote of Members of the Board, except as otherwise provided by § 2-2-201, MCA. If the presiding officer has a private interest in a matter pending before the Board, he or she shall yield the chair to the Vice Chairperson during the debate and decision concerning the matter in which he or she has a private interest.

**Section 5.9 Signature Authority Granted to Administrative Officer:** The Board may, by affirmative vote of at least a majority of the Board, delegate certain signature authority to the Administrative Officer. Any such delegation of signature authority must be in writing, setting forth the specific authority granted, and signed by at least a majority of the Board Members. No grant of general signature authority is permitted.

## SECTION 6: GUIDE FOR PUBLIC PARTICIPATION

**Section 6.1 Guidelines for Public Participation:** The following guidelines shall serve to assure reasonable and fair public participation in the decisions of the Board.

- The public shall be invited to speak on any item under consideration by the Board after and only after recognition by the presiding officer.
- The speaker should step to the front of the room, give his or her name and address for the record, and, if applicable, the person or organization he or she represents.
- Prepared statements are welcomed and should be given to the presiding officer and noted in the minutes of the meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become a part of the permanent record.
- While the Board is in session, members of the public must preserve order and decorum. No person shall delay or interrupt the proceedings or the peace of the Board, disturb any member of the public or the Board while speaking, or refuse to obey the orders of the presiding officer of the Board.
- Any person who, while speaking during any Board meeting or District meeting, uses indecorous or abusive language or who becomes boisterous or disruptive shall be barred from further presentation to the Board by the presiding officer unless permission to continue is granted by a majority vote of the Board.

## SECTION 7: PUBLIC HEARINGS

**Section 7.1 Procedures:** The Board shall conduct public hearings as required by law. Public testimony will be presented to the Board in the same format as described in Section 8 below, except that witnesses may be required to testify under oath as provided by law, in which case the Board shall not be bound by the strict rules of evidence but may exclude irrelevant, immaterial, incompetent, or unduly repetitious

testimony or evidence. The presiding officer shall, with advice from legal counsel, rule on all questions relating to the admissibility of testimony or evidence. The ruling of the presiding officer may be overruled by a majority vote of the Board. Additionally, the following rules of procedure shall apply:

- The proponents or opponents and their agent or attorney may submit petitions and letters before the closing of the hearing, and the same shall be entered by reference into the minutes and considered as other testimony received at the hearing.
- Following the presentation of all testimony and evidence, the Board may: (1) Continue the hearing to a date certain to allow additional information to be submitted to the Board; (2) Close the public hearing and proceed to Board debate of the matter; or (3) Continue the Board debate and vote to a date certain.
- A public hearing which has been formally closed may not be reopened. If additional information is required before a decision can be made, the Board, upon motion duly made, seconded, and passed, may call for an additional public hearing, which hearing shall be duly noticed as required by law and these Bylaws.

## SECTION 8: PRESENTATION TO THE BOARD

**Section 8.1 Procedures:** The general procedure by which items are handled by the Board Members at a meeting other than public hearings shall be as follows:

- The presiding officer or staff member presents the item to the Board along with a summary of the matter for discussion, with or without the presiding officer's recommendation.
- For clarification and after recognition by the presiding officer, Board Members may direct questions about the item to the presiding officer or staff member.
- Comments from the applicant or applicant's representative will then be heard by the Board.
- After recognition from the presiding officer, the Board may direct questions to the applicant.
- The presiding officer will then invite members of the audience to present or submit testimony beginning with those in favor of the proposal, followed by those who oppose the proposal, and concluding with those who neither favor nor oppose the proposal.
- All testimony shall be directed to the presiding officer.
- The Board may, upon proper motion and second, vote on the matter or table the matter until a date certain.

## SECTION 9: ORDINANCES AND RESOLUTIONS

**Section 9.1 Ordinances:** Except as provided by law, proposed ordinances may be introduced or amended pursuant to the policies and procedures specifically adopted by the Board as outlined in § 7-5-103 & 7-6-1505, MCA. All ordinances and amendments thereto shall set forth the date and place of the final vote, the number of Board Members voting in favor and in opposition and be signed by each Board Member casting a vote.

**Section 9.2 Resolutions:** Except as provided by law, proposed resolutions may be introduced at any time by a Board Member, and, if adopted, shall be effective on the date specified therein.

**Section 9.3 Right of Initiative:** The people retain the right to present ordinances and resolutions for adoption by the initiative process as prescribed by law.

**SECTION 10: AMENDMENTS**

**Section 10.1 Amendments to Bylaws:** These Bylaws may be amended at a regular meeting of the District Board with a majority vote of the Board. Proposed amendments must be presented for action at a meeting and stated in the agenda of a subsequent meeting.

**RESOLUTION**

Be it resolved by the Members of the Board of the Big Sky Resort Area District, at a meeting of the Board held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ that the Bylaws  
(DAY) (MONTH) (YEAR)  
executed on that same day by the Board are hereby ratified and approved as the Bylaws of the Big Sky Resort Area District.

**Big Sky Resort Area District:**

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

# CIP PHASE 2 QUESTIONNAIRE

# HOW WE GOT HERE

## *Capital Improvement Plan for Gallatin Canyon/Big Sky Planning and Zoning District*

*Submitted to:*  
Gallatin County, Montana

December 28, 2011

*Prepared by:*



800.424.4318  
[www.tischlerbise.com](http://www.tischlerbise.com)

## *Big Sky Community Capital Improvement Plan*

September 14, 2023

*Prepared by:*





# PROJECT: COLD SMOKE

<p><b>Provide a list of all key project stakeholders and key contributors.</b></p>	<p>Big Sky Community Housing Trust          Big Sky Water &amp; Sewer District          Gallatin County Department of Planning &amp; Community Development (Gallatin County Commissioners)          Lone Mountain Land Company          Big Sky Resort Area District          Big Sky Community Organization</p>
<p><b>Provide a bulleted list of project milestones.</b></p>	<p>Big Sky Water &amp; Sewer District Annexation: December, 2024          Zone Map Amendment: October, 2024          Development Agreement Signed: Q1 2025          Resort Tax Bond Vote: May 2025          Subdivision Approval + Infrastructure Construction Start: Summer 2025          BSCHT Acquires Land: Summer / Fall 2025          Vertical Construction Start: 2026          Initial Occupancy: 2027 (construction + occupancy to be phased)</p>
<p><b>What organization will be responsible for overseeing ongoing operations of this facility/project after construction is completed?</b></p>	<p>Big Sky Community Housing Trust          Individual Homeowners          Home Owners Association Property Management Company</p>
<p><b>Please explain any public engagement that has taken place for this project.</b></p>	<p>Description of project at LMLC's annual community update, March, 2024          Explore Big Sky story, July, 2024          Table at Community Week event, October, 2024</p>
<p><b>Is the acquisition of real property required for this project?</b></p>	<p>Yes</p>
<p><b>Who owns, or will own the real property for this project?</b></p>	<p>Big Sky Community Housing Trust          Property Owners          Home Owners Associations</p>
<p><b>What alternatives for the project were considered?</b></p>	<p>1.) The Quarry -- Not available to be annexed into BSWSD, unable to leverage housing-reserved SFEs, DEQ water permit issues          2.) North Fork Parcel -- Landowner not yet prepared to sell/develop          3.) Scattered multiple affordable housing projects -- Very limited land availability, diminished economy of scale, reduced proximity to infrastructure and amenities</p>

