



Big Sky Resort Area District
11 Lone Peak Drive #204
PO Box 160661
Big Sky, MT 59716
406-995-3234
resorttax.org
info@resorttax.org

Board Meeting Agenda

July 10th, 2024 | 9:00 am

July's Board meeting will be held on Wednesday, July 10th at 9:00 am at the Resort Tax office (11 Lone Peak Drive, Suite #204) and through Zoom.

Join this meeting here:

us02web.zoom.us/j/86767496942?pwd=Rk4xRnJldzBFRGhRQndCdmN2MU9kdz09

- I. Closed Meeting – 9:00 am
 - A. Litigation Strategy
 - B. Confidential Employee Reviews
- II. Open Meeting
 - A. Roll Call – 9:45 am
 - B. Public Comment
 - C. Consent Agenda: Action – 9:50 am
 - a. Approval of Minutes: May 8, 2024, May 20, 2024, and June 4, 2024
 - b. Finance Report: April 2024 & May 2024
 - D. Regular Agenda
 - 1. Old Business
 - a. Resolution 2024-03R: Action – 9:55 am
 - b. Gallatin Canyon Water & Sewer Pipeline Feasibility Determination: Action – 10:00 am
 - c. Microgrant Application-Safety Events Trailer: Action – 10:15 am
 - 2. New Business
 - a. Officer Elections: Action – 10:20 am
 - b. Annual Budget Cycle Updates: Discussion – 10:30 am
 - c. CIP Questions: Discussion – 10:50 am
 - d. Wellness District Coalition Funding: Action – 11:00 am
 - E. Public Comment

District Board & Staff: Sarah Blechta, Chair | Grace Young, Secretary & Treasurer | Ashley Wilson, Director | John Zirkle, Director | Kevin Germain, Director | Daniel Bierschwale, Executive Director | Jenny Muscat, Deputy Director | Jackie Haines, Director of Economic & Strategic Development | Kristin Drain, Finance & Compliance Manager | Tammy Estensen, Communications & Community Engagement Manager

All Board meetings are recorded. Visit resorttax.org for more information.

From: [Big Sky Resort Tax District Information](#)
To: [Jenny Muscat](#); [Daniel Bierschwale](#)
Subject: FW: Thank you!
Date: Tuesday, June 11, 2024 9:07:21 AM

Tammy Estensen
Communications and Community Engagement Manager
[ResortTax.org](#)
406-995-3234

From: Stephanie Kissell <stephkissell@gmail.com>
Sent: Monday, June 10, 2024 7:45 AM
To: Big Sky Resort Tax District Information <info@resorttax.org>
Subject: Thank you!

Good morning BSRAD Board and Team,
Congratulations on the completion of another round of resort tax allocations! Big Sky is fortunate to have such a talented team working towards a better future, with a vested interest in creating and managing a sustainable, thriving community. I am grateful for the time, energy and resources you put into this last cycle.

I'm not sure if you've seen [this article](#) in the Chronicle yet. It highlights many of the challenges and need for early childhood care and education in Montana's communities. There were many poignant quotes, but this one stood out. "Generally, early childhood (education) has been underfunded," Courville said. "Our wages are not on parity with other professionals in comparison to public school systems. Yet more and more (child care employers) want associate's, bachelor's, master's-level degrees. But the salaries don't always match that."

Thank you, BSRAD board, for voting to fully fund Morningstar's request this year. Your support builds a path through Big Sky's childcare desert and has allowed Morningstar to confront the giants challenging our country's childcare system while continuing to operate and celebrate local successes (including paying livable wages/benefits to our staff, resulting in doubling our teacher retention in the last year!). I appreciate you, your partnership, and am looking forward to working together in the upcoming months.

With gratitude,
Stephanie Kissell
MLC Board President

Dear BSRAD board & staff,
Thank you so much for the hard work and thoughtfulness that went into this year's grant application + allocation process. We are fortunate to have each of you as partners in our quest to provide excellent AND affordable early childhood education in Big Sky, and we look forward to meeting with you over the coming months to learn from each other how we can do this better together. For now, from the littlest of our babies to the most tenured of our teachers, from our board members to Big Sky's businesses, THANK YOU for awarding MLC full funding for the FY25 year!

with gratitude,
Marel
Michael Pitcairn
Sharon
Thank you!
Kim
Vittin
Brentley
Jocelyn
Bren
Holt
Thank you!
Stacy
Thank you!
Sloan
Thank you!
Rehana
Jaisal
Thanks
for the support
Angela
Yarso

You're making a big impact in our community.
Thank you so much!
Loren
Bixby
Thank you!
for everything
-Vanessa
What a blessing. ♡
Ellianna
Gracias
Mayra
Brenda
Leanos
Thank you
♡ Mindy
Thank you so much
for all your support
-Kylie
Thank you!
-Kylie
Thank you!
Leslie
Caro

Gratitude for this needed funding!
Ms. Emily

**THE WILSON HOTEL
145 TOWN CENTER AVENUE
BIG SKY, MONTANA**

**MINUTES OF THE GALLATIN & MADISON COUNTY COMMISSION
AND BIG SKY RESORT AREA DISTRICT MEETING
MAY 8, 2024, 10:00 A.M.**

MEMBERS:

Sarah Blechta	Director
Kevin Germain	Director
Grace Young	Director

GUESTS:

Scott MacFarlane	Gallatin County Commissioner
Jennifer Boyer	Gallatin County Commissioner
Zach Brown	Gallatin County Commissioner
Bill Todd	Madison County Commissioner
Ron Nye	Madison County Commissioner
Dan Allhands	Madison County Commissioner

Minutes prepared from a recording by Allen Johnson of Minutes Solutions Inc.

1. ROLL CALL

There being a quorum present, and adequate and proper notice having been given, the meeting was called to order at 10:03 a.m.

2. STEVE JOHNSON TRIBUTE

The Board and the community offered a tribute to the late director Steve Johnson.

3. CONSENT AGENDA

On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to approve the BSRAD consent agenda, as presented. Motion carried.

The consent agenda included the finance report for March, 2024.

4. REGULAR AGENDA

4.1 Old Business

4.1.1 Post Office Update

Al Malinowski of the Big Sky post office announced that a new federally operated post office will be opening across the street from the existing post office. He said the Big Sky post office was originally funded by Resort Tax and has been federally funded by USPS since February, 2024. He offered thanks to those who contributed and confirmed that owners of existing PO boxes will retain their numbers. Montana Senator Steve Daines gave his congratulations for the new post office in a recorded video.

4.1.2 TIGER Grant Update

Danielle Scharff with Sanderson Stewart updated the Board on work completed under the TIGER Grant. A Gallatin County commissioner addressed resident concerns by explaining that leftover grant money was allocated towards transit stops, which was easily translatable from the original project scope at that stage and noted that making amendments of state highway projects is complicated, risky and takes time. Danielle said that the remaining funds will be put towards Kircher Park trail improvements and pathway realignment and that all the work of all projects will likely be completed this season.

4.1.3 BSRAD Government Services Requests

On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to approve funding requests in full and as follows: Big Sky School District, three-year operating request and one-year capital request; Big Sky Fire Department, three-year operating request; and Big Sky Transportation District, three-year operating request. Motion carried.

On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to approve a three-year funding request from Gallatin County Sheriff's Office, as presented, with the condition that both counties are committed. Motion carried.

On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to approve a funding request from Gallatin Canyon County Water and Sewer District, as presented, for one year. Motion carried.

On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to provide 50% of the funds requested by Big Sky County Water and Sewer District No. 363 for their Water Master Plan and Capital Improvements Plan project at a cost of \$92,500. Motion carried.

On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to allocate \$0 to Big Sky County Water and Sewer District No. 363 for Little Coyote Sewer Access and New Road Engineering and Mountain Village Water Tank Replacement Engineering projects. Motion carried.

The Board offered thanks to the school district, the fire department, and the transportation district for their services.

The Board noted that the water and sewer districts are well-funded and said that future allocations of funds can be offered as needed while the districts are weaned off reliance of the resort tax.

4.1.4 Big Sky Roadmap

Danny Bierschwale, BSRAD Executive Director, presented a document showing the allocation of public funds in relation to elections and governance. He encouraged the community to be involved in decision making and to vote.

4.2 New Business

4.2.1 Little Coyote Traffic Safety Group

Jan Webber, representative of Little Coyote Traffic Safety Group, requested support for restricting left turns off of Highway 64 onto Little Coyote Road but not other access, citing

extreme disproportionate increase in traffic volume, which impacts local residents' safety. A Gallatin County commissioner explained that the county's philosophy for public roads clearly disallows restricting public access to public county roads such as Little Coyote Road.

4.2.2 Gallatin Forest Partnership - Letter of Support

Kathryn Eklund, representative of the Gallatin Forest Partnership, requested support for the Gallatin Forest Partnership proposal for permanent ecological protection in the Big Sky area, showing a map of the region with its counties and forests. Madison County and Gallatin County commissioners made and carried motions to ratify a joint letter of support for the proposal.

4.2.3 World Language Initiative Introduction

Ann Swan, representative of World Language Initiative, described their language education program. A Gallatin County commissioner noted a large increase in demand for translation services and expressed appreciation for the work of World Language Initiative.

4.2.4 Local Government Review

Gallatin County Commissioner Scott MacFarlane encouraged voters to submit recommendations for change to the local government by using their ballots. Sarah Blechta reminded voters to fill their ballot in June, 2024.

4.2.5 BSTRP Assessment Status

Madison County Commissioner Bill Todd updated the Board on the BSTRP Assessment and expressed hope that the county would finish by July 4, 2024.

4.2.6 Land Use Planning Process

Gallatin County Commissioner Jennifer Boyer introduced the Land Use Planning Process as a platform for planning zoning and development of Gallatin County and encouraged the community to use it to submit proposals for land use.

4.2.7 Drought and Deluge Adaptive Management Plan (DDAMP)

Gallatin County Commissioner Jennifer Boyer introduced the Gallatin DDAMP for coordinating and scaling the community's use of the Gallatin watershed.

4.2.8 Incorporation Exploration Study Proposal Selection

In a motion made by Grace Young, seconded by Kevin Germain, it was resolved to accept the proposal of WGM for an incorporation exploration study at a cost of \$329,750. Motion carried.

Sarah Blechta described the process of a subcommittee for selecting a vendor to carry out an incorporation exploration study. Grace Young noted that the subcommittee did a lot of work to find a suitable vendor.

Barbara Rowley emphasized the accomplishments of the community and called on the future government to continue asking why, before asking how.

Jim Delzer asked what the impact would be to current service providers.

The BSRAD Board explained that the vendor would be tasked with gathering facts about all types of potential local government options, including but not limited to incorporation, which

could be available and that decisions about implementing the government would be made in a separate process. Kevin Germain said facts revealed in the study would facilitate a nonpartisan look at a topic which had continued to arise.

5. **PUBLIC COMMENT**

Cora Neumann introduced herself as a running candidate for senator.

Alanah Griffith introduced herself as a running candidate for representative.

6. **NEXT MEETING**

Kevin Germain announced the next two meetings scheduled for June 4 and June 6, 2024, to review nonprofit applications.

7. **ADJOURNMENT**

On a motion duly made and carried, it was agreed that there was no further business to transact; the meeting closed at 12:09 p.m.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Respectfully submitted,

Grace Young, Secretary & Treasurer

**BIG SKY RESORT AREA DISTRICT
11 LONE PEAK DRIVE NO. 204
BIG SKY, MONTANA**

**MINUTES OF THE BIG SKY RESORT AREA DISTRICT BOARD OF DIRECTORS MEETING
MAY 20, 2024, 11:00 A.M.**

MEMBERS:

Sarah Blechta	Chair
Kevin Germain	Director
Grace Young	Secretary and Treasurer (via teleconference)
John Zirkle	Director

GUESTS:

Daniel Bierschwale	Executive Director, BSRAD
Jenny Muscat	Deputy Director, BSRAD
Tammy Estensen	Communications and Community Engagement, BSRAD
Ashley Wilson	Big Sky Community Organization
Kristin Gardner	Gallatin River Task Force
Whitney Montgomery	Coordinating Council of Big Sky
Laura Seyfang	Big Sky Community Member
Matthew Kendziorski	Big Sky Fire
Brad Niva	Big Sky Chamber of Commerce and Visit Big Sky
Johnny O'Connor	Big Sky County Water and Sewer District
Ron Edwards	Big Sky County Water and Sewer District
Matt Boxmeyer	Gallatin County Sheriff's Office Search and Rescue
Kim Beatty	BSRAD Attorney (via teleconference)
Michelle Kendziorski	Big Sky Community Member
Phillip Kedrowski	Big Sky Community Member

Minutes prepared by Enza Apa of Minutes Solutions Inc. from a recording

1. ROLL CALL

There being a quorum present, and adequate and proper notice having been given, the meeting was called to order at 11:00 a.m.

2. PUBLIC COMMENT

Tammy Estensen, on behalf of BSRAD and the community, thanked all candidates for their applications and interest in joining the BSRAD Board.

3. CONSENT AGENDA

On a motion made by Kevin Germain, seconded by John Zirkle, it was resolved to approve the consent agenda, as presented. Motion carried.

4. REGULAR AGENDA

4.1 Old Business

4.1.1 Big Sky Water and Sewer Land Acquisition Award Repurpose

On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to approve the quote from TD&H Engineering for geotechnical services for the Big Sky water tank, at a cost of approximately \$54,000. Motion carried.

