



## Board Meeting Minutes

July 12th, 2023 | 9:00am

**Big Sky Resort Area District**  
11 Lone Peak Drive #204  
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Big Sky, MT 59716  
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July's Board meeting was held on Wednesday, July 12th at 9:00am  
at the Resort Tax office (11 Lone Peak Drive, Suite #204) and through Zoom.

### I. Open Meeting

#### A. Roll Call

[00:01:08](#) Sarah Blechta called the meeting to order at 9:00 am and all board members present.

#### B. Public Comment

[00:01:23](#) Brad Niva with Visit Big Sky and the Chamber of Commerce gave marketing updates and introduced the new visitor guide.

#### C. Consent Agenda: Action

a. Approval of Minutes: June 5th, 6th, & 8th, 2023

[00:03:30](#) **Motion:** to approve consent Agenda: Grace Young

**Second:** Kevin Germain

[00:03:52](#) **Vote:** Motion Passed Unanimously

#### D. Regular Agenda

a. Resolution 2023-01—FY24 Awards: Action

[00:04:15](#) **Motion:** to adopt Resolution: Kevin Germain

**Second:** Steve Johnson

[00:04:36](#) **Vote:** Motion Passed Unanimously

b. FY24 Calendar: Action

[00:04:51](#) **Motion:** to adopt FY24 Calendar: Sarah Blechta

**Second:** Steve Johnson

[00:05:24](#) Sarah Blechta reminded the public and applicants to review the calendar and noted the appropriation dates. Ciara Wolfe and the board discussed evening board meetings.

[00:06:27](#) **Vote:** Motion Passed Unanimously

c. Officer Elections: Action

[00:06:42](#) **Motion:** to reappoint existing officers (Sarah Blechta, chair/Ciara Wolfe, vice chair/Steve Johnson, secretary and treasurer): Kevin Germain

**Second:** Sarah Blechta

[00:08:09](#) **Vote:** Motion Passed Unanimously

[00:08:21](#) Daniel Bierschwale and Board members discussed committees and roadmap and suggested keeping the same board members on committees. Sarah Blechta suggested, and board agreed to committees meeting in the next month and bring updates to August board meeting.

d. New Business Late Fee Restructure: Discussion

[00:11:47](#) Kristin Drain explained the previous late fee structure and the new structure for late fees.

e. Opportunity Fund Application Review: Action

[00:14:45](#) Daniel Bierschwale explained the Opportunity Fund and that this is the first project requesting funding.

- Solving the Transportation Problem for WMPAC

[00:15:15](#) John Zirkle of the Warren Miller Performing Arts Center (WMPAC) discussed their 'Solving the Transportation Problems for WMPAC' project request. John explained WMPAC's transportation needs and the collaboration between the school district and WMPAC.

[00:18:29](#) Ciara Wolfe asked, and John Zirkle explained maintenance and lease agreement structure.

[00:20:20](#) Board members shared thoughts and discussed the Opportunity Fund, its requirements, data collection and reporting.

[00:30:24](#) **Motion:** to approve their 'Solving the Transportation Problems for WMPAC' project request for \$25,000: Ciara Wolfe

**Second:** Steve Johnson

[00:30:41](#) Board members requested usership data.

[00:31:05](#) **Vote:** Motion Passed Unanimously

f. GRTF: Water Supply Resiliency Projects Contract Extension: Action

[00:31:29](#) Kristin Gardner of the Gallatin River Task Force (GRTF) explained their project and the request for an extension.

[00:33:59](#) **Motion:** to approve GRTF: Water Supply Resiliency Projects Contract Extension for 1-year: Kevin Germain

**Second:** Steve Johnson

[00:34:41](#) Board members clarified budgeting. Daniel Bierschwale discussed budgeting, liability, and possible 3-year construction project processes.

[00:37:17](#) **Vote:** Motion Passed Unanimously

g. Friends of the Library Project Consideration: Action

[00:37:40](#) Liz McFadden with the Friends of the Library discussed hiring a full-time staff member and district creation.

[00:38:49](#) Board members asked questions regarding Library budget, future costs, and possible district formation and future property tax funding.

[00:47:52](#) Board members and Liz McFadden agreed to adding a 6-month check-in requirement to contract.

[00:52:13](#) **Motion:** to approve Friends of the Library Project with 6-month check-in with the board to present and updated budget and an outlined plan for the library district: Ciara Wolfe

**Second:** Kevin Germain

[00:53:45](#) **Vote:** Motion Passed Unanimously

E. Public Comment

[00:54:04](#) Whitney Montgomery of the Big Sky Community Organization and Big Sky Trails, Recreation, & Parks District, shared updates and thanked everyone for support.

[01:00:12](#) Motion to Adjourn

Respectfully Submitted,

**S Johnson**

[S Johnson \(Nov 8, 2023 15:55 MST\)](#)

Steve Johnson, Secretary & Treasurer

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**BSRAD BOARD & STAFF:** Sarah Blechta, Chair | Ciara Wolfe, Vice Chair | Steve Johnson, Secretary & Treasurer | Kevin Germain, Director | Grace Young, Director | Daniel Bierschwale, Executive Director | Kristin Drain, Finance & Compliance Manager | Jenny Muscat, Deputy Director | Tammy Estensen, Communications & Community Engagement Manager | Sara Huger, Office Manager

*\* All Board Meetings are recorded and live streamed. Please visit [ResortTax.org](https://ResortTax.org) for more information.*