# PROJECT: BIG SKY WILDLIFE OVERPASS AND BRIDGE RETROFIT PROJECT

<p><b>Provide a list of all key project stakeholders and key contributors.</b></p>	<p><b>Stakeholders:</b> Montana Department of Transportation, Montana, Fish, Wildlife and Parks, US Forest Service, Gallatin County  <b>Key Contributors:</b> Montana State University's Western Transportation Institute, BSRAD  <b>Financial supporters:</b> BSRAD, Yellowstone Club Community Foundation, Moonlight Foundation, Turner Foundation, Weeden Foundation, Volgenau Foundation</p>
<p><b>Provide a bulleted list of project milestones.</b></p>	<p>Please note the project timeline will depend on which of several federal potential transportation funding programs the Montana Department of Transportation, in consultation with CLLC and Jacobs, a global engineering firm with expertise in wildlife crossings, selects for application for greatest likelihood of success. This determination will be based in part upon the ongoing engineering feasibility study. Federal notices are posted four months in advance of deadlines, which may vary in any given year. The schedule below is based on a project application submitted in Summer 2025 and awarded in fall/winter of the same year.</p> <p>Initial Activities</p> <p>First milestone: Pledges for required 13.42% non-federal match raised. No money needs to change hands until a grant is awarded; having committed pledges is key to submission of a competitive proposal.</p> <p>Grant Proposal Submitted: Summer 2025</p> <p>Grant Awarded: Winter 2025-2026</p> <p>Grant Agreement Signed: Summer 2026</p> <p>Permitting/Approvals (Jul 2026-Dec 2027)</p> <p>Project Environmental Surveys: Jul-Sep 2026</p> <p>NEPA: Jul-Dec 2026</p> <p>Right of Way Appraisals and Acquisitions: Apr-Dec 2027</p> <p>Engineering Phase (Nov 2026-Mar 2028)</p> <p>80% Design, Cost Estimate, Risk Workshop: Jan-Mar 2027</p> <p>90% Design, Cost Estimate, and Project Permitting: Apr-Sep 2027</p> <p>100% Design: Oct-Dec 2027</p> <p>Construction Phase (Apr 2028-Sep 2029)</p> <p>Construction Begins: Apr 2028-Sep 2028</p> <p>Substantial Completion: Jun 2029-Aug 2029</p> <p>Final Completion: Aug 2029-Sep 2029</p>
<p><b>What organization will be responsible for overseeing ongoing operations of this facility/project after construction is completed?</b></p>	<p>Montana Department of Transportation (MDT) is the responsible party for all aspects of this project, including proposal submission, design and engineering, and permitting, along with keeping the structures and associated attributes, especially fencing, in good repair. CLLC is described as an eligible partner in MDT's submission to the federal Wildlife Crossings Pilot Program for a related project near Gallatin Gateway. We have written the proposal and raised the bulk of the non-federal match.</p>

# CONTINUED: BIG SKY WILDLIFE OVERPASS AND BRIDGE RETROFIT PROJECT

<p><b>Please explain any public engagement that has taken place for this project.</b></p>	<p>As part of CLLC's work on the US-191/MT-64 Wildlife &amp; Transportation Assessment that helped to identify the proposed project, the organization has conducted outreach in the communities of Bozeman, Gallatin Gateway, Big Sky and West Yellowstone, MT. Activities include a series of community information sessions, updates to organizations like the West Yellowstone Chamber of Commerce, articles in the area newspapers and magazines such as the Bozeman Daily Chronicle, Explore Big Sky, Montana Free Press, and Outside Bozeman, along with social media posts and segments on public radio. CLLC has used a variety of avenues to communicate with the public about road ecology, including a billboard now posted along US-191, just north of Gallatin Gateway, donated by the Big Sky Chamber of Commerce and co-branded with the Big Sky Resort Area District. Further, the group has hosted a booth at the Big Sky Farmer's Market and engaged with students at Lone Peak High School. CLLC also hosts a citizen science website and an e-mail list of nearly 200 subscribers. The Key Findings and full report of the US-191/MT-64 Wildlife &amp; Transportation Assessment, including a video of the Big Sky Community Information Session, are available on a project-specific website.</p>
<p><b>Is the acquisition of real property required for this project?</b></p>	<p>Yes</p>
<p><b>Who owns, or will own the real property for this project?</b></p>	<p>GVLТ has already acquired a parcel that is essential for the project within the Dudley Creek HOA at its northern end. Purchase of a second parcel, adjacent to the parcel GVLТ purchased, would be helpful to the project in terms of ensuring open space and lack of disturbance for wildlife taking advantage of the proposed wildlife crossing structure. Securing this parcel may be a requirement of the Montana Department of Transportation to move forward. In the long run, these parcel(s) would be donated to the U.S. Forest Service, which owns the surrounding land. The crossing structures and associated fencing would be located within the Montana Department of Transportation's right-of-way along US-191.</p>
<p><b>What alternatives for the project were considered?</b></p>	<p>Wildlife accommodation measures fall into two overarching categories: a) measures aimed at influencing driver behavior and b) measures to make roads more permeable to wildlife. While some measures to influence driver behavior may reduce the risk of wildlife-vehicle collisions, with varying degrees of success, this category of measures generally fails to address the barrier effect of roads on wildlife movement, a key concern along US-191 due to high traffic volume. Only the latter category, in which wildlife is separated from traffic by fencing and crossing structures designed to enable safe animal passage, achieves the dual objectives of reducing wildlife-vehicle collisions and maintaining habitat connectivity. While initial construction costs are high for any road infrastructure project, properly-sited and designed wildlife crossing structures commonly reduce wildlife-vehicle collisions by 85% or more and often pay for themselves ahead of their 75-year lifespan based on the cost savings due to reduced property damage and human injury.</p> <p>Side by side studies of wildlife overpasses vs. underpasses show that the primary species of concern in the area--elk, bighorn sheep, and grizzly bear family groups--highly prefer overpasses. Further, an underpass with sufficient vertical clearance for elk would not be possible in the location without raising the roadbed significantly (i.e. building the road up on berms), causing issues for driveways, access roads, and drainage. While lowered speed limits are often suggested as a measure to reduce wildlife-vehicle collisions, studies in Wyoming and Colorado have found no effect even with increased enforcement, as drivers persist in driving the speed at which they are comfortable, considered the "operating speed" of a road. The nighttime operating speed would need to be as low as 25-30 miles/hr to allow sufficient stopping time for most drivers to avoid wildlife. Depending on topography and other road conditions, variable messaging signs can be effective short-term, provided drivers heed their warnings and have sufficient room to stop. However, they quickly lose effect as drivers become habituated to their location and message. A detailed overview of the efficacy of wildlife accommodation measures based on peer-reviewed research is included in the US-191/MT-64 Wildlife &amp; Transportation Assessment on pages 42-45, and a table summarizes this information in the Key Findings.</p>