Big Sky County Water and Sewer District submitted an application in 2023 to acquire a quarter acre tank site above Sweet Grass Hills by the old substation previously owned by North West Energy (NWE). The location would allow for a future water tank site that would provide more water pressure. In exchange for the quarter acre site, a land trade was negotiated with NWE for a two-acre site in the north that would allow NWE to store equipment for their substation. A boundary line adjustment is in the process of being completed.

A driller will be on site on June 6, 2024, and the invoice for geotechnical services will be submitted by June 30, 2024.

4.1.2 Gallatin River Task Force West Fork Nitrogen Reduction Contract Amendment

On a motion made by Kevin Germain, seconded by John Zirkle, it was resolved to approve the contract extension for the project to construct a wetland treatment system on a groundwater spring behind the Big Sky Chapel on Big Sky Resort property. Motion carried.

Kristin Gardner shared that the contractor is booked to begin work in the Fall. The cost of the new contract will be slightly higher than previously approved, but additional monies to cover the increase will be raised.

4.1.3 Gallatin County Sheriff's Office (Search and Rescue) Contract Amendment

On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to approve the contract extension for the purchase of essential communication equipment at a cost of \$42,416.84. Motion carried.

Matt Boxmeyer requested an extension of the fiscal year 2024 Search and Rescue allocation to purchase communications equipment. Although the equipment was ordered in December, 2023, Motorola will not issue an invoice until the equipment ships in July or August, 2024.

4.1.4 Vacant Seat Appointment: Candidate Interviews

Statute MCA 7-6-1546 states that if there is a vacancy on the Board due to the death of a member, the remaining members shall appoint a director to fill the vacancy for the balance of the deceased member's term. The Board has fulfilled the statutory requirements to engage in an open and transparent appointment process and interviewed each of the four candidates at this public meeting. The four candidates being interviewed are: Ashley Wilson, Laura Seyfang, Michelle Kendziorski, and Phillip Kedrowski.

1. Why are you interested in this position and is there anything you would like to add that was missing from your letter of interest or resume?

Ashley shared that due to health issues, she was not able to run initially but is interested in being a part of BSRAD's impact on the town. She has significant experience in finance and with the CIP.

Laura stated she cares about the future of Big Sky and wants to be a part of making decisions that will shape how the community grows. She has experience working with both state and counties from her previous role with the Big Sky Housing Trust and has experience building relationships and managing large projects.

Michelle is interested in giving back to the community and connecting with an organization whose decisions have impact.

Phillip found that serving on planning, zoning, and advisory boards the past seven years was very rewarding. As a civil engineer, he has significant experience with the technical projects BSRAD will be approving in the future.

2. If appointed, would you run in the 2026 election to remain on the BSRAD Board?

Laura plans to run as long as her health and mind are functioning well.

Michelle has made the decision to run regardless of the decision made today.

Phillip stated he would definitely consider it.

Ashley intends to run regardless of the decision made today.

3. Please explain why you did not run for a position previously, and your involvement with BSRAD through meetings or engagements over the last few years.

Michelle stated she was in the middle of transition but has attended several BSRAD meetings. She works with the FCO and understands the application and allocation process and sits on the Board for the Wellness District.

Phillip stated he has not run for a position in the past due to his lack of time. He has been on many Boards and HOAs in the past and watches the BSRAD meetings online.

Ashley stated her health issues prevented her from running, but that she has not missed a BSRAD meeting. She works on the CIP and is involved in the nonprofit side of the community.

Laura stated she tries to attend every BSRAD meeting and has been an applicant and receiver of funds. Since her retirement, she has been actively involved in the community.

4. What worries you most about the future of Big Sky and how do you imagine your service to BSRAD over the next two years softening those worries?

Phillip is most worried about the soul of the town and ensuring it remains a community while it is growing.

Ashley shared that her biggest worries are Big Sky's infrastructure needs and how to fund the CIP in addition to all the other financial needs of the town. She would try to diversify the revenue stream for Big Sky and its applicants, so no organization is solely dependent on the resort tax.

Laura is most concerned with balancing the growth of Big Sky to ensure its soul and the community remains intact. She wants to help create a place that is welcoming to all.

Michelle stated Big Sky must become a sustainable and year-round community and must find balance in the midst of its growth and change.

5. How would you handle a disagreement around a decision made by this Board? With a member of the public? With a fellow Board member? With a staff member?

Ashley stated that not everyone will agree with every decision made. Keeping an open mind and seeing other points of view is important, as is having respect for fellow Board members and staff.

Laura stated that listening, asking questions, and trying to understand other perspectives is key. Having others explain their concerns or share their solutions while also being able to explain Board decisions helps move discussions forward in a productive way.

Michelle stated that open communication in addition to acknowledging and respecting what others say is vital.

Phillip shared that he would invite members of the public to get involved and voice their opinions.

6. In light of Steve's absence, which of his strengths should this Board focus on trying to fill and why?

Laura appreciated his passion, how hard he worked, and how he would get things done and make things happen.

Michelle remembered his tenacious voice and how he asked the hard questions.

Phillip stated he was fair and involved with the process and voted with his conscience.

Ashley agreed that he was not afraid to ask the hard questions and understood how the town worked. He had a great level of commitment and dedication to the community.

7. What do you see as the top three funding priorities for our community?

Michelle said she would first continue to fund what makes the town work, including public works, fire and safety, and infrastructure. Then she would focus on funding capital projects.

Phillip stated his funding priorities would be water and sewage infrastructure, transportation, and health and safety. He would encourage money to be spent in the community and on locals who work here.

Ashley listed infrastructure of all kinds as her top priority but stated that childcare was a big hole in the community. Lastly, she would fund capital investments to ensure the town is sustainable.

Laura listed infrastructure, housing, and childcare as her funding priorities to ensure Big Sky remains a sustainable place to live.

8. Why do you think you are the best candidate for this position?

Phillip stated all four were solid candidates, but that his work history and skill set would be a significant help in reviewing applications, state regulations, and planning decisions.

Ashley stated her strong financial background and her understanding of how the town works would be an asset to the Board. She also understands the CIP and the relationships important to this town.

Laura stated her significant business experience and running large organizations would be an asset to the Board. She has been involved with many applicants and has the time to devote to the Board.

Michelle stated her extensive background in non-profit work and her understanding of tourism and business in Big Sky would be an asset to the Board. She also has experience dealing with challenging transitions and is a collaborator who loves listening and connecting with people.

The Board thanked the candidates for their responses and their dedication to the process and encouraged them to stay engaged and find ways to get involved with the Board.

4.1.5 Vacant Seat Appointment: Board Discussion and Decision

On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to appoint Ashley Wilson to the BSRAD Board. Motion carried.

The Board asked Kim Beatty if Ashley Wilson, as an employee of the BSCO, would have to recuse herself from both BSTRP and BSCO discussions.

Kim Beatty clarified that any Board member should recuse themselves from discussions where they or their families would have a direct financial conflict of interest. Beyond that, it would be evaluated on a case-by-case basis. Ashley Wilson should recuse herself from any BSCO business.

The Board agreed they wished to broaden the Board's diversity to effectively represent all aspects of the community, including having members from both Madison and Gallatin Counties.

4.2 New Business

4.2.1 July 2024 Meeting

On a motion made by Kevin Germain, seconded by John Zirkle, it was resolved to set the July meeting date for July 10, 2024, from 9:00 a.m. to 11:00 a.m. Motion carried.

5. ADJOURNMENT

On a motion duly made and carried, it was agreed that there was no further business to transact; the meeting closed at 10:16 a.m.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Respectfully submitted,

Grace Young, Secretary & Treasurer

**BIG SKY RESORT AREA DISTRICT
11 LONE PEAK DRIVE NO. 204
BIG SKY, MONTANA**

**MINUTES OF THE NONPROFIT APPLICATION REVIEW WORK SESSION MEETING
JUNE 4, 2024, 9:00 A.M.**

MEMBERS:

Sarah Blechta	Chair
Grace Young	Secretary and Treasurer
Kevin Germain	Director
Ashley Wilson	Director
John Zirkle	Director

GUESTS:

Daniel Bierschwale	Executive Director
Jenny Muscat	Deputy Director
David O'Connor	Big Sky Community Housing Trust
Jennifer Boutsianis	Big Sky Community Housing Trust
Cryder Bancroft	Big Sky Community Housing Trust
Brad Niva	Big Sky Chamber of Commerce and Visit Big Sky
Michael Romney	Big Sky Chamber of Commerce
Abby Butler	Grow Wild
Jennifer Mohler	Grow Wild
John Bowersox	Big Sky Town Center
Jack Reaney	Explore Big Sky
Brian Hurlbut	Arts Council of Big Sky
Emily O'Connor	Gallatin River Task Force
Jess Olson	Gallatin River Task Force
Ruthi Solari	Big Sky SNO
Lizzie Peyton	Big Sky SNO
Shayna Blaser	Montana Women's Business Center
Stacie Mesuda	Big Sky Resort
Beth Marlington	Big Sky Discovery Academy
Scott Poloff	Big Sky Discovery Academy
David Cook	Mountain Journal
Sarah Gaither	Big Sky Food Bank
Erica Oglevie	Big Sky Community Library
Alanah Griffith	Board Member, Morningstar Learning Center
Mariel Butan	Morningstar Learning Center
Michael Pitcairn	Morningstar Learning Center
Steph Kissell	Morningstar Learning Center
Sydney Desmarais	Riley's Urgent Fund for Friends
Allison Bradac	Executive Director, Wellness in Action
Danielle Chenoweth	Counselor, Wellness in Action (via teleconference)
Kiernan McCarthy	Wellness in Action
Michelle Kendziorski	Wellness in Action
Katie Grice	Wellness in Action
Becky Brockie	Wellness in Action
Natalie Studt	Wellness in Action
Hope Finch	Wellness in Action
Betsy McFadden	Wellness in Action
Emma Lawler	Big Sky Owners Association

Suzan Scott	Big Sky Owners Association
Deb Davidson	Center for Large Landscape Conservation
Abigail Breuer	Center for Large Landscape Conservation
Whitney Montgomery	CEO, Big Sky Community Organization
Madeleine Feher	Big Sky Community Organization
Jeff MacPherson	Big Sky Community Organization
John McGuire	Big Sky Community Organization
Ewa Zirkle	Big Sky Community Organization
Tallie Lancey	Big Sky Community Member
Chelsea McDonough	Big Sky Community Member
Dan Taft	Community Member
Judy Katany	Community Member
Sawyer Wolfe	Community Member

Minutes prepared from a recording by Lori Goshert of Minutes Solutions Inc.

1. ROLL CALL

There being a quorum present, and adequate and proper notice having been given, the meeting was called to order at 9:00 a.m., with Sarah Blechta acting as Chair.

Daniel Bierschwale described the organization’s resolution, of which each attendee had a copy, with a focus on the process the organization follows to review and approve grants.

2. REGULAR AGENDA

2.1 New Business

2.1.1 Impact Area: Arts and Culture FY25 Applications

There was \$511,097 available to be allocated in the arts and culture impact area.

- **Warren Miller Performing Arts Center: 2024 to 2025 Cultural Programming**

On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to fully fund the Warren Miller Performing Arts Center for their 2024 to 2025 cultural programming, at a cost of \$227,500. Motion carried.

Declaring a conflict of interest, John Zirkle recused himself from all conversation and votes regarding the Warren Miller Performing Arts Center.

- **Arts Council of Big Sky: Music in the Mountains**

On a motion made by Grace Young, seconded by Kevin Germain, it was resolved to fully fund the Arts Council of Big Sky for their 2025 Music in the Mountains free summer community concert, at a cost of \$245,000. Motion carried.

ACTION – Brian Hurlbut will send Ashley Wilson a copy of the economic impact study.

- **Summary**

It was noted that \$472,500 was spent in the arts and culture impact area, with a surplus of \$38,597 remaining.

2.1.2 Impact Area: Conservation FY25 Applications

There was \$1,297,400 available to be allocated in the conservation impact area.

- **Gallatin River Task Force: Water Planning, Coordination, and Outreach**

On a motion made by John Zirkle, seconded by Kevin Germain, it was resolved to fully fund the Gallatin River Task Force for water planning, coordination, and outreach, at a cost of \$190,000. Motion carried.

On a motion made by Grace Young, it was resolved to fund the Gallatin River Task Force the balance of their conservation tasks, at a cost of \$493,922. The motion did not carry.

Declaring a conflict of interest, Ashley Wilson recused herself from all conversation and votes regarding the Gallatin River Task Force.

The Board noted that it is required to vote on projects individually in order of project score.

- **Big Sky SNO: Community Energy Efficiency and Conservation Engagement**

On a motion made by Grace Young, seconded by Ashley Wilson, it was resolved to fully fund Big Sky Sustainability Network Organization for community energy efficiency and conservation engagement, at a cost of \$55,000. Motion carried.

- **Grow Wild: Wildlife Habitat Conservation**

On a motion made by Kevin Germain, seconded by John Zirkle, it was resolved to fully fund Grow Wild for wildlife habitat conservation, at a cost of \$76,204. Motion carried.

Jennifer Mohler was asked whether the previous year's request represented a combination of wildlife habitat, the Crail Gardens, and HOA projects. She responded that the HOA programs fell under landowner assistance the previous year, and that the homeowner assistance took the form of education.

The Board expressed a desire to move away from funding gardens in the future and noted a need to plan for that outcome in order to focus on other land-related issues such as invasive species and education.

- **Gallatin River Task Force: West Fork Restoration**

On a motion made by Grace Young, seconded by Kevin Germain, it was resolved to fully fund the Gallatin River Task Force for West Fork restoration, at a cost of \$165,000. Motion carried.

- **Gallatin River Task Force: Gallatin River Access Restoration**

On a motion made by John Zirkle, seconded by Kevin Germain, it was resolved to fully fund the Gallatin River Task Force for Gallatin River access restoration, at a cost of \$195,778. Motion carried.

- **Big Sky SNO: Climate Action Plan Implementation**

On a motion made by Grace Young, seconded by Ashley Wilson, it was resolved to fully fund the Big Sky Sustainability Network Organization for their climate action plan implementation, at a cost of \$65,000. Motion carried.

- **Big Sky SNO: Commuter Incentive – One Less Car**

On a motion made by Ashley Wilson, seconded by Grace Young, it was resolved to fully fund the Big Sky Sustainability Network Organization for their commuter incentive program, One Less Car, at a cost of \$45,000. Motion carried.

In order to ensure the program continues to move forward, the Board emphasized the importance of communication with the transportation district. Along with the Skyline program, this will mitigate traffic and congestion.

- **Gallatin River Task Force: Water Conservation**

On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to fully fund the Gallatin River Task Force for water conservation, at a cost of \$75,909. Motion carried.

- **Grow Wild: Land Stewardship**

On a motion made by Grace Young, seconded by Kevin Germain, it was resolved to fully fund Grow Wild for land stewardship, at a cost of \$98,739. Motion carried.

Jennifer Mohler was asked for an update on the Madison County presentation. She responded that it was made in early May, 2024, and the Madison County commissioners expressed satisfaction and invited her to bring it to other events. Jennifer Mohler hopes to have an event with them in August, 2024. Grow Wild asked them for \$15,000 in the hopes of receiving \$10,000; Grow Wild is waiting for a response.

- **Big Sky SNO: Recycling and Composting Education and Outreach**

On a motion made by Grace Young, seconded by John Zirkle, it was resolved to fully fund Big Sky Sustainability Network Organization for their recycling and composting education and outreach program, at a cost of \$35,000. Motion carried.

It was noted that SNO received an opportunity grant in Fiscal Year 2024 for summer only. Lizzie Peyton responded that changes have been made to the program: it now functions year-round and focuses on smaller-scale events. SNO has been working with the Big Sky Food Bank to recover unused food from vacation rentals, contributing to a circular economy. SNO has hired a summer intern to investigate what other communities are doing and assess how similar programs can be initiated in Big Sky.

- **Gallatin River Task Force: Water Monitoring**

On a motion made by Kevin Germain, seconded by John Zirkle, it was resolved to fully fund the Gallatin River Task Force for water monitoring, at a cost of \$57,235. Motion carried.

It was noted that a number of water contracts are stacking up, representing a significant resource limitation for the community.

- **Summary**

The Board noted that \$1,058,865 in total (approximately \$1.1 million) was granted to conservation efforts. A \$238,535 surplus remains in the fund.

The Board stated that a large surplus facilitated the conservation allocations for Fiscal Year 2025 but warned that the decisions may be more difficult in Fiscal Year 2026. The three organizations represented have a large reliance, 50% to 70%, on resort tax.

It was noted that the resolution created by the Board serves as an excellent guiding document, especially for the two newest Board members, though it was also acknowledged that the document could be changed after the next election if the newer members wish.

At 9:39 a.m., Sarah Blechta announced a break until 10:30 a.m.

2.1.3 Impact Area: Economic Development FY25 Applications

The meeting was reconvened at 10:30 a.m.

There was \$825,618 available to be allocated in the economic development impact area.

- **Visit Big Sky: Visitor Marketing**

On a motion made by Kevin Germain, seconded by John Zirkle, it was resolved to fund Visit Big Sky for visitor marketing, at a cost of \$253,618. Motion carried.

The original amount requested by Visit Big Sky was \$235,000, reduced from \$315,000.

Brad Niva stated that Visit Big Sky is underfunded compared to similar organizations. Visit Big Sky's new intern, Michael Romney, is exploring the possibility of establishing a tourism business improvement district in Big Sky. There are currently 18 tourism business improvement districts in Montana, and they raise money based on an assessment of a hotel room night. Hoteliers place money into a pool; if \$2 per room per night were added at the current rate of tourism in Big Sky, then around \$500,000 per year could accumulate in the pool. One challenge is that state statute only allows districts to be formed by utilizing commercial zone properties, such as traditional hotel rooms; this excludes short-term rentals. Three of the nine short-term rental property managers in the area have said they would voluntarily collect funds for the district if rentals were included.

Brad Niva noted that none of the 18 tourism districts in Montana are collecting funds from the short-term rental industry, leaving approximately \$1.1 million on the table. Visit Big Sky is working to change the statute to allow short-term rentals to participate in a tourism district.

- **Visit Big Sky: Destination Research and Stewardship Plan**

On a motion made by Kevin Germain, seconded by Ashley Wilson, it was resolved to fund Visit Big Sky for their destination research and stewardship plan, at a cost of \$130,000. Motion carried.

The original request was \$150,000; Visit Big Sky reduced it to \$130,000 before the meeting.

It was noted that \$383,618 had been awarded in the economic development impact area, with \$442,000 remaining.

- **Visit Big Sky: Operations**

On a motion made by Grace Young, seconded by John Zirkle, it was resolved to fully fund Visit Big Sky for operations, at a cost of \$215,000. Motion carried.

- **Big Sky Chamber of Commerce: Development of Business Skills Programming**

On a motion made by Grace Young, seconded by Kevin Germain, it was resolved to fully fund the Big Sky Chamber of Commerce for development of business skills programming, at a cost of \$87,000. Motion carried.

- **Big Sky Chamber of Commerce: Chamber Operation Programming**

On a motion made by John Zirkle, seconded by Ashley Wilson, it was resolved to fully fund the Big Sky Chamber of Commerce for Chamber operation programming, at a cost of \$140,000. Motion carried.

The Board noted that the Big Sky Chamber of Commerce has been accumulating alternative revenue streams and is on a trajectory to minimize its reliance on resort tax. The Board asked for the percentage of events open to community members versus events for Chamber of Commerce members. Brad Niva responded that some programs, such as business skill building programs, are always open to the public; however, there is a membership structure and a public structure under which a non-member will pay more for a paid event.

- **Summary**

It was noted that \$825,618 was spent in the economic development impact area, with no additional funds remaining.

At 10:45 a.m., Sarah Blechta announced a break until 11:15 a.m.

2.1.4 Impact Area: Education and Childcare FY25 Applications

The meeting was reconvened at 11:15 a.m.

There was \$1,454,661 available to be allocated in the education and childcare impact area.

- **Big Sky Discovery Academy: Early Childhood Student Tuition Assistance Program**

On a motion made by Kevin Germain, seconded by John Zirkle, it was resolved to fully fund the Big Sky Discovery Academy for their early childhood student tuition assistance program, at a cost of \$150,000. Motion carried.

In response to a query from the Board, Scott Poloff stated that there were 32 students enrolled at the time of preparing the grant, and 29 at the time of the meeting. There are three or four students on the waitlist, and a family moving to the area has expressed interest in enrolling their children. The two classrooms, when fully staffed, have a capacity of 35 students.

The Board presented some calculations: According to the Big Sky Discovery Academy, the per-child cost is \$15,062. The curriculum runs for nine months, but if the amount is broken down over 12 months to compare with Morningstar Learning Center, the per-child cost per month would be \$1,673. The \$150,000 request indicates that approximately 15 children benefit, which means the subsidy is \$1,111 per month according to a 12-month schedule. This means a family would pay \$5,062 for childcare for nine months. A Board member stated that

they would feel comfortable subsidizing by roughly 50% so that a family would pay \$7,500, or \$836 per month per child. Another Board member stated that they instead see the amount as a general subsidy for the Academy to use as they wish.

Scott Poloff responded that parents are allowed to apply to an assistance program via a portal open until the end of May. The application is based on their 2022 to 2023 tax returns and 2023 to 2024 W-2s. A bottom threshold of payment is set, and parents who qualify for assistance perform volunteer hours. Approximately half of families pay the full cost. Currently, the Academy needs \$141,000 to help the parents who have applied. Big Sky Discovery Academy is working with an organization to extend their aftercare program, and the extra money would allow qualifying families to subsidize some of the aftercare costs.

The Board emphasized the importance of accurate forecasting, and of promptly notifying the Board when forecasts change.

- **Big Sky Community Library: Friends of the Big Sky Community Library**

On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to fully fund the Big Sky Community Library for the Friends of the Big Sky Community Library program, at a cost of \$119,809, with a caveat that the library provides a one-page summary of how counties fund libraries in the next quarter. Motion carried.

The Board emphasized the importance of supporting their local library but expressed a wish that the library decrease their reliance on resort tax over time. Kevin Germain asked the Madison County treasurer for more information on how library funding is distributed and is waiting for a response. The Board inquired why the library was not receiving funding from the city government and asked about the search for an executive director.

Assistant Librarian Erica Oglevie stated that she is the acting executive director but does not wish to fill that role in the long term. The library staff is seeking stability, as well as more volunteers and board members. Four people have volunteered to sit on the board. The library hopes to hire an executive director by June 30, 2025. One individual applied in 2022 or 2023 but withdrew. There is high competition because other libraries with more funding are also seeking executive directors.

The Big Sky Community Library reached out to Gallatin in 2022; they received a \$20,000 check and were told that they do not receive county funding because they are not a “real library.” Erica Oglevie believes it would take a vote by Gallatin County residents on a ballot for them to become a “real library” which would merit county funding. There is also a possibility that the library would fall into the Bozeman or West Yellowstone district instead.

The Board agreed that property tax should be funding the Big Sky Community Library and expressed hope that the library’s new board could facilitate that scenario.

- **Morningstar Learning Center: Early Childhood Education and Tuition Assistance**

On a motion made by Kevin Germain, seconded by John Zirkle, it was resolved to fully fund Morningstar Learning Center for early childhood education and tuition assistance, at a cost of \$750,000, with a caveat that the Morningstar Learning Center Director and Treasurer attend a meeting with the Board in the next quarter to discuss finances and projections. Three in favor, one opposed. Motion carried.

The Board considered an alternate scenario in which Morningstar Learning Center would receive \$425,000 for scholarship and financial assistance, with the remaining \$325,000 to be determined after a focused meeting to discuss the Center’s finances.

The Board acknowledged that Morningstar Learning Center performs a critical service in the community but noted that their tuition assistance model has changed and asked why their request of \$750,000 was higher than their projected need of \$455,000. Daniel Bierschwale noted that the Board and the grant seekers had participated in an extensive question and answer session that is publicly available, but the two newest Board members were not able to participate since it took place before their appointment.

Mariel Butan responded that Morningstar Learning Center has always asked for a combination of tuition and resort tax. Morningstar Learning Center charges 40% of actual costs as tuition, but they plan to eventually charge 70% of their costs as tuition; they anticipate the tuition assistance need will increase accordingly. The cost to Morningstar Learning Center per child is \$35,000 per year, on average. In Fiscal Year 2024, Morningstar Learning Center presented two requests: one for tuition and operations, similar to the current request, and one for a building project that is currently in progress. Morningstar Learning Center has been operating on a stark deficit, and the costs are above what families can afford. They are working with long-term partners, including resort tax, to find a long-term solution to the deficit. In Fiscal Year 2025 they are hoping to cover some of the deficit so that the reserves can be used on the building project.

There are 27 children on the waitlist, all age three and under and not toilet trained. These children are not eligible for other funding such as 4K programming or Big Sky Discovery Academy. Each of these children has at least one parent working full-time in Big Sky.

In response to a Board query regarding state and federal funders, Mariel Butan stated that federal dollars are unavailable and state funding is based on family income. None of the families have qualified. Perhaps five families are able to pay more in tuition than they are currently paying. Two-thirds of families are receiving tuition assistance, and this number is expected to increase as the tuition increases.

Morningstar Learning Center has four administrators. The Board noted that this number may need to be decreased in order to reduce costs, and some tasks can be taken on by Morningstar Learning Center's board. The Board expressed concern that Morningstar Learning Center's business practices are unsustainable and noted that difficult decisions must be made.

- **Summary**

It was noted that \$1,019,809 was spent in the education and childcare impact area, with a surplus of \$384,852 remaining. An amount of \$50,000 was previously paid in government awards.

2.1.5 Public Comment

Mariel Butan clarified two points regarding Morningstar Learning Center and related programs: Morningstar Learning Center combined tuition and operations into one request to avoid discrepancies as enrollment fluctuates, and comparisons can be challenging due to the differences in tuition costs to families per hour of care vs. costs to provider per hour of care.

Whitney Montgomery expressed support for increased funding of Visit Big Sky. He stated that resort tax collection has been low in 2024, and not just due to weather, and that it is necessary to increase resort tax collection.

Alanah Griffith emphasized that Morningstar Learning Center is a school, not a business, and while they are looking for ways to be more sustainable, they and similar organizations will

always need resort tax. She stated that Big Sky does not fund early childhood education and that the Morningstar Learning Center board is pursuing legislation to change that.

The Board expressed their support for Alanah Griffith's pursuit of new legislation and confirmed their willingness to work with her on that issue.