# PROJECT: MORNINGSTAR CAMPUS EXPANSION

<p><b>Provide a list of all key project stakeholders and key contributors.</b></p>	<p>MLC Staff: Mariel Butan, MLC Building Development Committee: Alanah Griffith (chair), Stephanie Kissell, Mariel Butan, Becky Brockie, Todd Rossier, Kelly Hesse, Anna Johnson, MLC Board: Stephanie (chair), Ben Holst, Marie Goode, Chris Oliver, Alanah Griffith, Wes Hoecker, Allie Poalino, LMLC/YC Staff: Anna Johnson, Kelly Hesse, Matt Kidd, Frank Acito, Gayle Butler, Jackie Ng, Patrick Smoral, YCCF: Ciara Wolfe, 45 Architecture and TD&amp;H Engineering: Kim Everts, Sarah Kitchin, Hannah Hutchinson, Firelight Meadows HOA Board: Carol Powell (chair), Big Sky Water &amp; Sewer: Johnny O'Connor, Other people we've discussed this project with and anticipate signing on: SPCF (Hannah Waterbury), MCF (Anna Shipley), Greater Gallatin United Way (Kim Hall), Discovery Academy (Scott Poloff)</p>
<p><b>Provide a bulleted list of project milestones.</b></p>	<p>March 2022 – 45 Architecture began feasibility study and pre-design phase          November 2024 – Pre-design deliverables finalized          January 2025 – Construction design phase begins          September 2025 – Construction design finalized          December 2025 – Groundbreaking          Summer 2026 – Begin vertical construction          October 2027 – Substantial completion</p>
<p><b>What organization will be responsible for overseeing ongoing operations of this facility/project after construction is completed?</b></p>	<p>Morningstar Learning Center and Lone Mountain Land are investigating the operational structure that will best position child care in Big Sky moving forward. We are flexible on ownership and operations pending what we find to be the most advantageous funding mechanism.</p>
<p><b>Please explain any public engagement that has taken place for this project.</b></p>	<p>Since 2022, MLC has conducted multiple surveys and hosted multiple listening sessions to assess our community's need for expanded and improved child care facilities. We conducted listening sessions with both early educators and the general public to ensure that the needs of children, families, and teachers were all heard. The feedback collected from these efforts was channeled directly into MLC's original building plans, and the Firelight lot presented an opportunity to meet even more of that need. NRMEDD's Fall 2023 report provided further support for MLC's intended efforts and long-term vision of a new facility. On September 26th, a public event on The Business of Child care will be held through the Big Sky Chamber of Commerce.</p>
<p><b>Is the acquisition of real property required for this project?</b></p>	<p>No</p>
<p><b>Who owns, or will own the real property for this project?</b></p>	<p>(blank)</p>

## CONTINUED: MORNINGSTAR CAMPUS EXPANSION

**What alternatives for the project were considered?**

Multiple alternatives were considered. First, we considered whether or not to do this project at all. It is not a need of MLC specifically but of the community. Second, we considered building this project on MLC's current available site. This site is not the most ideal due to its size, existing structure layout, ability to be utilized for housing, and topographical limitations. It would require MLC compromising on many of its desires for a new facility and would not have space for any other providers. Third, we considered building this project on the Firelight land unit currently owned by Lone Mountain Land Company. This site is larger, has no existing structures, is extremely limited in allowable uses (including child care), is entirely flat, is located next to the proposed new BSCO park, and would be able to accommodate not only expanded MLC programming but also other providers, making it an ideal alternative to building on MLC's land. While in talks with LMLC about building on this land, the LMLC team evaluated multiple other sites within their portfolio and determined that the Firelight unit was the best available option. More information about this can be made available upon request.

# PROJECT: ARTS COUNCIL OF BIG SKY COMMUNITY ART CENTER

<p><b>Provide a list of all key project stakeholders and key contributors.</b></p>	<p>Individual Donors Community Foundations (projected) Regional/National Foundations (projected) Resort Tax (projected)</p>
<p><b>Provide a bulleted list of project milestones.</b></p>	<p>Fall 2024: Close on building purchase Late Fall 2024: Initial remodel (basic--get ready for office space move) Early Winter 2024/25: move ACBS administrative space into new building Fall 2025: Begin Phase 1 remodel Summer 2026: Open renovated space</p>
<p><b>What organization will be responsible for overseeing ongoing operations of this facility/project after construction is completed?</b></p>	<p>Arts Council of Big Sky</p>
<p><b>Please explain any public engagement that has taken place for this project.</b></p>	<p>Meetings with key stakeholders (LMLC, Resort Tax) Meetings with private donors Design work session with CCY Architects 9/4-5 (select members of public invited) Resort Tax CIP Process</p>
<p><b>Is the acquisition of real property required for this project?</b></p>	<p>Yes</p>
<p><b>Who owns, or will own the real property for this project?</b></p>	<p>Arts Council of Big Sky</p>
<p><b>What alternatives for the project were considered?</b></p>	<p>The Arts Council has always had a dream of having its own building for a community arts center. Until this project, our plan was to work with LMLC on the development of a future building that would be dedicated to the arts. We identified a site in the new Town Center area. Realistically, we feel that the completion of a new building would be 7-10 years out and cost upwards of \$20 million (in today's dollars). When we looked into the building proposed for this project, we realized that there is a tremendous opportunity to make something happen much sooner--and revitalize a building that has been vacant for several years. This would give us the space to expand programming, host events and inject vibrancy into the community, while giving us an asset that allows flexibility for our future planning. We have met with LMLC and a future space will still be held for a future arts and cultural presence in the expanded Town Center area.</p>

# PROJECT: BIG SKY COMMUNITY PARK RENOVATION

<p><b>Provide a list of all key project stakeholders and key contributors.</b></p>	<p>Big Sky Baseball; Big Sky Futbol Club; Softball League; Pickleball Community; Tennis Community; Big Sky School District; Working Parents in Big Sky;</p>
<p><b>Provide a bulleted list of project milestones.</b></p>	<p>Actively support communications strategy within Big Sky for successful vote on public financing of all projects: May 2025          Secure funding: June 2025          Execute Contracts for each project within the overall Community Park renovation: July 2025          Break ground on each project: initiate July 2025 and complete by September 2027          Acquire materials: less than one month from signing each contract          Temporarily close affected park areas: at time of initiating each project          Mobilize Contractors: at time of initiating each project          Complete each project within overall Community Park renovation: within 24 months of initiating each project          Safely reopen portions of the Community Park as individual projects are completed: following final inspections for each project          Grand reopening of entire Community Park: September 2027</p>
<p><b>What organization will be responsible for overseeing ongoing operations of this facility/project after construction is completed?</b></p>	<p>BSCO</p>
<p><b>Please explain any public engagement that has taken place for this project.</b></p>	<p>A series of three public engagement workshops were held in Oct. 2022. These workshops utilized an external facilitator that employed group decision making techniques to ensure everyone's voice was heard. Since then, user groups of the Community Park, ie BSFC and Big Sky Baseball, engaged in design of certain aspects of the park projects. Once renderings were created, BSCO hosted three Town Hall gatherings open to the public in February of 2024 to review the Community Park renovation plans and gather community input on specific components on the plan. On August 20, 2024, there was a meeting of the three main user groups of the athletic fields for open dialogue on the plans. The three main user groups now are: Big Sky Futbol Club, Big Sky Baseball, and the Big Sky Softball League. Feedback from all of these public engagement forums led to the final plans.</p>
<p><b>Is the acquisition of real property required for this project?</b></p>	<p>No</p>
<p><b>Who owns, or will own the real property for this project?</b></p>	<p>(blank)</p>
<p><b>What alternatives for the project were considered?</b></p>	<p>Reducing the scope of the project has been considered. For example, constructing natural grass fields instead of artificial turf or not renovating Camp Big Sky. Additionally, a phased approach was considered and ultimately utilized for individual projects based on meeting the most need - such as the new playground since the TIGER grant removed the playground in Community Park; or to ensure safety for the users such as was needed for the racket courts which will initiate construction on Sept 9, 2024 and complete in June, 2025.</p>