Michael Romney encouraged the Board to work with Visit Big Sky on the tourism business improvement district project to increase tourism in the area.

Michael Pitcairn thanked the Board for supporting Morningstar Learning Center. Two of his children are enrolled. He stated that without tuition assistance for the children to attend, his family would have to leave Big Sky, and the situation is the same for many other working families.

A reminder was issued that the funding decisions made at the meeting are not final and will be ratified during the work session scheduled for June 6, 2024.

At 12:17 p.m., the meeting was adjourned for lunch.

2.1.6 Impact Area: Health and Safety FY25 Applications

The meeting was reconvened at 1:32 p.m.

Daniel Bierschwale clarified that everything done by the Big Sky Resort Area District is either a collection or allocation of public funding. He outlined three processes for allocating funds: support of government services, support of nonprofits, and safeguarding of reserves in the event of an emergency.

A total of \$2,162,333 was allocated to the health and safety impact area, but \$1,853,750 was already awarded to the fire district and sheriff during the Joint County Commission Meeting. It was noted that funding all of the submitted requests would result in a deficit of approximately \$106,000 in the health and safety impact area and that Board members should keep this in mind when forming their decisions.

- **Big Sky Community Food Bank: Big Sky Workforce and Community Food Security**

On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to fully fund the Big Sky Community Food Bank for Big Sky workforce and community food security, at a cost of \$75,000. Motion carried.

- **Riley's Urgent Fund for Friends: Big Sky Animal Shelter**

On a motion made by Grace Young, seconded by John Zirkle, it was resolved to fund Riley's Urgent Fund for Friends for the Big Sky Animal Shelter, at a cost of \$143,583. Motion carried.

Declaring a conflict of interest, Sarah Blechta recused herself from all conversations and votes regarding Riley's Urgent Fund for Friends.

The request was for \$250,000, but the Board decided to reduce the amount in order to balance the budget and avoid a deficit. The Board asked whether Riley's Urgent Fund for Friends would be able to accomplish their goals with \$143,583.

Sydney Desmarais responded that any amount would help, and the lower amount would require them to gather more community support in donations. Riley's Urgent Fund for Friends has raised around \$500,000 in private donations and hopes to begin construction of the shelter

in August, 2024. The project will cost approximately \$1.2 million. In response to a Board query, Sydney Desmarais confirmed that the organization is pursuing a deed restriction program. They seek to construct a community-based building, with housing above the shelter. They hope to gather funding from Big Sky Housing Trust.

- **Wellness in Action: Affordable Counseling Program for Improved Mental Health**

On a motion made by Kevin Germain, seconded by Grace Young, it was resolved to fully fund Wellness in Action for their affordable counseling program for improved mental health, at a cost of \$90,000. Motion carried.

The Board asked why the projected request of \$50,000 was increased to \$90,000. Allison Bradac responded that the programming and budget were revised such that all of the organization's services would fall under the affordable counseling program.

- **Summary**

It was noted that all available funds in the health and safety impact area were allocated, with no funds remaining.

The meeting was adjourned at 1:51 p.m. for a break.

2.1.7 Impact Area: Housing FY25 Applications

The meeting was reconvened at 2:03 p.m.

It was noted that \$375,000 of the housing impact area funding had already been allocated to the teacher and school housing program. An amount of \$2,023,224 remained.

- **Big Sky Community Housing Trust: Community Housing Conversion and Preservation**

On a motion made by Kevin Germain, seconded by Ashley Wilson, it was resolved to fully fund the Big Sky Community Housing Trust for community housing conversion and preservation, at a cost of \$1,750,000. Motion carried.

Some Board members expressed an intention to revisit the scoring system in October or November, 2024, saying the score for this project should have been higher.

In response to Board queries, David O'Connor stated that the terms of the contract were adjusted to enable Big Sky Community Housing Trust to acquire cash up front and become a cash buyer for potential homes. The RiverView Apartments project initially received around 500 applicants, many of which were businesses and otherwise unqualified entities. The applicants were reduced to 45 to 49 applications; of those, 25 failed to qualify and the rest have qualified or are in the process of doing so. The building has one-bedroom, two-bedroom, and three-bedroom apartments; 70% of applicants asked for a one-bedroom apartment, and all of the one-bedroom and two-bedroom apartments are now occupied. There are four three-bedroom apartments with no qualified applicants. They are intended for families with children, but because affordability is still an issue for such families, many chose a two-bedroom apartment instead.

It was noted that many families who need assistance do not qualify for federal programs because of the income limit, which does not account for the high cost of living in Big Sky. The Montana Housing Coalition has higher income limits.

David O'Connor clarified that Rent Local is an incentive-based program for property owners where in exchange for a cash subsidy, they will convert their property's use from short-term rental to a minimum one-year lease. However, availability has been a challenge as well as affordability. Projects such as RiverView Apartments are mitigating the availability challenge. More information will become available by December, 2024. David O'Connor believes that Rent Local will always exist as a resource that can be utilized for immediate action, but the program may change over time.

- **Big Sky Community Housing Trust: Operations and Administration**

On a motion made by Ashley Wilson, seconded by Grace Young, it was resolved to fully fund the Big Sky Community Housing Trust for operations and administration, at a cost of \$250,000. Motion carried.

- **Summary**

It was noted that a surplus of \$23,224 remained in the housing impact area. A surplus of approximately \$1.5 million remained in Fiscal Year 2024.

At 2:22 p.m., the meeting was adjourned for a break.

2.1.8 Impact Area: Public Works FY25 Applications

The meeting was reconvened at 2:30 p.m.

There was \$552,184 available for this meeting; \$5,464,806 was available with \$4,912,622 being awarded in May to government entities. The funds requested exceed this amount by \$45,426, meaning not all requests can be fully funded.

- **Big Sky Community Organization: Additional Parking and Public Restrooms for Community Park**

On a motion made by Grace Young, seconded by Kevin Germain, it was resolved to fully fund the Big Sky Community Organization for additional parking and public restrooms for the community park, at a cost of \$101,250. Motion carried.

Declaring a conflict of interest, Ashley Wilson recused herself from all conversations and votes regarding the Big Sky Community Organization. It was noted that because the conversations and votes referred to capital requests, it was not necessary for John Zirkle to recuse himself.

- **Big Sky Owners Association: Big Sky Community Traffic Safety**

On a motion made by John Zirkle, seconded by Kevin Germain, it was resolved to fully fund the Big Sky Owners Organization for Little Coyote Road speed tables under Big Sky community traffic safety, at a cost of \$47,000. Three in favor, one opposed. Motion carried.

There was disagreement regarding whether there was precedent for resort tax being allocated toward traffic calming projects. The Board acknowledged that such projects are important but warned that approving this project could lead to a slew of similar requests. It was also acknowledged that Little Coyote Road is not merely a residential road, but one that affects many businesses and the greater public. The Board suggested evaluating traffic calming projects on a case-by-case basis.

A Board member noted that Big Sky Owners Association previously indicated they would assess 5% of their operating budget to the Big Sky Owners Association members, which is \$66,550, which means the total available for the project, if fully funded, would be \$113,550, but the projected budget was \$100,000.

Suzan Scott clarified that Big Sky Owners Association received several bids for the construction, and those bids were changed after the county regulations and requirements were taken into account. Big Sky Owners Association selected a bid for \$128,000. To gather further funding, Big Sky Owners Association is soliciting funds from community organizations who use Little Coyote Road. The traffic safety group has declined to contribute.

The Board asked how Big Sky Owners Association would move forward with the project if they were only given \$35,000 in resort tax. Suzan Scott responded that the Board of Big Sky Owners Association has not yet decided, and will do so after allocation.

The Board noted that there were only two projects that gathered more initial “no” votes than “yes” votes, and this was one of them. The Board asked whether it was possible to install two speed tables instead of three. Suzan Scott responded that Big Sky Owners Association was following the advice of an engineer based on a traffic calming study.

- **Visit Big Sky: Wayfinding Signage Project**

On a motion made by John Zirkle, seconded by Kevin Germain, it was resolved to fund Visit Big Sky for their wayfinding signage project, at a cost of \$175,000. Motion carried.

The request was for \$200,000. The Board acknowledged the need to save money for other grants. It was noted that Visit Big Sky had amended their Fiscal Year 2024 request from \$200,000 to \$100,000 and that the Fiscal Year 2025 request was intended to fulfill that difference.

In response to Board queries, Brad Niva stated that approximately 65% of the Fiscal Year 2024 request had been spent on signage, and the remainder would soon be paid to the new contractor. The plan has been designed and the artwork approved, and Visit Big Sky is investigating hundreds of fabricators for the fabrication and installation phase. If Visit Big Sky receives less money than they requested, fewer signs will be installed and the project will progress as funds become available.

- **Center of Large Landscape Conservation: US-191/MT-64 Action Plan**

On a motion made by Kevin Germain, seconded by Ashley Wilson, it was resolved to fund Center of Large Landscape Conservation for US-191/MT-64 assessment – action plan implementation, at a cost of \$50,000. Motion carried.

The request was for \$65,000. The Board noted that the funding requests for the studies had increased even though it was assumed the project would be paid through federal funding. The Board noted that the Center of Large Landscape Conservation had submitted two requests and neither could be fully funded.

Abigail Breuer acknowledged that the study had taken much longer than expected and the costs had fluctuated. There was certain necessary information that the Department of Transportation did not make public. The Department of Transportation will submit an application in fall, 2024, to a federal program for funding. The Center of Large Landscape Conservation needs to ensure they meet the deadline so the project does not end up on the waitlist. Abigail Breuer confirmed that the wolf recently killed on US-191 had been close to the site of their proposed project, which is a wildlife crossing.

- **Center of Large Landscape Conservation: US-191/MT-64 Engineering Feasibility Study**

On a motion made by Grace Young, seconded by Kevin Germain, it was resolved to fund Center of Large Landscape Conservation for US-191/MT-64 assessment – engineering feasibility study, at a cost of \$179,000. Motion carried.

The request was for \$204,360. The Board noted that one of the two sites involved in the project was outside the resort tax district. Abigail Breuer clarified that the costs of the two sites were not equal, and combining them was less expensive than funding them separately.

The Board acknowledged that the Center of Large Landscape Conservation had also leveraged federal funds and other funds from outside the community for the project, and that the project was good for the community because it would attract federal funds.

- **Summary**

It was noted that a deficit of \$66 existed in the public works impact area. The Board agreed on the need to balance the budget but tabled the issue until the June 6, 2024, work session. The Board reminded all attendees that the decisions made at the current meeting were not final and would need to be ratified at the June 6, 2024, work session. Any allocation made at the current meeting will be subject to adjustment.

The meeting was adjourned at 3:14 p.m. for a break.

2.1.9 Impact Area: Recreation FY25 Applications

The meeting was reconvened at 3:30 p.m. with a summary of the decisions already made at the current meeting.

There was \$936,388 available to be allocated in the recreation impact area. This amount does not include the \$675,000 already awarded in the recreation impact area. The Board noted that the requests exceeded the amount of funding available.

- **Big Sky Community Organization: Big Sky Community Park Renovations**

On a motion made by John Zirkle, it was resolved to fund Big Sky Community Organization for renovation of the athletic fields and Riverside Pavilion recreation area at the Big Sky Community Park, at a cost of \$1.2 million. The motion did not carry.

On a motion made by Grace Young, seconded by Kevin Germain, it was resolved to fund Big Sky Community Organization for renovation of the athletic fields and Riverside Pavilion recreation area at the Big Sky Community Park, at a cost of \$906,388. Two in favor, one opposed. Motion carried.

The request was for \$1,606,909. The Board noted that the application was the only one to achieve a perfect score and had significant public support, philanthropy, and matching funds; however, there was insufficient funding in the recreation impact area to fully fund the project. There was discussion regarding the need to rethink funding allocations in the future.

In response to Board queries, Whitney Montgomery stated that the \$700,000 previously received from resort tax was spent on the playground and other projects unrelated to the current request. As to whether high schools should be involved in the process, Whitney Montgomery emphasized that many younger players play baseball and other sports at the

park, and the athletic field would thus benefit high schools in the future, as well as the rest of the community.

The Board emphasized that many of the questions they ask nonprofits are in the interest of transparency and public information and are thus voiced even if the Board members themselves understand the issues, as these are the types of questions the public asks the Board. The Board then asked about the rate of replacement, the materials to be used, and maintenance.

Whitney Montgomery responded that the athletic fields need to be replaced every 12 years, on average. Coconut infill material, which does not negatively impact rivers, will be used; Gallatin River Task Force uses a similar material in restoration projects. Turf maintenance will remain in the domain of Big Sky trails, recreation, and parks district. Synthetic turf does not need mowing, irrigation, or reseeding, but its maintenance costs are otherwise similar to those of grass.

- **Gallatin Valley Snowmobile Association: Buck Ridge Snowmobile Trail**

On a motion made by Grace Young, seconded by Kevin Germain, it was resolved to fully fund the Gallatin Valley Snowmobile Association for additional groomings of the Buck Ridge Snowmobile Trail, at a cost of \$30,000. Three in favor, one opposed. Motion carried.

The Board noted that the project received a low score because the application was not accurately filled in, adding that multiple training sessions were available for those filling in the applications and nonprofits should use them.

It was noted that this project could have qualified for a microgrant; it was also acknowledged that the project might not have been eligible for the microgrant in Fiscal Year 2025 because Gallatin Valley Snowmobile Association received resort tax in Fiscal Year 2024.