# PROJECT: TRANSIT BUS STOP PULL-OUTS AND WAITING FACILITIES

<p><b>Provide a list of all key project stakeholders and key contributors.</b></p>	<p>Gallatin County Commission, Montana Department of Transportation (MDT), Madison County Commission, Federal Transit Administration (FTA), Lone Mountain Land Company, Big Sky Resort, HRDC (Streamline), Big Sky Sustainability Network Organization, Coordinating Council of Big Sky</p>
<p><b>Provide a bulleted list of project milestones.</b></p>	<p>Federal Grant Application: February 2025          Grant Award: June 2025          Contractor RFP Process: June 2025-December 2025          Agreement/Contract Negotiation: January 2026-April 2026          Construction Start: May 2026          Construction End: November 2026</p>
<p><b>What organization will be responsible for overseeing ongoing operations of this facility/project after construction is completed?</b></p>	<p>Big Sky Transportation District</p>
<p><b>Please explain any public engagement that has taken place for this project.</b></p>	<p>BSTD has implemented a 5-Year Strategic Plan in spring of 2024. In order to gauge community input, a survey was conducted. Having safe and comfortable main stops was a common theme expressed.          Skyline Community Survey Results          A community survey was developed with the goal of learning how existing riders use the Skyline system, what types of improvements those riders would like to see, what types of service improvements or changes would be most valuable, and what types of barriers prevent non-riders from using the system. The Community Survey was developed for the Skyline Transit Service to ensure that this plan would address the needs of the community. The survey was available for over 4 weeks from March 2nd to April 3rd 2023. During that time, 1,850 individuals completed the survey. Over 35% of respondents reported that they road the Skyline service at least once a week. Over 15% of respondents reported that they have never used the Skyline service. Of the Skyline riders, roughly a quarter said they used Skyline because they wanted to avoid parking at work. Other top reasons to ride were affordability and/or for the environment/community. The survey also asked the respondents to list their desired improvements. The top responses were shorter headways, later service hours, and better stops.</p>
<p><b>Is the acquisition of real property required for this project?</b></p>	<p>No</p>
<p><b>Who owns, or will own the real property for this project?</b></p>	<p>(blank)</p>
<p><b>What alternatives for the project were considered?</b></p>	<p>No other alternatives were considered</p>

# PROJECT: CANYON SEWER PROJECT

<p><b>Provide a list of all key project stakeholders and key contributors.</b></p>	<p>Gallatin Canyon County Water &amp; Sewer District, Big Sky County Water &amp; Sewer District, Big Sky Resort Area District, annexed landowners, Gallatin River Task Force. Potentially Gallatin County (funding and TEDD).</p>
<p><b>Provide a bulleted list of project milestones.</b></p>	<p>03/25, 60% Design 08/25, Contractor Procurement 01/26, Discharge Permit 03/26, Construction Drawings 07/26, Construction Start</p>
<p><b>What organization will be responsible for overseeing ongoing operations of this facility/project after construction is completed?</b></p>	<p>GCCWSD and/or BSCWSD</p>
<p><b>Please explain any public engagement that has taken place for this project.</b></p>	<p>Multiple public outreach meetings, website, Big Sky community event presentations, landowner flyers for annexation, multiple Explore Big Sky articles</p>
<p><b>Is the acquisition of real property required for this project?</b></p>	<p>Yes</p>
<p><b>Who owns, or will own the real property for this project?</b></p>	<p>Easements are being coordinated with relevant landowners. Key easement coordination includes Mike Kallestad and Renae Schumacher.</p>
<p><b>What alternatives for the project were considered?</b></p>	<p>1.) "Co-solution" that includes BSCWSD treatment and GCCWSD providing supplemental disposal. 2.) "Go it Alone" solution would involve construction of a dedicated Canyon Area Water Reclamation and Reuse Facility (WRRF). Both alternatives are of similar cost scale. 3.) "Co-Solution" will continue to advance based on community objective to be able to optimize wastewater treatment and reuse community wide.</p>

## IN PROGRESS DISCUSSION PROJECT: WATER REUSE AND DISPOSAL

Disposal Alternatives	Source of Funding	Cost Estimate (in 2024 dollars)	Added 20-Year Disposal Capacity	Cost/Gallon (in 2024 dollars)	Earliest Estimated Implementation Year
<b>Big Sky Reuse Pumping Station Improvements</b>	District	\$6,233,818	45 MGY <sup>1</sup>	\$0.14	2025
<b>Canyon District Disposal</b>	External	\$25,000,000	110 MGY <sup>2</sup>	\$0.23	2027
<b>FMS Drain Fields and Irrigation</b>	District	\$5,692,949	88 MGY	\$0.06	2028 (?)
<b>Town Center Irrigation Network Expansion</b>	District	\$3,000,000	10 MGY	\$0.30	2025
<b>Snow Making at Big Sky Resort</b>	External	Under Development	50 MGY	Under Development	Unknown
<b>Potable Reuse</b>	District	\$18,300,000	105 MGY	\$0.17	2030 (?)
<b>Total</b>	-	\$33,226,767 for District Funded Projects	400+ MGY	-	2044

**Table 14. Total Costs per Gallon Added Disposal for Alternative Projects**

<sup>1</sup>The added disposal capacity is 45 MGY; however, the total capacity is 160 MGY for YC/SP.

<sup>2</sup>There could be additional disposal capacity for the Canyon District.

## IN PROGRESS DISCUSSION 191/64 OPTIMIZATION PLAN

The Optimization Plan has identified four (4) Capital Improvement Projects along US 191 that have been advanced by the Montana Department of Transportation (MDT) as project nominations for integration with the MDT Statewide Transportation Improvement Plan (STIP). This process commits federal-aid and State of Montana funding to complete the engineering and construction activities.

Project nominations and conceptual planning level cost estimates consist of:

- Lava Lake Structure (US 191) - \$30 to \$50 Million
- US 191//MT-64 Intersection Improvement - \$10 to 15 Million
- US 191 Passing Lanes - \$10 to \$15 Million
- US 191 Pullouts and Turnouts - \$5 to \$ Million

The US 191/MT-64 Optimization plan will also evaluate existing conditions and improvement options along the MT-64 corridor. There are currently no plans or commitments in place for future projects. However, the US 191/MT-64 Optimization Plan will serve as a tool for advancing projects for consideration with strategies for funding solutions.

IN PROGRESS DISCUSSION  
BIG SKY MEDICAL CENTER

2025

Replace Imaging equipment that is end-of-life and to support expanded specialty clinics (orthopedics) at BSMC \$400,000

Replace portable x-ray machine that is end-of-life \$150,000

Build out of 2<sup>nd</sup> floor clinic space to accommodate additional primary care providers and rotating specialists

2025 – \$3,500,000

2026 - \$1,500,000

2026

Refurbish procedural/OR suite to enable surgery/endoscopy - \$1,500,000

Design for expansion of Inpatient/Swing bed unit - \$500,000

2027 start of IP/Swing expansion

\$5,000,000

Investment in expansion of workforce housing for care team

2025 - \$1,000,000

2026 - \$1,000,000

2027 - \$1,000,000

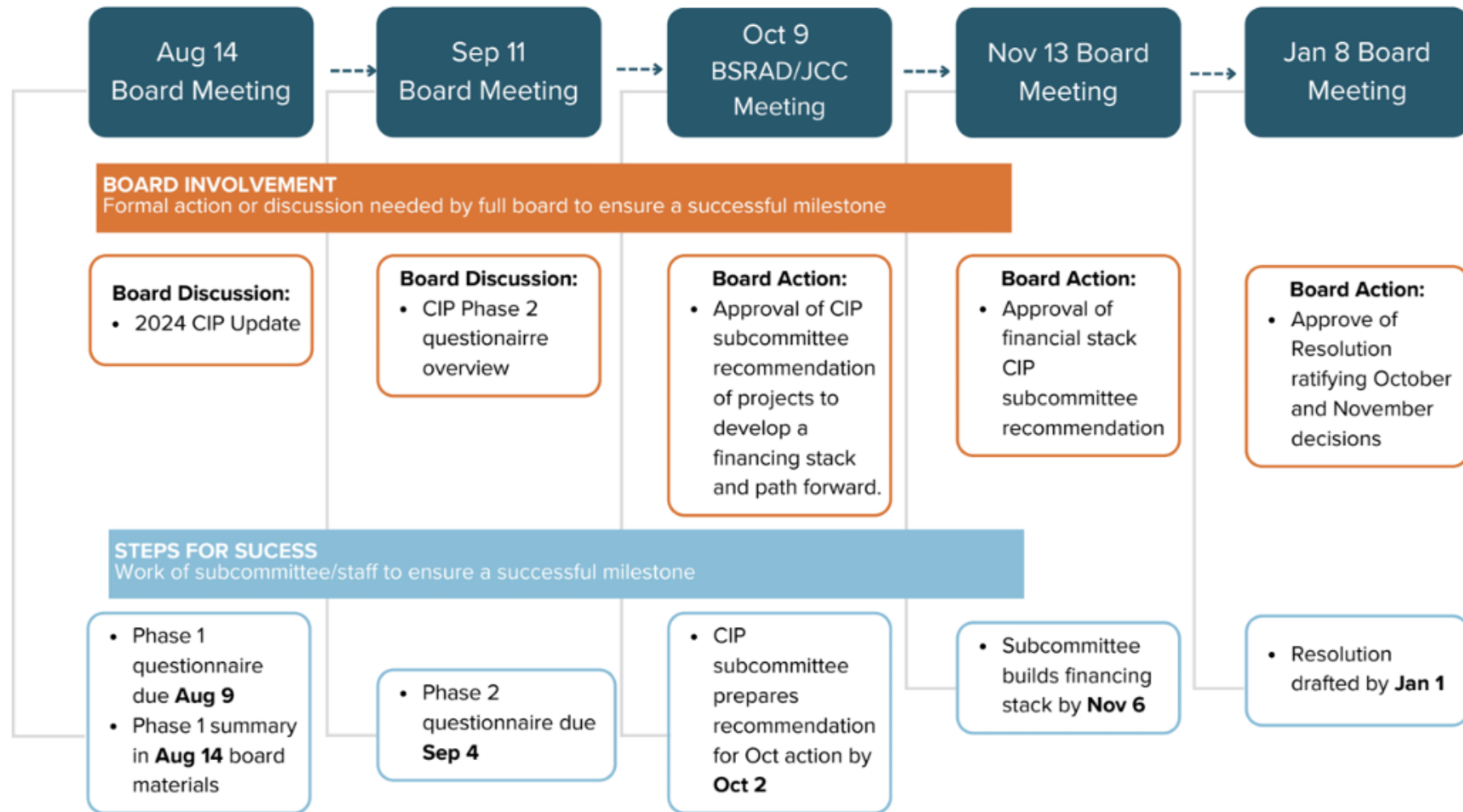
## Q&A DETAILS

- Board Questions due back 9/17
- Sponsor responses due back 10/1

# CIP PROJECT VETTING TIMELINE

## MILESTONES:

Key dates and events to ensure success of implementing CIP projects for the May 2025 election



# 2024.09.11 Grants Subcommittee Update

Wednesday, July 31, 2024 4:26 PM

- **Updates/highlights from meeting:** On 8/28/24 the subcommittee discussed the feedback from applicants regarding the proposed grant cycle changes. Of the 15 responses the majority of the feedback was positive. A few applicants had specific concerns about the changes, during the September Board Meeting the subcommittee will offer to meet directly with anyone who has concerns about the new process over the next to help make the transition smooth for everyone. The subcommittee will work on the impacts the new cycle dates will have the 3-year government contracts.
- **Any recommendations for board action or decision-making required at the next Board meeting?** The subcommittee is seeking board approval of the 3-year calendar that outlines dates for the FY26 and FY27 grant cycles.
- **Board meeting materials:**
  - Applicant feedback
  - 3-year calendar
- **Next subcommittee meeting date:** TBD

**From:** [Jenny Muscat](#)  
**Cc:** [Daniel Bierschwale](#); [John Zirkle](#); [Sarah Blechta](#); [Kristin Drain](#)  
**Bcc:** [brian@bigskyarts.org](#); [ssteale@bewellbigsky.org](#); [brad@bigskychamber.com](#); [sgaither@thehrdc.org](#); [David@bigskyhousingtrust.com](#); [director@bigskylibrary.com](#); [whitney@bscomt.org](#); [spoloff@bigskydiscoveryacademy.org](#); [dtetrault@bigskyfire.org](#); [suzan@bigskyvoa.org](#); [dshipman@bssd72.org](#); [bigskysno@gmail.com](#); [whitney@bscomt.org](#); [dbrugmann@bigskytd.com](#); [johnny@wsd363.com](#); [deb@largelandscapes.org](#); [mmangold@wgmgroup.com](#); [kristin@gallatinrivertaskforce.org](#); [kristinamwelfl@hotmail.com](#); [Dan.Springer@gallatin.mt.gov](#); [jen@growwildmt.org](#); [anna@moonlightcommunityfoundation.org](#); [mariel@mlcbigsky.org](#); [sydneyvmbigsky@gmail.com](#); [hannah@spanishpeaksfoundation.org](#); [johnzirkle@gmail.com](#); [allison@wiabigsky.org](#); [fastcatm7@gmail.com](#); [Daniel.Haydon@gallatin.mt.gov](#); [Kayluh Menager](#)  
**Subject:** Grant and Budget Cycle Changes FEEDBACK NEEDED  
**Date:** Thursday, August 8, 2024 12:47:48 PM

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Greetings All,

I hope everyone has been enjoying their summer so far! At our July board meeting, the board discussed changes in the timing of our grant and budget cycles. If you'd like to go back and watch the meeting for a little more context you can [WATCH IT HERE](#). We plan to take action on these changes at our [September Board Meeting](#). Before we approve the changes in the calendar and timing we wanted to gather feedback from grantees using the [short survey](#) also linked at the bottom of this email.

We have arrived at the following impacts these changes would have on grantees and BSRAD alike.

- Our fiscal year will be closed when these decisions are made allowing us to have a finalized “available funds” amount when making budget and award decisions.
  - “Available funds” is currently an estimate, and we have to project April, May, and June collections when making award decisions
  - Knowing available funds will make any unawarded funds by impact area (“bucket”) more meaningful year over year
- The timing of the award contracts will vary from the Districts fiscal year
- New BSRAD board members will have 6 months of onboarding before jumping into grant decisions
- Particularly in the coming year, there will be up to 4 additional months of uncertainty if an organization will receive a Resort Tax grant
- Due to the later application open date applicants will have more time to plan projects for the upcoming year
- Applicants on a July 1 fiscal year will be able to submit more up-to-date financials with their applications
- Timing will better align with the summer and construction season

The proposed changes summarized:

- Moving the period grant applications are open from March to August
  - **What this looks like this coming year:** The next time you would fill out an annual BSRAD grant application would be August 2025
  - **What this looks like beyond 2025:** Annually applying August
- Moving award decisions to Late October from Early June
  - **What this looks like this coming year:** The next application review meetings will

- take place in October 2025
- **What this looks like beyond 2025:** Application review meeting annually in October
- Moving award contracts from July-June to Nov-October
  - **What this looks like this coming year:** FY26 Award contracts would run from July 1, 2025 -October 31, 2026
    - When applying for FY26 applicants would need to apply for 16 months of funding as we make these adjustments
    - Any awards made in October of 2025 would be allowed to submit for reimbursement for any expenses incurred from July 1 to the award date to “backfill” these expenses
  - **What this looks like beyond 2025:** FY27 Award Contracts would run from November 1, 2026-October 31, 2027
    - When applying for FY27 (& beyond) applicants would apply for 12 months of funding

As a grantee, we would like to know how these changes and impacts will affect your organization. **Can you please complete this [SHORT SURVEY](#) by August 21 to help guide the decision that will be made at the September board meeting?**

As always, please do not hesitate to reach out with any questions.