- **Summary**

It was noted that all available funds in the recreation impact area were allocated, with no funds remaining.

The Board reminded the community that the resort tax district recently committed \$10 million to purchase a corner parcel, which needed to be paid off, and funding for a large capital improvement plan needed to be considered.

The meeting adjourned at 3:48 p.m. for a break.

2.1.10 Public Comment

The meeting was reconvened at 4:00 p.m. with a summary of the day's allocations.

Danielle Chenoweth noted that access to counseling services can prevent the need for crisis intervention later. She noted that some clients, including teenagers, struggle with suicidal tendencies, and she is thankful that Wellness in Action is available for them.

Whitney Montgomery thanked the Board for funding traffic safety issues, adding that Big Sky Community Organization has previously dealt with traffic calming, including on Little Coyote Road.

Becky Brockie is involved with both Wellness in Action and Big Sky Community Housing Trust and stated that access to safe, stable housing contributes to mental health. She thanked the Board for funding both projects. She added that Sydney Desmarais, in addition to her veterinary practice and work with Riley's Urgent Fund for Friends, helps the sheriff's department by taking in the pets of incarcerated individuals.

Sawyer Wolfe voiced opposition to the funding and installation of the turf field in the Big Sky Community Park, noting that turf fields are associated with increased injury rates in children. He emphasized that the Big Sky Community Park already uses recycled water, which is a good step for sustainability, in contrast with turf fields which contain forever chemicals. He encouraged the Board to fully fund the Gallatin River Task Force, noting that the Gallatin River is already impaired and could be further impaired by forever chemicals.

David O'Connor thanked the Board for their hard work and stated that the review meeting was the best he had seen in over 20 years of attendance.

2.1.11 Remaining Business

There was no remaining business.

3. NEXT MEETING

The Board will continue to review nonprofit applications during the work session scheduled for June 6, 2024, at 4:00 p.m.

4. ADJOURNMENT

On a motion duly made and carried, it was agreed that there was no further business to transact; the meeting closed at 4:14 p.m.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Respectfully submitted,

Grace Young, Secretary & Treasurer

Accountant's Summary
Month Ended April 30, 2024

Balance Sheet

- Nothing significant noted between April and March.

Profit & Loss

- April collections were down 12%. Most decreases are occurring in Madison County.
- Bank charges were up but this is related to timing of the investment advisor fees.
- The \$380k in appropriations in April 2023 was the feasibility appropriation to GCW&S and BSW&S.
- The \$500k in capital expenditures represents the earnest money deposit on the parcel purchase. Under Governmental Accounting Standards, capital outlay is presented as an expenditure of current resources as opposed to being capitalized as a fixed asset. We try to present to the month-end financials on a current resource measurement focus of accounting as opposed to economic resources measurement focus (full accrual).
- The loss presented as "Other Income" is related to the unrealized losses on both DA Davidson accounts.
- The total budgeted expenditures for FY24 are approx. \$1,482,625 and \$1,186,000 (80%) of the budget was expended as of April 30, 2024.

BIG SKY RESORT AREA DISTRICT

Balance Sheet As of April 30, 2024

	TOTAL	
	AS OF APR 30, 2024	AS OF MAR 31, 2024 (PP)
ASSETS		
Current Assets		
Bank Accounts		
10000 Funds Available		
10100 Reserved Funds	-12,574,647.72	-11,631,257.94
10120 FSB-Checking #80073430	250,000.00	250,000.00
10121 FSB - Repurchase Checking	20,399,194.60	19,150,113.01
10125 FSB - Disbursements #1336	638.63	638.63
10140 FSB-MM #80073422 - .19	5,139.16	5,137.05
10160 Petty Cash	200.00	200.00
10170 STIP	11,879.57	11,827.39
10180 DA Davidson - #65611532 Operating	3,577,713.88	3,572,480.29
10190 DA Davidson - #17191343 Investment	3,559,210.97	3,572,986.30
Total 10000 Funds Available	15,229,329.09	14,932,124.73
10500 Funds Reserved		
10503 TIGER Project - Resolution 2022.01R	239,995.94	239,995.94
10505 Infrastructure Tax Collected, net	6,880,555.43	5,937,165.65
10510 Emergency reserve	1,500,000.35	1,500,000.35
10520 Operating reserve	329,017.00	329,017.00
10530 Capital reserve	3,550,000.00	3,550,000.00
10551 Opportunity fund	75,079.00	75,079.00
Total 10500 Funds Reserved	12,574,647.72	11,631,257.94
1072 Bill.com Money Out Clearing	12.00	12.00
Total Bank Accounts	\$27,803,988.81	\$26,563,394.67
Accounts Receivable		
12000 Accounts Receivable	3,350,291.22	5,208,949.47
Total Accounts Receivable	\$3,350,291.22	\$5,208,949.47
Other Current Assets		
13100 Prepaid expenses		
13100.2 Prepaid software	16,172.02	18,826.13
Total 13100 Prepaid expenses	16,172.02	18,826.13
Total Other Current Assets	\$16,172.02	\$18,826.13
Total Current Assets	\$31,170,452.05	\$31,791,170.27

BIG SKY RESORT AREA DISTRICT

Balance Sheet As of April 30, 2024

	TOTAL	
	AS OF APR 30, 2024	AS OF MAR 31, 2024 (PP)
Fixed Assets		
15030 Capital Furnishings & Fixtures	5,228.49	5,228.49
15040 Buildings & Improvements	558,781.05	558,781.05
16000 Accumulated Depreciation	-87,303.25	-87,303.25
Total Fixed Assets	\$476,706.29	\$476,706.29
Other Assets		
19010 Deferred outflows		
19011 Deferred Outflows - BSWs Agreement	15,847,571.00	15,847,571.00
19012 Deferred Outflows - Appropriations	1,000.00	0.00
Total 19010 Deferred outflows	15,848,571.00	15,847,571.00
Total Other Assets	\$15,848,571.00	\$15,847,571.00
TOTAL ASSETS	\$47,495,729.34	\$48,115,447.56
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
21000 General Accounts Payable	50,717.63	48,667.89
Total Accounts Payable	\$50,717.63	\$48,667.89
Credit Cards		
21100 Divvy Credit Card	8,005.99	2,468.67
Total Credit Cards	\$8,005.99	\$2,468.67
Other Current Liabilities		
23000 Payroll Liabilities	0.00	0.00
23011 457 Employee	5,301.18	2,650.59
23020 Accrued Leave	10,939.71	10,939.71
23030 Federal Withholding	6,495.80	7,147.26
23100 State Unemployment	-401.18	-454.82
23110 State Withholding	1,033.00	1,137.00
23401 Health Insurance (company paid)	74.34	-224.84

BIG SKY RESORT AREA DISTRICT

Balance Sheet As of April 30, 2024

	TOTAL	
	AS OF APR 30, 2024	AS OF MAR 31, 2024 (PP)
Total 23000 Payroll Liabilities	23,442.85	21,194.90
23500 General Appropriations		
Arts Council	62,370.45	194,000.00
Big Sky Chamber of Commerce	68,595.34	71,095.34
Big Sky Community Housing Trust	159,504.33	678,553.33
Big Sky Community Organization	100,356.84	169,781.75
Big Sky Discovery Academy	961.68	961.68
Big Sky Fire Department	418,033.00	418,033.00
Big Sky Sustainability Network Organization	131,177.80	294,158.04
Big Sky Trails, Recreation & Parks District	221,982.30	329,078.59
Big Sky Transportation District	551,817.60	765,743.98
Big Sky Water & Sewer District	560,000.00	560,000.00
Center for Large Landscape Con.	6,689.78	6,689.78
Food Bank	24,775.71	24,775.71
Friends of the Comm. Library	135,673.86	135,673.86
Gallatin Canyon Water & Sewer District	332,380.52	471,526.41
Gallatin River Task Force	661,370.08	809,540.87
Grow Wild	66,995.35	66,995.35
Morningstar	305,375.00	340,500.00
Sheriff's Office	322,134.00	331,834.00
Snowmobile Association	6,820.00	30,000.00
Visit Big Sky	393,980.28	498,980.28
Warren Miller Performing Arts C	176,800.00	176,800.00
Total 23500 General Appropriations	4,707,793.92	6,374,721.97
Total Other Current Liabilities	\$4,731,236.77	\$6,395,916.87
Total Current Liabilities	\$4,789,960.39	\$6,447,053.43
Long-Term Liabilities		
23600 WRRF Phase I Project	15,847,571.00	15,847,571.00
Total Long-Term Liabilities	\$15,847,571.00	\$15,847,571.00
Total Liabilities	\$20,637,531.39	\$22,294,624.43
Equity		
30100 Retained Earnings	4,946,307.65	4,946,307.65
30200 Committed Fund Balance	3,581,801.29	3,581,801.29
30300 Fund Balance	9,706,845.48	9,706,845.48
30500 Investment in Fixed Assets	464,581.04	464,581.04
31000 Restricted Fund Balance	5,297,424.26	5,297,424.26
32000 Nonspendable Fund Balance	12,584.81	12,584.81
Net Income	2,848,653.42	1,811,278.60
Total Equity	\$26,858,197.95	\$25,820,823.13
TOTAL LIABILITIES AND EQUITY	\$47,495,729.34	\$48,115,447.56

BIG SKY RESORT AREA DISTRICT

Budget vs. Actuals: FY_2023_2024 - FY24 P&L

April 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
40010 Interest Earned	86,142.47	5,000.00	81,142.47	1,722.85 %
40020 Late Payment Interest	1,992.17	500.00	1,492.17	398.43 %
40030 Late Fees from Tax Collections	1,145.79	1,500.00	-354.21	76.39 %
41000 Tax Collections	1,572,991.02	1,843,635.87	-270,644.85	85.32 %
Total Income	\$1,662,271.45	\$1,850,635.87	\$ -188,364.42	89.82 %
GROSS PROFIT	\$1,662,271.45	\$1,850,635.87	\$ -188,364.42	89.82 %
Expenses				
60000 Bad Debt		41.67	-41.67	
60010 Bank Charges	9,791.45	5.00	9,786.45	195,829.00 %
60080 Dues & Meeting Expenses	494.04	4,244.59	-3,750.55	11.64 %
60090 Public Information & Engagement	21,884.95	11,533.31	10,351.64	189.75 %
60100 Payroll Expenses	1,469.29		1,469.29	
61000 Dues & Property Taxes	2,116.02	0.00	2,116.02	
62000 Insurance	596.64	72.65	523.99	821.25 %
63000 Office Expenses	6,362.53	7,066.50	-703.97	90.04 %
64000 Professional Fees	13,220.41	33,755.65	-20,535.24	39.17 %
65000 Travel	96.40	1,168.78	-1,072.38	8.25 %
66000 Utilities	517.07	878.75	-361.68	58.84 %
67000 Personnel Expenses	56,513.59	61,067.67	-4,554.08	92.54 %
69000 Capital Expenditures	500,000.00		500,000.00	
Total Expenses	\$613,062.39	\$119,834.57	\$493,227.82	511.59 %
NET OPERATING INCOME	\$1,049,209.06	\$1,730,801.30	\$ -681,592.24	60.62 %
Other Income				
70000 Other Income	-11,834.24		-11,834.24	
Total Other Income	\$ -11,834.24	\$0.00	\$ -11,834.24	0.00%
NET OTHER INCOME	\$ -11,834.24	\$0.00	\$ -11,834.24	0.00%
NET INCOME	\$1,037,374.82	\$1,730,801.30	\$ -693,426.48	59.94 %

BIG SKY RESORT AREA DISTRICT

Profit and Loss - Comparative by Month

April 2024

	TOTAL			
	APR 2024	APR 2023 (PY)	CHANGE	% CHANGE
Income				
40010 Interest Earned	86,142.47	84,078.32	2,064.15	2.46 %
40020 Late Payment Interest	1,992.17	1,469.12	523.05	35.60 %
40030 Late Fees from Tax Collections	1,145.79	707.91	437.88	61.86 %
41000 Tax Collections	1,572,991.02	1,789,685.79	-216,694.77	-12.11 %
Total Income	\$1,662,271.45	\$1,875,941.14	\$ -213,669.69	-11.39 %
GROSS PROFIT	\$1,662,271.45	\$1,875,941.14	\$ -213,669.69	-11.39 %
Expenses				
60010 Bank Charges	9,791.45		9,791.45	
60020 Appropriations		380,000.00	-380,000.00	-100.00 %
60080 Dues & Meeting Expenses	494.04	1,079.35	-585.31	-54.23 %
60090 Public Information & Engagement	21,884.95	18,165.58	3,719.37	20.47 %
60100 Payroll Expenses	1,469.29		1,469.29	
61000 Dues & Property Taxes	2,116.02	2,116.02	0.00	0.00 %
62000 Insurance	596.64	72.65	523.99	721.25 %
63000 Office Expenses	6,362.53	4,445.46	1,917.07	43.12 %
64000 Professional Fees	13,220.41	5,000.00	8,220.41	164.41 %
65000 Travel	96.40	0.00	96.40	
66000 Utilities	517.07	694.44	-177.37	-25.54 %
67000 Personnel Expenses	56,513.59	47,227.09	9,286.50	19.66 %
69000 Capital Expenditures	500,000.00		500,000.00	
Total Expenses	\$613,062.39	\$458,800.59	\$154,261.80	33.62 %
NET OPERATING INCOME	\$1,049,209.06	\$1,417,140.55	\$ -367,931.49	-25.96 %
Other Income				
70000 Other Income	-11,834.24		-11,834.24	
Total Other Income	\$ -11,834.24	\$0.00	\$ -11,834.24	0.00%
NET OTHER INCOME	\$ -11,834.24	\$0.00	\$ -11,834.24	0.00%
NET INCOME	\$1,037,374.82	\$1,417,140.55	\$ -379,765.73	-26.80 %