Thanks,  
Jenny

Jenny Muscat  
Deputy Director  
406-995-3234  
[Resorttax.org](http://Resorttax.org)

Question 1: We are proposing changing the application period from March to August. What impact does filling out applications in August vs March have on your operation?	Question 2: We are proposing shifting contract dates in FY26 to run from July 1, 2025-October 31, 2026, and in FY27 (& beyond) to November 1, 2026-October 31, 2027. What impacts would these changes in contract dates have on your budgeting and planning process?	Question 3: Are there any other impacts these changes would have to your organization (aside from the ones listed above)?
We are already in school when the applications and awards are processed/announced. This will make it harder for us to grant tuition assistance allocations because we will have to have signed contracts prior to the start of the school year.	Same as above... We are already in school so we would have to make a budget based off of approximately what we are hoping to receive instead of actual allocations.	
No impact after the initial change (2025).	None that can be foreseen.	None that can be foreseen.
it aligns greatly with our operation as our physical year is July 1 through June 30th. our budget process starts in April and is approved in June. so having applications in August would allow us to know what projects are approved and funded almost a year before our budget is approved.	this would align greatly with our project season	nothing but good ones.
Do you mean "March to August" in the first sentence of this question. I'm assuming you mean August, not April. Changing application timeframe does not affect our organization, except in the first year. It will most likely significantly affect cash flow for our operational/calendar year 2025.	It will affect cash flow for our organization that first year. I anticipate we can plan accordingly, but it will affect our operations. Offering the ability to apply for "backdated expenses" is very helpful. Just requires additional/imperative planning.	
it would allow us to submit our entire fiscal year (ending in June) financials, but capacity-wise, August is difficult for us. We would benefit from having longer response windows (from when questions are released to when they are due) with this timing.	I think this is supposed to be anonymous, but there's no way to explain what I'm trying to say here without just saying it, so hello, Mariel here! MLC's fiscal year is July-June, and our academic year is September-August. Based on the planning we do for the fiscal year and the BSRAD funding we have historically had confirmed in June, we decide and inform families in June what we can afford for tuition assistance for the school year starting in September. If, in this new timeline, we experience a major variance from the previous year's award in the middle of our school year, that could have serious impacts on our ability to follow through with promises we made to our families. We can get around that with a disclaimer on the letter, but it would feel like a real bait and switch to tell someone their 50% discount was going to a 25% discount two months into the school year. Obviously before doing that, I would fundraise my heart out to try to keep our commitments for as many of the remaining 10 months of the year as possible; I'm just not sure anyone wants BSRAD to be so directly driving MLC's fundraising goals/strategy. But who knows; maybe that would ultimately help us reach our goals. There are surely more/other ways around this than what I'm thinking of off the top of my head - always open to ideas!!	Does the award period have to start so close to the decision period? I wonder if it wouldn't be better, from a planning perspective, if the application period could be more in advance of the award period. For example, if BSRAD gets all the info it needs on its own FY24 in August 2024, applications occur throughout the fall (even winter) for use beginning in July 2025. That could be a horrific idea on the whole; just putting it out there in case it isn't. At least for MLC, that would help us plan/adjust our academic years (and teacher wages and family tuition assistance) better, instead of last minute (which is how it currently is), or while we're already rolling (which is what I'm afraid could happen with the proposed timeline). Thanks for being so thoughtful about all of this!!
The operational impact on us would be negligible.	Our fiscal year is calendar, so it would track more closely. Being closer to the end of the year would make budgeting and planning more meaningful with the added predictability of funding.	There is nothing about our activities that is attached to any particular point on the calendar. It will be a little inconvenient to get the transition done, but would not interfere with our ability to execute on our mission.

<p><b>Question 1: We are proposing changing the application period from March to August. What impact does filling out applications in August vs March have on your operation?</b></p>	<p><b>Question 2: We are proposing shifting contract dates in FY26 to run from July 1, 2025-October 31, 2026, and in FY27 (&amp; beyond) to November 1, 2026-October 31, 2027. What impacts would these changes in contract dates have on your budgeting and planning process?</b></p>	<p><b>Question 3: Are there any other impacts these changes would have to your organization (aside from the ones listed above?)</b></p>
<p>Totally fine!</p>	<p>I'm still trying to wrap my head around it, but the funding from Resort Tax always funds the WMPAC season that immediate year (whereas Arts Council uses the funding for the following seasons). So funding decisions would be made AFTER the WMPAC season starts. This puts a little bit of pressure the 2026 Season, but I think I could handle it like this: take two years where I split some portion of the costs (maybe half?) of the upcoming season and the next year's season, then back fill the next year, then move into a pattern of always asking for funding for the season that starts in the next fiscal year. Our ask is hovering around \$250,000, so that might look like this if I hold that constant for three years:</p> <p>Request in FY25 (for FY26 Season) + 1/2 of FY2Y Season: \$250,000+\$125,000=\$375,000</p> <p>Request in FY26 (for 1/2 of FY27 Season and FY28): \$125,000 + \$250,000 = \$375,000</p> <p>Request in FY27 (FY29 Season): \$250,000</p> <p>Of course this is just meant to be anecdotal and I understand that there likely won't be an extra \$125,000 lying around each year. So I need to think through some type of basic amortization schedule that will eventually get us to funding for the following season without cannabalizing the season that is immediately in front of us.</p> <p>Regardless, I will be able to figure this out and will have a clear plan come application time. Just wanted to let you know about this thinking.</p>	<p>Nope. Just timing and a bit of reformatting and clear budgeting that allows for healthy cashflow and mitigates risk.</p>
<p>It would allow our organization to finalize our next fiscal year budget and have a better sense of funding needed, as our FY runs July-June. It could be more challenging to complete an application as many staff take vacation time in July and August. Scheduling staff to attend review meetings could potentially pose a logistical challenge. Overall summer is a difficult time for proposal writing.</p>	<p>The biggest challenge would be uncertainty of funding from July 1, 2025-October 2025 when funding awards would be announced. We may be hesitant to expense work from July-October not knowing if it would be reimbursed. For example, if we didn't end of receiving an award, then we have spent funds that we may not have covered it other areas and had set up a project/work that may need to be halted. It makes it difficult to move work forward and make the necessary preparations for future work.</p> <p>Shifting to November-October funding doesn't pose any undue challenges.</p>	

Question 1: We are proposing changing the application period from March to August. What impact does filling out applications in August vs March have on your operation?	Question 2: We are proposing shifting contract dates in FY26 to run from July 1, 2025-October 31, 2026, and in FY27 (& beyond) to November 1, 2026-October 31, 2027. What impacts would these changes in contract dates have on your budgeting and planning process?	Question 3: Are there any other impacts these changes would have to your organization (aside from the ones listed above)?
August is a busier time of year for our organization. So it's more of finding the time to complete the application. We will also not have complete and current financial information for the most recent concert season (what we usually ask money for)	I don't think these changes will impact our budgeting too much. One thing is we will not have is the complete financials of the current concert season in August since it will still be going on. So for example, if we are applying for the FY27 concert season, we will only have complete numbers for FY25 as the FY26 will still be happening. I don't think that will impact things too much, just letting you know.	Overall this seems like a smart decision!
It will allow us to provide more accurate expenses and projections on the application.	I can't see that this would impact our org much... October and November are our very busiest times so splitting our receipts/spending for Oct in one fiscal year and November in another might actually help us balance out our quarterly requests. As in, the payment requests from our org may be more similar to each other each quarter rather than much higher in Q1 than all the others.	I think this is a great change!
For the most part, only positive impacts with this change for BSCO. BSCO will be in a new fiscal year in August which means we will have a great handle on our financial results from the prior year. This will make our application stronger and based on greater facts. I fully support this change.	The only concern I have with this change is the BSTRP reimbursement from 7/1/25 - 10/31/25. BSCO will need to manage cashflow tightly during that period, but otherwise, the change is positive for BSCO.	No.
<p>As summer is the busiest time of year for our nonprofit, we have no idea how we can successfully execute existing programming while working on and submitting RT grants.</p> <p>We are working to transition to paid staff and hire a second staff, which will somewhat help with this situation. However, it's possible that we will have to modify/reduce our existing summer events, offerings, etc to accommodate for the time spent on this grant.</p> <p>The uncertainty of funding from July 1, 2025 to Oct, 2025 causes great anxiety and puts tremendous stress on our reserve funds, especially as we are now looking to transition to staff and hire a second. That, combined with the notice that future funding for each category will be lower, only magnifies our concern. I honestly don't know how we will navigate this time period.</p> <p>Honestly, this is worst case scenario for our organization in terms of timing.</p> <p><u>At the end of the day, we will have to adapt to your schedule.</u></p>	<p>As this time of year is so incredibly busy, it's difficult to fully understand and anticipate the impacts these changes will have on our budgeting and planning process. I simply can't answer this question.</p> <p>At the end of the day, we will have to adapt to your schedule.</p>	<p>As this is our busiest time of year, we don't have the capacity to fully assess how these changes will impact our organization.</p> <p>Consideration of the following by RT would be appreciated:</p> <ol style="list-style-type: none"> <li>1) Allow for a longer time to view (and thus be able to work) on the grant application. I believe currently the grant app has a 1 month window to view and work on? It would be a great help to allow a longer time period to work on this, even if it's just "viewable" vs being able to work within submittable.</li> <li>2) Make the grant application downloadable for offline work (so make this available 2 months ahead of the due date). This allows us to save a lot of time, share easily, etc.</li> <li>3) Simplify the grant as much as possible. Last year's application was a great improvement over previous years. Any more simplification is <u>greatly appreciated.</u></li> </ol>
No, we'll be able to adjust our budgets to compensate for any changes.	No, we'll be able to plan around this.	Thank you for asking. This gave us an opportunity to discuss internally on how we'd operate and we have a plan if this is what the BSRAD board decides to do.

<p><b>Question 1: We are proposing changing the application period from March to August. What impact does filling out applications in August vs March have on your operation?</b></p>	<p><b>Question 2: We are proposing shifting contract dates in FY26 to run from July 1, 2025-October 31, 2026, and in FY27 (&amp; beyond) to November 1, 2026-October 31, 2027. What impacts would these changes in contract dates have on your budgeting and planning process?</b></p>	<p><b>Question 3: Are there any other impacts these changes would have to your organization (aside from the ones listed above?)</b></p>
<p>In reviewing the anticipated changes to the award cycle, I believe the areas in which we may be most impacted would be in planning and budgeting for capital projects.</p> <p>In particular, projects that may be impacted by the need for planning dedicated staff hours or those that include work which is weather dependent and therefore seasonal in nature. We may need to consider these types of projects carefully when planning our next fiscal year budget and preparing for future award applications.</p>	<p>The impact will likely primarily affect our budgeting and planning process.</p> <p>Since we operate on a fiscal year, we have historically budgeted on a fiscal year basis, we will not know with certainty what our award dollars may be when establishing our FY6 budget for the period of 07/01/2024 to 06/30/2025.</p> <p>After the first year, we will know which projects we have funding remaining for when engaging in our fiscal year planning process. However, we will need to adjust our budget mid-year for any new grant awards. This could be challenging especially if the mid-year commitment to any new projects would require a change in dedicated staff hours.</p>	<p>In the first year in particular, it may be challenging to be confident that we can begin work on seasonal projects for which we are seeking funding during the summer of 2024.</p> <p>In reviewing the explanation of the grant cycle in the coming year, it looks like we will be able to request reimbursement for expenses from July 2025 until the award date. However, it will potentially be difficult to know what our award will be during the first few months of the fiscal year.</p> <p>Therefore, particularly in the first year we may to carefully consider which projects requiring seasonal work to be performed we are able to plan for or include in our grant application.</p>
	<p>It is not out of the realm of possibilities that we could be completing construction projects in early November. Would you consider moving the contract date to Dec 1 - Nov. 30?</p>	

## FY25 CALENDAR

*\*all dates subject to change\**

### July '24

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Meeting Topics:  
 -Officer elections  
 -FY25 funding resolution  
 -Employee reviews

### August '24

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### September '24

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Meeting topics: Approve 3-year grant cycle calendar

### October '24

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Oct 7-11: Community Week  
 Oct 9: BSRAD/JCC Meeting

### November '24

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Meeting Topics:  
 -Audit presentation

### December '24

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### January '25

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Meeting topics: Election resolutions

### February '25

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Meeting topics: Election resolutions  
 Feb 20: Filing deadline for May election

### March '25

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### April '25

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### May '25

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May 6: Election Day  
 May 14: BSRAD/JCC Meeting  
 May 15: FY26 SMART Goals set  
 Meeting topics: BSRAD Budget

### June '25

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Meeting topics: BSRAD Budget

- Regular Board Meeting
- Special Event
- Election Deadline
- Election
- Holiday
- Grant key date

# FY26 CALENDAR

July '25						
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Jul 1: FY26 Gov apps open  
 Jul 15: FY26 Nonprofit apps open  
 Meeting Topics:  
 -Officer elections  
 -Employee reviews

August '25						
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Aug 15: FY26 Gov app deadline  
 Aug 31: FY26 Nonprofit app deadline  
 Meeting Topics: FY26 Budget Resolution

September '25						
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Meeting Topics:  
 -FY26 Government award review  
 -FY26 Budget Resolution

October '25						
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Oct 6-10: Community Week  
 Oct 8: BSRAD/JCC Meeting  
 Meeting Topics: Approve FY26 Government awards & updates  
 Oct 28/30: Nonprofit app review

November '25						
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Meeting Topics:  
 -Audit presentation  
 -FY26 funding resolution

December '25						
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January '26						
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Meeting topics:  
 -Election resolution

February '26						
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Meeting topics: Election resolution  
 Feb 19: Filing deadline for May election

March '26						
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April '26						
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May '26						
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May 5: Director election  
 May 13: BSRAD/JCC Meeting  
 May 15: FY27 SMART Goals set  
 Meeting topics: BSRAD Budget

June '26						
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Meeting topics: BSRAD Budget

- Regular Board Meeting
- Special Event
- Election Deadline
- Election
- Holiday
- Grant key date

# FY27 CALENDAR

## July '26

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Jul 1: FY27 Gov apps open

Jul 15: FY27 Nonprofit apps open

Meeting Topics:

- Officer elections
- Employee reviews

## August '26

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Aug 15: FY27 Gov app deadline

Aug 31: FY27 Nonprofit app deadli

Meeting Topics: FY27 Budget Resolution

## September '26

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Meeting Topics:

- FY27 Government award review
- FY27 Budget Resolution

## October '26

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Oct 5-9: Community Week

Oct 8: BSRAD/JCC Meeting

Meeting Topics: Approve FY27 Government awards & updates

Oct 27/29: Nonprofit app review

## November '26

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Meeting Topics:

- Audit presentation

## December '26

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## January '27

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Meeting topics:

- FY27 funding resolution

## February '27

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## March '27

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## April '27

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## May '27

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May 12: BSRAD/JCC Meeting

May 17: FY27 SMART Goals set

Meeting topics: BSRAD Budget

## June '27

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Meeting topics: BSRAD Budget