BIG SKY RESORT AREA DISTRICT

Budget vs. Actuals: FY_2023_2024 - FY24 P&L

July 2023 - April 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
40010 Interest Earned	777,803.67	50,000.00	727,803.67	1,555.61 %
40020 Late Payment Interest	5,715.72	5,000.00	715.72	114.31 %
40030 Late Fees from Tax Collections	14,180.40	15,000.00	-819.60	94.54 %
41000 Tax Collections	19,033,052.48	21,601,263.78	-2,568,211.30	88.11 %
Total Income	\$19,830,752.27	\$21,671,263.78	\$ -1,840,511.51	91.51 %
GROSS PROFIT	\$19,830,752.27	\$21,671,263.78	\$ -1,840,511.51	91.51 %
Expenses				
60000 Bad Debt		416.70	-416.70	
60010 Bank Charges	38,834.64	50.00	38,784.64	77,669.28 %
60020 Appropriations	11,957,837.00		11,957,837.00	
60021 Opportunity Fund Appropriations	72,336.32		72,336.32	
60080 Dues & Meeting Expenses	7,882.21	42,445.86	-34,563.65	18.57 %
60090 Public Information & Engagement	111,281.58	135,933.34	-24,651.76	81.86 %
60100 Payroll Expenses	1,469.29		1,469.29	
61000 Dues & Property Taxes	14,621.62	13,400.00	1,221.62	109.12 %
62000 Insurance	7,950.26	7,386.50	563.76	107.63 %
63000 Office Expenses	101,607.02	79,131.00	22,476.02	128.40 %
64000 Professional Fees	315,258.94	343,946.62	-28,687.68	91.66 %
65000 Travel	2,347.23	4,526.44	-2,179.21	51.86 %
66000 Utilities	7,197.63	7,782.50	-584.87	92.48 %
67000 Personnel Expenses	577,480.30	611,176.81	-33,696.51	94.49 %
69000 Capital Expenditures	500,000.00		500,000.00	
Total Expenses	\$13,716,104.04	\$1,246,195.77	\$12,469,908.27	1,100.64 %
NET OPERATING INCOME	\$6,114,648.23	\$20,425,068.01	\$ -14,310,419.78	29.94 %
Other Income				
70000 Other Income	62,674.19		62,674.19	
Total Other Income	\$62,674.19	\$0.00	\$62,674.19	0.00%
Other Expenses				
79000 Other expenses	3,328,669.00		3,328,669.00	
Total Other Expenses	\$3,328,669.00	\$0.00	\$3,328,669.00	0.00%
NET OTHER INCOME	\$ -3,265,994.81	\$0.00	\$ -3,265,994.81	0.00%
NET INCOME	\$2,848,653.42	\$20,425,068.01	\$ -17,576,414.59	13.95 %

Accountant's Summary
Month Ended May 31, 2024

Balance Sheet

- Prepaid expenses increased due to the prepayment of \$25k made to Wellness in Action for FY25. This will be moved to expenditures on 7/1/24.
- Gallatin Canyon Water & Sewer District's appropriation's balance was corrected in this month's financials to reflect the correct balance of feasibility funds available. The \$380k balance at 6/30/2023 did not account for the invoice paid in June and the unspent funds journal entry was incorrect. The correction has been reflected in FY24 appropriations.
- No other significant changes to note.

Profit & Loss

- Interest is showing a decrease but this is due to timing of the deposit. The bank statement for the period went through June 2nd and the interest deposit was recorded at that time in QBO. The deposit was approx. \$89,000.
- The credit (reduction) recorded against the appropriations expense is related to the Gallatin Canyon Water & Sewer adjustment noted above.
- Tax collections were up for May 2024 compared to May 2023. A 7% increase over last year.
- The "Other Income" amount of \$17k is the net unrealized gain for both DA Davidson accounts for the month.
- Through May 31st, tax collections were almost identical FY23 with only a 0.60% decrease. This is approximately a \$117k decrease in collections.
- The total budgeted expenditures for FY24 are approx. \$1,482,625 and \$1,290,000 (87%) of the budget was expended as of May 31, 2024.

BIG SKY RESORT AREA DISTRICT

Balance Sheet As of May 31, 2024

	TOTAL	
	AS OF MAY 31, 2024	AS OF APR 30, 2024 (PP)
ASSETS		
Current Assets		
Bank Accounts		
10000 Funds Available		
10100 Reserved Funds	-13,124,265.74	-12,574,647.72
10120 FSB-Checking #80073430	250,000.00	250,000.00
10121 FSB - Repurchase Checking	22,315,335.96	20,399,194.60
10125 FSB - Disbursements #1336	858.63	638.63
10140 FSB-MM #80073422 - .19	5,139.16	5,139.16
10160 Petty Cash	100.00	200.00
10170 STIP	11,933.66	11,879.57
10180 DA Davidson - #65611532 Operating	3,593,770.02	3,577,713.88
10190 DA Davidson - #17191343 Investment	3,586,121.00	3,559,210.97
Total 10000 Funds Available	16,638,992.69	15,229,329.09
10500 Funds Reserved		
10503 TIGER Project - Resolution 2022.01R	239,995.94	239,995.94
10505 Infrastructure Tax Collected, net	7,430,173.45	6,880,555.43
10510 Emergency reserve	1,500,000.35	1,500,000.35
10520 Operating reserve	329,017.00	329,017.00
10530 Capital reserve	3,550,000.00	3,550,000.00
10551 Opportunity fund	75,079.00	75,079.00
Total 10500 Funds Reserved	13,124,265.74	12,574,647.72
1072 Bill.com Money Out Clearing	12.00	12.00
Total Bank Accounts	\$29,763,270.43	\$27,803,988.81
Accounts Receivable		
12000 Accounts Receivable	1,001,511.01	3,350,291.22
Total Accounts Receivable	\$1,001,511.01	\$3,350,291.22
Other Current Assets		
13100 Prepaid expenses		
13100.2 Prepaid software	13,517.91	16,172.02
13100.4 Prepaid appropriations	25,000.00	25,000.00
Total 13100 Prepaid expenses	38,517.91	41,172.02
Total Other Current Assets	\$38,517.91	\$41,172.02
Total Current Assets	\$30,803,299.35	\$31,195,452.05

BIG SKY RESORT AREA DISTRICT

Balance Sheet As of May 31, 2024

	TOTAL	
	AS OF MAY 31, 2024	AS OF APR 30, 2024 (PP)
Fixed Assets		
15030 Capital Furnishings & Fixtures	5,228.49	5,228.49
15040 Buildings & Improvements	558,781.05	558,781.05
16000 Accumulated Depreciation	-87,303.25	-87,303.25
Total Fixed Assets	\$476,706.29	\$476,706.29
Other Assets		
19010 Deferred outflows	1,875.00	
19011 Deferred Outflows - BSWs Agreement	15,847,571.00	15,847,571.00
19012 Deferred Outflows - Appropriations	15,365.00	1,000.00
Total 19010 Deferred outflows	15,864,811.00	15,848,571.00
Total Other Assets	\$15,864,811.00	\$15,848,571.00
TOTAL ASSETS	\$47,144,816.64	\$47,520,729.34
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
21000 General Accounts Payable	44,000.61	75,717.63
Total Accounts Payable	\$44,000.61	\$75,717.63
Credit Cards		
21100 Divvy Credit Card	9,229.50	8,005.99
Total Credit Cards	\$9,229.50	\$8,005.99
Other Current Liabilities		
23000 Payroll Liabilities	0.00	0.00
23011 457 Employee	0.00	5,301.18
23020 Accrued Leave	10,939.71	10,939.71
23030 Federal Withholding	0.00	6,495.80
23100 State Unemployment	-610.00	-401.18
23110 State Withholding	0.00	1,033.00
23401 Health Insurance (company paid)	-120.74	74.34

BIG SKY RESORT AREA DISTRICT

Balance Sheet As of May 31, 2024

	TOTAL	
	AS OF MAY 31, 2024	AS OF APR 30, 2024 (PP)
Total 23000 Payroll Liabilities	10,208.97	23,442.85
23500 General Appropriations		
Arts Council	62,370.45	62,370.45
Big Sky Chamber of Commerce	31,334.99	68,595.34
Big Sky Community Housing Trust	140,688.13	159,504.33
Big Sky Community Organization	37,502.65	100,356.84
Big Sky Discovery Academy	961.68	961.68
Big Sky Fire Department	418,033.00	418,033.00
Big Sky Sustainability Network Organization	131,177.80	131,177.80
Big Sky Trails, Recreation & Parks District	141,520.44	221,982.30
Big Sky Transportation District	306,604.67	551,817.60
Big Sky Water & Sewer District	560,000.00	560,000.00
Center for Large Landscape Con.	0.00	6,689.78
Food Bank	24,775.71	24,775.71
Friends of the Comm. Library	111,757.86	135,673.86
Gallatin Canyon Water & Sewer District	287,545.48	332,380.52
Gallatin River Task Force	661,370.08	661,370.08
Grow Wild	53,910.17	66,995.35
Morningstar	270,250.00	305,375.00
Sheriff's Office	322,134.00	322,134.00
Snowmobile Association	4,180.00	6,820.00
Visit Big Sky	203,048.05	393,980.28
Warren Miller Performing Arts C	176,800.00	176,800.00
Total 23500 General Appropriations	3,945,965.16	4,707,793.92
Total Other Current Liabilities	\$3,956,174.13	\$4,731,236.77
Total Current Liabilities	\$4,009,404.24	\$4,814,960.39
Long-Term Liabilities		
23600 WRRF Phase I Project	15,847,571.00	15,847,571.00
Total Long-Term Liabilities	\$15,847,571.00	\$15,847,571.00
Total Liabilities	\$19,856,975.24	\$20,662,531.39
Equity		
30100 Retained Earnings	4,946,307.65	4,946,307.65
30200 Committed Fund Balance	3,581,801.29	3,581,801.29
30300 Fund Balance	9,706,845.48	9,706,845.48
30500 Investment in Fixed Assets	464,581.04	464,581.04
31000 Restricted Fund Balance	5,297,424.26	5,297,424.26
32000 Nonspendable Fund Balance	12,584.81	12,584.81
Net Income	3,278,296.87	2,848,653.42
Total Equity	\$27,287,841.40	\$26,858,197.95
TOTAL LIABILITIES AND EQUITY	\$47,144,816.64	\$47,520,729.34

BIG SKY RESORT AREA DISTRICT

Budget vs. Actuals: FY_2023_2024 - FY24 P&L

May 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
40010 Interest Earned	25,519.75	5,000.00	20,519.75	510.40 %
40020 Late Payment Interest	2,680.84	500.00	2,180.84	536.17 %
40030 Late Fees from Tax Collections	2,224.81	1,500.00	724.81	148.32 %
41000 Tax Collections	457,575.86	335,133.04	122,442.82	136.54 %
Total Income	\$488,001.26	\$342,133.04	\$145,868.22	142.63 %
GROSS PROFIT	\$488,001.26	\$342,133.04	\$145,868.22	142.63 %
Expenses				
60000 Bad Debt		41.67	-41.67	
60010 Bank Charges		5.00	-5.00	
60020 Appropriations	-28,694.44		-28,694.44	
60080 Dues & Meeting Expenses	656.88	4,244.59	-3,587.71	15.48 %
60090 Public Information & Engagement	9,085.09	11,533.31	-2,448.22	78.77 %
61000 Dues & Property Taxes		2,500.00	-2,500.00	
62000 Insurance	63.70	72.65	-8.95	87.68 %
63000 Office Expenses	12,479.96	7,066.50	5,413.46	176.61 %
64000 Professional Fees	27,883.43	31,695.65	-3,812.22	87.97 %
65000 Travel	0.00	272.83	-272.83	0.00 %
66000 Utilities	498.16	711.25	-213.09	70.04 %
67000 Personnel Expenses	53,885.54	61,067.67	-7,182.13	88.24 %
Total Expenses	\$75,858.32	\$119,211.12	\$ -43,352.80	63.63 %
NET OPERATING INCOME	\$412,142.94	\$222,921.92	\$189,221.02	184.88 %
Other Income				
70000 Other Income	17,500.51		17,500.51	
Total Other Income	\$17,500.51	\$0.00	\$17,500.51	0.00%
NET OTHER INCOME	\$17,500.51	\$0.00	\$17,500.51	0.00%
NET INCOME	\$429,643.45	\$222,921.92	\$206,721.53	192.73 %

BIG SKY RESORT AREA DISTRICT

Profit and Loss - Comparative by Month

May 2024

	TOTAL			
	MAY 2024	MAY 2023 (PY)	CHANGE	% CHANGE
Income				
40010 Interest Earned	25,519.75	73,616.60	-48,096.85	-65.33 %
40020 Late Payment Interest	2,680.84	1,566.47	1,114.37	71.14 %
40030 Late Fees from Tax Collections	2,224.81	1,298.93	925.88	71.28 %
41000 Tax Collections	457,575.86	428,122.12	29,453.74	6.88 %
Total Income	\$488,001.26	\$504,604.12	\$ -16,602.86	-3.29 %
GROSS PROFIT	\$488,001.26	\$504,604.12	\$ -16,602.86	-3.29 %
Expenses				
60010 Bank Charges		5,696.36	-5,696.36	-100.00 %
60020 Appropriations	-28,694.44		-28,694.44	
60080 Dues & Meeting Expenses	656.88	9,644.96	-8,988.08	-93.19 %
60090 Public Information & Engagement	9,085.09	47,291.49	-38,206.40	-80.79 %
62000 Insurance	63.70	72.65	-8.95	-12.32 %
63000 Office Expenses	12,479.96	5,067.60	7,412.36	146.27 %
64000 Professional Fees	27,883.43	10,590.56	17,292.87	163.29 %
65000 Travel	0.00	0.00	0.00	
66000 Utilities	498.16	519.45	-21.29	-4.10 %
67000 Personnel Expenses	53,885.54	47,813.09	6,072.45	12.70 %
Total Expenses	\$75,858.32	\$126,696.16	\$ -50,837.84	-40.13 %
NET OPERATING INCOME	\$412,142.94	\$377,907.96	\$34,234.98	9.06 %
Other Income				
70000 Other Income	17,500.51	-43,095.41	60,595.92	140.61 %
Total Other Income	\$17,500.51	\$ -43,095.41	\$60,595.92	140.61 %
NET OTHER INCOME	\$17,500.51	\$ -43,095.41	\$60,595.92	140.61 %
NET INCOME	\$429,643.45	\$334,812.55	\$94,830.90	28.32 %

BIG SKY RESORT AREA DISTRICT

Budget vs. Actuals: FY_2023_2024 - FY24 P&L

July 2023 - May 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
40010 Interest Earned	803,323.42	55,000.00	748,323.42	1,460.59 %
40020 Late Payment Interest	8,396.56	5,500.00	2,896.56	152.66 %
40030 Late Fees from Tax Collections	16,405.21	16,500.00	-94.79	99.43 %
41000 Tax Collections	19,490,628.34	21,936,396.82	-2,445,768.48	88.85 %
Total Income	\$20,318,753.53	\$22,013,396.82	\$ -1,694,643.29	92.30 %
GROSS PROFIT	\$20,318,753.53	\$22,013,396.82	\$ -1,694,643.29	92.30 %
Expenses				
60000 Bad Debt		458.37	-458.37	
60010 Bank Charges	38,834.64	55.00	38,779.64	70,608.44 %
60020 Appropriations	11,929,142.56		11,929,142.56	
60021 Opportunity Fund Appropriations	72,336.32		72,336.32	
60080 Dues & Meeting Expenses	8,539.09	46,690.45	-38,151.36	18.29 %
60090 Public Information & Engagement	120,366.67	147,466.65	-27,099.98	81.62 %
60100 Payroll Expenses	1,469.29		1,469.29	
61000 Dues & Property Taxes	14,621.62	15,900.00	-1,278.38	91.96 %
62000 Insurance	8,013.96	7,459.15	554.81	107.44 %
63000 Office Expenses	114,086.98	86,197.50	27,889.48	132.36 %
64000 Professional Fees	343,142.37	375,642.27	-32,499.90	91.35 %
65000 Travel	2,347.23	4,799.27	-2,452.04	48.91 %
66000 Utilities	7,695.79	8,493.75	-797.96	90.61 %
67000 Personnel Expenses	631,365.84	672,244.48	-40,878.64	93.92 %
69000 Capital Expenditures	500,000.00		500,000.00	
Total Expenses	\$13,791,962.36	\$1,365,406.89	\$12,426,555.47	1,010.10 %
NET OPERATING INCOME	\$6,526,791.17	\$20,647,989.93	\$ -14,121,198.76	31.61 %
Other Income				
70000 Other Income	80,174.70		80,174.70	
Total Other Income	\$80,174.70	\$0.00	\$80,174.70	0.00%
Other Expenses				
79000 Other expenses	3,328,669.00		3,328,669.00	
Total Other Expenses	\$3,328,669.00	\$0.00	\$3,328,669.00	0.00%
NET OTHER INCOME	\$ -3,248,494.30	\$0.00	\$ -3,248,494.30	0.00%
NET INCOME	\$3,278,296.87	\$20,647,989.93	\$ -17,369,693.06	15.88 %

**BIG SKY RESORT AREA DISTRICT
RESOLUTION NO. 2024-03R**

**RESOLUTION OF THE BIG SKY RESORT AREA DISTRICT BOARD OF
DIRECTORS AUTHORIZING THE ALLOCATION OF RESORT TAX FUNDS FOR
FISCAL YEAR 2025: JULY 1, 2024 THROUGH JUNE 30, 2025**

PURSUANT TO THE AUTHORITY VESTED IN THE BIG SKY RESORT AREA DISTRICT BOARD OF DIRECTORS UNDER SECTION 7-6-1542, MCA, AND SECTION 7-6-1547(4), MCA, THE BOARD OF DIRECTORS HEREBY RESOLVES TO ADOPT RESOLUTION NO. 2024-03 AS FOLLOWS:

WHEREAS, the Big Sky Resort Area District (“District”) was created effective April 7, 1998 pursuant to sections 7-6-1531 through 1550, MCA; and

WHEREAS, members of the District Board of Directors (“Board”) have been duly elected by the electors residing within the District; and

WHEREAS, pursuant to section 7-6-1542, MCA, the Board may appropriate and expend revenue from the resort tax; and

WHEREAS, pursuant to section 7-6-1547(4), MCA, the Board is authorized to act by Resolution; and

WHEREAS, in a duly noticed public meeting on May 8, 2024, the Board approved appropriation of resort tax funds for FY25 for Big Sky County Water and Sewer District, Gallatin County Water and Sewer District, Big Sky Transportation District, Big Sky Fire District, Gallatin County Sheriff’s Office, Big Sky School District, and Big Sky Trails Recreation and Parks; and

WHEREAS, the Board received numerous additional applications for receipt of resort tax funds for FY25 and held duly noticed public meetings on such FY25 applications on June 4 and 6, 2024, where questions were posed to the applicants by the Board about their application, and public comment was received on the applications; and

WHEREAS, the Board in duly noticed public meetings on June 4 and 6, 2024, discussed and voted on the FY25 appropriation of resort tax funds for various resort tax applications and

public comment was received on the applications; and

WHEREAS, the Board will execute a separate appropriation agreement for the receipt of resort tax funds with each entity that was awarded resort tax funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

The following amounts of resort tax revenue are awarded for FY25 to the following entities, subject to the conditions, specifications, and provisions set forth in the specific award agreements to be executed between the Board and each entity:

[LIST ON FOLLOWING PAGE]

PROJECT**APPROVED FUNDING**

Arts & Culture

Annual Cultural Programming at WMPAC	\$227,500
<i>Warren Miller Performing Arts Center</i>	
2025 Music in the Mountains Free Summer Community Concert Series	
\$245,000	
<i>Arts Council of Big Sky</i>	

Conservation

Water Planning, Coordination & Outreach	\$190,000
<i>Gallatin River Task Force</i>	
Community Energy Efficiency & Conservation Engagement	\$55,000
<i>Big Sky Sustainability Network Organization</i>	
Wildlife Habitat Conservation Project	\$76,204
<i>Grow Wild!</i>	
West Fork Restoration	\$165,000
<i>Gallatin River Task Force</i>	
Gallatin River Access Restoration	\$195,778
<i>Gallatin River Task Force</i>	
Climate Action Plan (CAP) Implementation	\$65,000
<i>Big Sky Sustainability Network Organization</i>	
Commuter Incentive – One Less Car	\$45,000
<i>Big Sky Sustainability Network Organization</i>	
Water Conservation	\$75,909
<i>Gallatin River Task Force</i>	
Land Stewardship Project	\$98,739
<i>Grow Wild!</i>	
Recycling & Composting Education/Outreach	\$35,000
<i>Big Sky Sustainability Network Organization</i>	
Water Monitoring	\$57,235
<i>Gallatin River Task Force</i>	

Economic Development

Visitor Marketing	\$253,618
<i>Visit Big Sky</i>	
Destination Research Stewardship Plan	\$130,000
<i>Visit Big Sky</i>	
VBS-Operations	\$215,000
<i>Visit Big Sky</i>	
Development of Business Skills Programming	\$87,000
<i>Big Sky Chamber of Commerce</i>	
Chamber Operations Programming	\$140,000
<i>Big Sky Chamber of Commerce</i>	

Education and Childcare

Early Childhood Tuition Assistance Program <i>Big Sky Discovery Academy</i>	\$150,000
Big Sky Community Library Operations <i>Friends of the Big Sky Community Library</i>	\$119,809
Early Childhood Education and Tuition Assistance Program <i>Morningstar Learning Center</i>	\$750,000
BSSD FY25 Operations <i>Big Sky School District #72</i>	\$50,000

Health & Safety

Workforce & Community Food Security <i>Big Sky Community Food Bank</i>	\$75,000
Big Sky Animal Shelter <i>Riley's Urgent Fund for Friends</i>	\$143,583
Affordable Counseling for Improved Mental Health <i>Wellness In Action</i>	\$90,000
GCSO FY25 Operations <i>Gallatin County Sheriff's Office</i>	\$703,750
BSFD FY25 Operations <i>Big Sky Fire Department</i>	\$1,150,000

Housing

Community Housing Conversion & Preservation <i>Big Sky Community Housing Trust</i>	\$1,750,000
BSCHT Operations & Administration <i>Big Sky Community Housing Trust</i>	\$250,000
Teacher and School Employee Housing <i>Big Sky School District #72</i>	\$375,000

Public Works

Additional Parking and Public Restrooms for Community Park <i>Big Sky Community Organization</i>	\$101,184
Community Traffic Safety: Little Coyote Road Speed Tables <i>Big Sky Owners Association</i>	\$47,000
Wayfinding Signage Project <i>Visit Big Sky</i>	\$175,000
US-191/MT-64 Assessment: Action Plan Implementation <i>Center for Large Landscape Conservation</i>	\$50,000
US-191/MT-64 Assessment: Engineering Feasibility Study <i>Center for Large Landscape Conservation</i>	\$179,000
Water Master Plan and Capital Improvements Plan	\$92,500

<i>Big Sky County Water and Sewer District #363</i>	
GCWSD FY25 Operations	\$200,000
<i>Gallatin Canyon County Water and Sewer District</i>	
BSTD FY25 Operations	\$1,475,000
<i>Big Sky Transportation District</i>	
WRRF Debt Service (1% for Infrastructure)	\$3,145,122
<i>Big Sky County Water and Sewer District #363</i>	

Recreation

Renovation of Athletic Fields and Riverside Pavilion Recreation Area	\$906,388
<i>Big Sky Community Organization</i>	
Buck Ridge Snowmobile Trail Additional Groomings	\$30,000
<i>Gallatin Valley Snowmobile Association</i>	
BSTRPD FY25 Operations	\$675,533
<i>Big Sky Trails, Recreation and Parks District</i>	

Approved Nonprofit Grants:	\$7,173,947
Approved Government Grants:	\$7,866,905
Arts & Culture Fund:	\$38,597
Conservation Fund:	\$238,535
Economic Development Fund:	\$0
Education & Childcare Fund:	\$384,852
Health & Safety Fund:	\$0
Housing Fund:	\$23,224
Public Works Fund:	\$0
Recreation Fund:	\$0
Operating Reserve Fund Addition:	\$11,768
Emergency Reserve Fund Addition:	\$1,000,000
Microgrant Fund Addition:	\$107,336
191/64 Land Down Payment	\$4,990,000

PASSED and APPROVED on the 10th day of July 2024 by a vote of ___ in favor and ___ opposed.

July 16th, 2024

Daniel Bierschwale **VIA EMAIL: Daniel Bierschwale <daniel@resorttax.org>**
Executive Director
Big Sky Resort Area District (BSRAD)
11 Lone Peak Drive, Suite #204
Big Sky, MT 59716

Re: Gallatin Canyon Sewer Project Feasibility Determination

Dear Big Sky Resort Area District Board:

Over the last year and half the Big Sky County Water and Sewer District No. 363 (District) has been engaged in the evaluation of multiple options for the Gallatin Canyon Sewer Project (Project) and in the process identified two alternatives that the District deems feasible: 1) a co-solution between the District and the Gallatin Canyon County Water and Sewer District (Canyon District) as well as 2) a “go-it-alone” solution for the Canyon District only.

The co-solution consists of conveyance of Canyon District wastewater to the Big Sky WRRF, using two lift stations and a force main, for treatment at the Big Sky WRRF, and another forcemain back down to the Canyon for reuse and disposal in the Canyon District. The go-it-alone solution consists of a packaged Canyon District WRRF for treatment, effluent storage, and pumping to reuse disposal locations in the Canyon District.

Both projects have similar implementation and operational costs, and the benefits are similar. However, the costs have increased to well beyond the original \$12M requested of BSRAD area voters in 2020 via a 1% resort tax. The District looks forward to working with BSRAD and the Gallatin Canyon District to identify possible funding solutions.

Thank you for your attention to this matter.