- Regular Board Meeting
- Special Event
- Election Deadline
- Election
- Holiday
- Grant key date

# 2024.08.29 Elections & Ballot Issues Subcommittee Meeting

Wednesday, July 31, 2024 4:26 PM

- **Updates/highlights from the meeting:** On 8/29/24 the Elections & Ballot Issues Subcommittee met to discuss bylaw revisions, filling Ashley Wilson's seat upon her resignation, BSRAD's involvement in the upcoming election of the Local Government Review Commissions, and the upcoming 1% and 3% ballot issues.
- **Recommendations for board action or decision:**
  - The subcommittee has updated the bylaws, the redline version is included in the board materials. The subcommittee is looking for the board to discuss and approve the updates as part of the consent agenda.
  - Upon Ashley's resignation, the subcommittee recommends that the District put out a public call to fill the now vacant board seat.
    - If the board approves at the 9/11 board meeting staff will distribute the public call.
    - The subcommittee recommends the board set a special meeting on Tuesday, October 1 to meet with candidates and make an appointment.
    - Whoever fills the seat will need to be placed on the May 2025 ballot for the voters to confirm the board's appointment.
- **Next subcommittee meeting date:** None set at this point



**Public Notice: Board Vacancy**

The Big Sky Resort Area District is seeking resumes from qualified citizens who are interested in serving on the Board of Directors.

As outlined in District Bylaws, the remaining Board shall appoint a replacement Board Member to fill the vacancy. Interested parties shall submit a letter of interest and resume by September 25<sup>th</sup> and there will be a special meeting held on October 1<sup>st</sup> to interview candidates and make an appointment. The remaining term for this seat expires in May of 2026 and the voters will need to confirm the appointment in a May 2025 election.

# BIG SKY Community Week

OCTOBER 7-12

## 07 MONDAY, OCTOBER 7

**8am - 9:30am**

**Community Coffee · Lone Mountain Land Company**  
Connect with friends and neighbors over coffee.

**10:30 - 11:30am**

**Kids Storytime · BASE**

Toddlers and preschoolers will have fun building social connections while developing early literacy and school readiness skills.

**11am - 12pm**

**Workout-Pilates · BASE**

A low-impact core-focused workout. Waiver required.

**1pm - 2:30pm**

**Fire Training Facility Grand Opening · Fire Training Facility**

Celebrate the opening of Big Sky's new Fire Training Facility with a live demonstration and community BBQ.

**4pm - 6pm**

**Community Cocktails · The Wilson Lobby Bar**

Network with new and familiar faces over light appetizers and drink specials.

**4pm - 6pm**

**Kids Art Studio · BASE**

Kids are invited to get creative with a variety of art activities. Registration required.

**6pm - 8pm**

**Vote Big Sky · The Wilson**

Learn about the candidates and issues on November's ballot.

## 08 TUESDAY, OCTOBER 8

**9am - 10am**

**Workout-Full Body Conditioning · BASE**

A high-energy class with available modifications. Waiver required.

**12pm - 2pm**

**Water Resource Recovery Facility Grand Opening · WRRF**

Celebrate the opening of the Big Sky County Water & Sewer District's Water Resource Recovery Facility.

**4pm - 6pm**

**Kids Art · Art Studio @ BASE**

Kids are invited to get creative with a variety of art activities. Registration required.

**5pm - 8pm**

**State of the Community  
Warren Miller Performing Arts Center**

Join in the conversation with local leaders on key topics impacting our community.

## 09 WEDNESDAY, OCTOBER 9

**9am - 11am**

**BSRAD/Joint County Commission Meeting  
The Wilson**

Attend the bi-annual meeting with your locally elected officials from Big Sky Resort Area District (BSRAD), Gallatin County and Madison County.

**11:30am - 12:30pm**

**Workout-Restorative Yoga · BASE**

A calming and relaxing yoga class. Waiver required.

**12pm - 1pm**

**TIGER Grant Ribbon Cutting · Little Coyote Tunnel**

Celebrate completion of the TIGER Grant work with a ribbon cutting.

**4pm - 5pm**

**Workout-Zumba · BASE**

A fun, energetic dance class. Registration required.

**4pm - 6pm**

**Kids Art · Art Studio @ BASE**

Kids are invited to get creative with a variety of art activities. Registration required.

**7pm - 9pm**

**Trivia · The Waypoint**

Test your knowledge when Community Week takes over trivia.



**EARN RAFFLE ENTRIES**  
for great prizes when you attend events!



**SUPPORT OUR LOCAL FOOD BANK**  
Let's beat last year's collection of 125 lbs in food donations!

## 10 THURSDAY, OCTOBER 10

**8am - 9:30am**

**Community Coffee · Wellness in Action**  
Connect with friends and neighbors over coffee.

**10:30am - 11:30am**

**Big Sky Post Office Ribbon Cutting · Big Sky Post Office**

Celebrate the opening of the newly constructed federal Big Sky Post Office.

**12pm - 2pm**

**Pizza and Purpose with CCBS · Big Sky Chapel**

Learn, ask questions, and voice your opinion about the work being done across our community to achieve Our Big Sky Vision! CCBS will unveil the 2024 update to the Our Big Sky Vision.

**2pm - 3pm**

**Workout -Yoga Flow · BASE**

An all-levels yoga class focusing on balance and gentle movement. Waiver required.

**4pm - 6pm**

**Community Appreciation Celebration · Len Hill Park**

Celebrate Big Sky with fun, games, food and drinks with fellow community members.

## 11 FRIDAY, OCTOBER 11

**9am - 10am**

**Workout-Full Body Conditioning · BASE**

A high-energy class with available modifications. Waiver required.

**10am - 1pm**

**Blood Drive · Big Sky Medical Center**

Help those in need by donating blood at this event. Register online.

**1pm - 2pm**

**Workout-Kickboxing · BASE**

A beginner kickboxing class focused on alignment and proper form. Waiver required.

**2:30pm - 6:30pm**

**The Great Pumpkin Giveaway · Len Hill Park**

Make a donation of 10 cans, 10 lbs, or \$10 (per pumpkin).

Search the "U-pick Pumpkin patch" to pick out your prize pumpkin.

## 12 SATURDAY, OCTOBER 12

**Volunteer Big Sky**

Give back to the community by joining a local volunteer event. See website for details.  
[www.BigSkyCommunityWeek.org](http://www.BigSkyCommunityWeek.org)

Community Week is brought to you by:



SCAN FOR  
MORE INFO  
and to register  
for events.



# FY25 PROPOSED BOARD MEETING CALENDAR

*\*all dates subject to change\**

July '24						
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August '24						
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September '24						
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October '24						
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Oct 9: JCC/BSRAD Meeting  
 Oct 7-12: Community Week

November '24						
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New meeting date: Thur, Nov 14

December '24						
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January '25						
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New meeting date: Thur, Jan 9

February '25						
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New meeting date: Thurs, Feb 13

March '25						
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April '25						
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New meeting date: Thur, April 17

May '25						
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May 14: Jcc/BSRAD Meeting  
 May 6: Election Day

June '25						
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New meeting date: Thur, June 12

**From:** [Ashley Wilson](#)  
**To:** [Daniel Bierschwale](#)  
**Subject:** Official Resignation  
**Date:** Friday, September 6, 2024 4:15:33 PM

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Danny,

Please accept this as my office resignation letter for my seat on the Big Sky Resort Area District Board of Directors. It has been an honor to serve alongside some of the great minds in Big Sky. The leadership that you provide to the organization is outstanding and I look forward to staying up to day with Big Sky through your updates.

Please, always feel free to reach out if there is anything I can do for you, the staff or the board.

Thank you,  
Ashley Wilson