Sincerely,

Johnny O'Connor
Executive Director
Big Sky County Water & Sewer District No. 363

Title	Sgt. Daniel Haydon	06/27/2024
	by Daniel Haydon in Microgrant Fund	id. 46869985
	daniel.haydon@gallatin.mt.gov	

Original Submission	06/27/2024
----------------------------	------------

Score	n/a
-------	-----

Request Name	Sgt. Daniel Haydon
--------------	--------------------

Who will be the fiscal sponsor of this request?	Gallatin County Sheriff's Office
---	----------------------------------

Description	<p>I would like to build a "major events" trailer, stocked with cones, barricades, area closure signs, etc. The primary purpose of the trailer would be to have equipment staged in case of a wildfire evacuation or other major event. We would deploy this equipment to close areas and show evacuation routes to help community members and visitors travel out of the area or to areas of refuge during a major event. The trailer would be wrapped with graphics including a QR code for signing up for emergency notifications and could be parked at events like the farmers market or music in the mountains to try to get more people to sign up for "everbridge", the emergency notifications app.</p>
-------------	--

Select the projects Investment Type	Capital
-------------------------------------	---------

Select the projects Impact Area	Health & Safety
---------------------------------	-----------------

Where will this project be taking place?	Big Sky
--	---------

Please explain the community benefit of the project	<p>This would be a proactive and reactive way to help people. It is proactive because it will cause additional people to opt-in to emergency notifications. It is reactive because it ensures we have the equipment ready to help people during a major life-safety event, like an evacuation.</p>
---	--

What is the Resort Tax request for this project?	23939.26
--	----------

What is the total cost of this project?	23939.26
---	----------

When do you plan to have incurred the costs being requested? 7/31/2024

Please provide any additional information on this request if needed

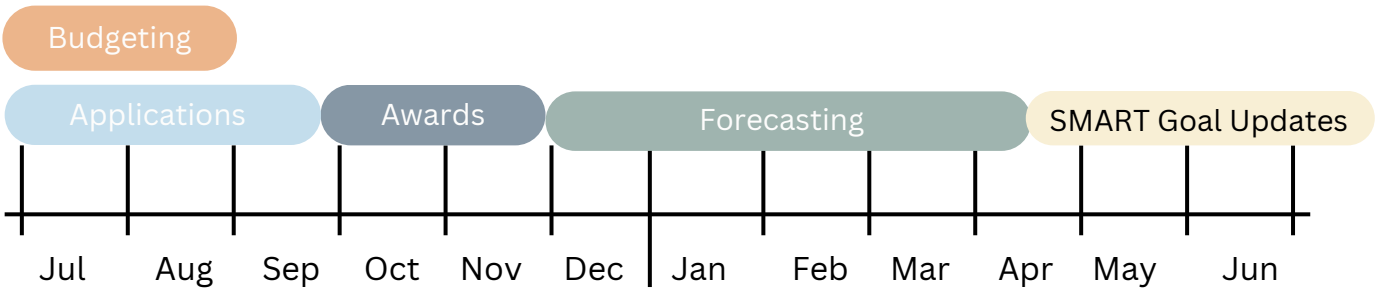
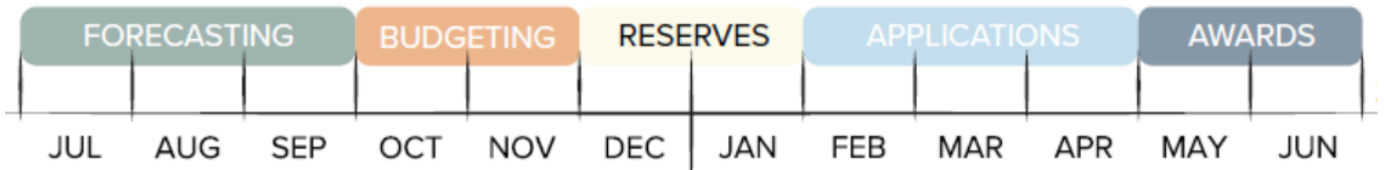
This idea has the support of Big Sky Fire Department, GCSO Search and Rescue, and the GCSO Sheriff.

My goal is to have the equipment purchased, and to have the trailer stocked to be available during the fire season of 2024. The trailer will either be at BSSAR building or BSFD training facility during the summer. BSFD has agreed to park the trailer in their cold storage building during the winter to keep it out of the elements.

Specific equipment to purchase for the trailer includes: 36" Cones, 28" Cones, 6-10' traffic bar, 18" stop/slow signs, road closed signs, directional arrow clip on signs, no parking signs, slow signs, caution tape, safety vests, fire extinguishers, shovels, axes, white board, roll up sign (incident ahead), roll up sign stand, 7'x14' trailer, and trailer wrap.

Application Review & Final Submission

If your application is still in progress you may save your work using the "Save Draft" button. If your application is complete and ready for District review submit using the "Submit Form" button. Once submitted you may not make changes or edits to your application. Application Review: Applications generally will be reviewed at the next regularly scheduled Board Meeting. The board meeting schedule can be found on the District website. If received less than 10 days before the next regularly scheduled meeting it will not be reviewed until the following month/meeting. The applicant must be present at the review meeting to answer questions or provide more information requested by the Board. Application review will not occur during the regular Annual Allocation Meetings (generally in June).



FY25 CALENDAR

July '24

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Meeting Topics:
 -Officer elections
 -FY25 funding resolution
 -Employee reviews

August '24

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Meeting topics: FY26 Budget resolution draft

September '24

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Meeting topics: FY26 Budget resolution approval

October '24

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Oct 7-11: Community Week
 Oct 9: BSRAD/JCC Meeting

November '24

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Meeting Topics:
 -Audit presentation

December '24

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January '25

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Meeting topics: Election resolution

February '25

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Meeting topics: Election resolution
 Feb 20: Filing deadline for May election

March '25

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April '25

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May '25

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 6: Renewal election
 May 14: BSRAD/JCC Meeting
 May 15: FY26 SMART Goals set
 Meeting topics: BSRAD Budget

June '25

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Meeting topics: BSRAD Budget

- Regular Board Meeting
- Special Event
- Election Deadline
- Election
- Holiday
- Grant key date

FY26 CALENDAR

July '25						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Jul 1: FY26 Gov apps open
 Jul 15: FY26 Nonprofit apps open
 Meeting Topics:
 -Officer elections
 -Employee reviews

August '25						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Aug 15: FY26 Gov app deadline
 Aug 31: FY26 Nonprofit app deadline
 Meeting Topics: FY26 Budget Resolution

September '25						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Meeting Topics:
 -FY26 Government award review
 -FY26 Budget Resolution

October '25						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Oct 6-10: Community Week
 Oct 8: BSRAD/JCC Meeting
 Meeting Topics: Approve FY26 Government awards & updates
 Oct 28/30: Nonprofit app review

November '25						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Meeting Topics:
 -Audit presentation
 -FY26 funding resolution

December '25						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Meeting topics:
 -Election resolution

February '26						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Meeting topics: Election resolution
 Feb 19: Filing deadline for May election

March '26						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 5: Director election
 May 13: BSRAD/JCC Meeting
 May 15: FY27 SMART Goals set
 Meeting topics: BSRAD Budget

June '26						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Meeting topics: BSRAD Budget

- Regular Board Meeting
- Special Event
- Election Deadline
- Election
- Holiday
- Grant key date

FY27 CALENDAR

July '26						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jul 1: FY27 Gov apps open

Jul 15: FY27 Nonprofit apps open

Meeting Topics:

- Officer elections
- Employee reviews

August '26						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Aug 15: FY27 Gov app deadline

Aug 31: FY27 Nonprofit app deadline

Meeting Topics: FY27 Budget Resolution

September '26						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Meeting Topics:

- FY27 Government award review
- FY27 Budget Resolution

October '26						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Oct 5-9: Community Week

Oct 8: BSRAD/JCC Meeting

Meeting Topics: Approve FY27 Government awards & updates

Oct 28/30: Nonprofit app review

November '26						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Meeting Topics:

- Audit presentation

December '26						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January '27						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Meeting topics:

- FY27 funding resolution

February '27						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March '27						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April '27						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May '27						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 12: BSRAD/JCC Meeting

May 17: FY27 SMART Goals set

Meeting topics: BSRAD Budget

June '27						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Meeting topics: BSRAD Budget

- Regular Board Meeting
- Special Event
- Election Deadline
- Election
- Holiday
- Grant key date

Infrastructure Package Requirements

1. Organizational Information
 - a. Organization name
 - b. Are services located within the BSRAD Boundary
 - c. Map outlining service area
 - d. How do you track or measure the number of people served?
 - e. How many people does your organization serve on an annual basis?
 - f. List of board members, terms, and vacant seats if applicable
 - g. Organizational chart
 - h. Is your organization currently a part of any litigation? If so, please explain.
2. Capital Project Plan
 - a. Defined Scope of Work of Capital Project
 - i. Project name
 - ii. Provide a brief (1-2 sentence) description of this request
 - iii. Why is the project needed?
 - iv. Target audience – who will the completed project serve?
 - v. Provide a bulleted list of the milestones of this project. Include a planned completion date or a timeline for completion with each milestone
 - vi. What are the project dates from inception to 100% completion?
 - vii. Please list the real property that will be involved in this project
 1. Land
 - a. Is the acquisition of real property required for this project?
 - b. Who will own the parcel of land?
 - c. Has an appraisal been conducted on the property? If so, what was the appraised value vs. the purchase price?
 - d. Will this project be deed-restricted, if so what restrictions do you intend on putting in place?
 - e. Please describe the parcel and attach a map if available.
 2. Construction
 - a. What is your bidding process for this project?
 - b. Does this project have large-scale (\$100,000+) involvement of contractors to construct, develop, or improve infrastructure?

- c. Have you selected a general contractor, architect, and/or engineer to oversee this project? If so, whom?
 - d. Has a PER been completed?
 - e. Who will own the final completed structure?
 - viii. What is the lifespan of the project beyond completion?
 - ix. What alternatives were considered?
 - x. What will be the environmental impact of the proposed project?
 - xi. Will this project have any long-term impacts, such as increase traffic, parking, environmental impacts, water use, light pollution, and accessibility? And how do you plan to address these impacts?
 - xii. Is this project reflected in the District's CIP?
 - xiii. Are there any long-term planning documents (Strategic Plan, Capital Improvement Plan, Master Plan) that directly relate to this request? If so, please list them below
 - xiv. Any additional information you would like to share with the district regarding this request?
 - b. Regulations & Permitting
 - i. Are there any relevant laws or regulations we need to be aware of?
 - ii. Do you have any contracts or formal agreements in place related to this project?
 - iii. What are the necessary permits and zoning approvals for this project and have they been secured?
 - iv. Have utilities been secured to meet project needs?
 - c. Project management
 - i. Who is the primary and secondary internal staff contact for this project?
 - 1. What is the weekly time commitment towards this project for these staff members?
 - ii. Who is the primary and secondary contact for each external contractor and/or partner? `
 - iii. Provide a list of all key project stakeholders and key contributors.
3. Financing Construction of Project
 - a. Revenues:
 - i. Please fill out the following table to describe the revenues that will fund the construction phase of this project, and answer the following questions – (draft.tables.are.forthcoming)
 - ii. Are there any limitations to these revenues?

- iii. Are there leases, rents, or purchase agreements in place to verify the strength of the repayment stream?
- iv. Explain the impact of partial or no funding for each revenue line in the construction budget
- v. Does your organization have revenue generating authority using property taxes?
 - 1. If yes, upload a map outlining the boundaries of your taxing authority if it differs from your service area
 - 2. If yes, what is the current taxable value of your area?
- vi. Do you levy any of the following:
 - 1. Do you have the ability (even if not implemented) to levy mills, bonds, assessments, or fees?
 - 2. Are there statutory limits on how much you can levy in bonds, assessments, mills, and fees? If so are these of concern for the longevity of the District?
 - 3. Are you at maximum capacity for bonds, assessments, mills, and fees?
 - 4. When was the last time you adjusted your bonds, assessments, mills, and fees? Please explain.
 - 5. What is the sunset date of your current mills?
 - 6. Do you plan to levy bonds, assessments, mills, and fees in the next 3 years? Please explain.
- b. Expenses:
 - i. Do you have financial projections for project costs?
 - 1. If so, who completed it and when was it estimated?
- c. Construction Budget General Questions:
 - i. Has your board committed to taking on debt, if so, how much?
 - ii. What barriers to accessing finance do you face?
 - iii. What barriers to repayment are anticipated? In the event of a project change, how will debts be repaid?
 - iv. Does your project budget include a contingency and how do you intend to finance unforeseen costs?
 - v. Do you plan to use reserves for this project? If so, how much?
- 4. On-going Operations
 - a. Complete the table outlining your projected operating budget you expect post-construction ([draft.tables.are.forthcoming](#))
 - b. Operations Budget General Questions --

- i. What organization will be responsible for overseeing on-going operations of this facility/project after construction is completed?
- ii. What is your plan for funding the ongoing operations and maintenance of this project upon completion?
- iii. How will this project impact your future requests from BSRAD?
- iv. How will maintenance on this asset be managed?

5. Financial Documents

- a. Upload a copy of the operating budget for your current fiscal year (draft. tables. are. forthcoming)
- b. Please upload the year-to-date actual vs budget for your current fiscal year
- c. Please upload the actual vs budget for your previous fiscal year
- d. Please upload the most current balance sheet
- e. Does your organization have audited financials?
- f. Upload your most recent audited financials
 - i. If no, please explain why your organization does not have audited financials

6. Public Engagement

- a. Please explain any public engagement that has taken place for this project, outside of public meetings for securing permits and utilities.
- b. Please explain what stakeholders and partners are involved in this project