

FY23 Big Sky Resort Area District Funding Application

Resort Tax

Application Acknowledgement

Request Name*

Character Limit: 100

Application Acknowledgement*

- Project Applications must be submitted by **March 31st, 2022 @ 11:45 pm** to be considered for funding.
- Incomplete or late Project Applications will not be accepted.
- It is the applicant's responsibility to provide all the information requested in the proper format.
- [Click here to view the Scoring System](#)
- [Click here to view Tips and Glossary](#)

Choices

I have read and understand the application acknowledgments.

Project Overview (1)

The following information was provided on the LOI and may not be modified. Should any of this information no longer be accurate, please contact the District ASAP.

FY23 Projects

Character Limit: 2

Name (1)

Character Limit: 50

Description (1)

Character Limit: 300

FY23 Request (1)

Character Limit: 20

Investment Type (1)

Choices

Administration
Capital
Programming

Impact Area (1)

Choices

Arts and Education
Economic Development
Health and Safety
Housing
Public Works
Recreation and Conservation

Project Detail (1)

Project Start Date (1)*

Enter the project's start and end dates from the inception of the project to 100% completion. These dates may differ from the District's FY23 fiscal year.

Character Limit: 10

Project End Date (1)*

Character Limit: 10

Community Need (1)*

Please select which initiative outlined in the Our Big Sky Community Report Card this project is working to achieve. Select one initiative that aligns with this project the best.

Choices

Responses coming soon
None of the above

Construction (1)*

Does this project have large-scale (\$100,000+) involvement of contractors to construct, develop, or improve community infrastructure?

If you respond yes, you will be asked to provide more detail later in the application.

Choices

Yes
No

Tourism Offset (1)*

Per MCA 7-6-1508, a qualification establishing a Resort Area District is that the District's primary economic wellbeing is derived from tourism (travelers).

Please explain how this project offsets the impacts of travelers on Big Sky's infrastructure or resources.

Character Limit: 500

Specific Deliverable(s) Tips for Success:

Projects that outline specific deliverable(s) support the community and board with decision-making. Deliverable(s) should have a positive effect on Big Sky and be directly related to how this project will achieve successful outcomes. The lifespan of the deliverable helps the District ensure public funds are long-term investments.

Deliverable(s) could include:

- A service
- A tangible asset
- Real property
- Reports and data
- Quantitative outputs
- Resource materials

Deliverable(s) should not include:

- Industry jargon
- A paid position or person (alternately, think about what this position does)
- Staff or contractor time (alternatively, think about what this person does)

Clear example:

- Deliverable 1: Skier avalanche safety class, life span 4 months (class will run from Dec-March)
- Deliverable 2: Snowboarder avalanche safety class, life span 2 months (class will run from Jan-Feb)

Ambiguous example:

- The deliverable will be 40 hours of time from our safety coordinator.

Deliverable(s) (1)*

Provide a bulleted list of the project deliverable(s) AND include the life span of each deliverable.

Character Limit: 500

Project Goal(s) Tips for Success:

The level of specificity should be granular, measurable, and attributable to the work of this project. Goal(s) inform if multiple areas of work cumulatively create projects.

Goal(s) should:

- Include a metric
- Include audience served
- Include organization impacted by the project results

Gola(s) should generally NOT:

- Include industry jargon
- Include broad community effects

Clear example: 25% of season pass holders participate in the training class.

Ambiguous example: More participation.

Goal(s) (1)*

Provide a bulleted list of project goals.

Character Limit: 750

Project Milestones Tips for Success:

Every project should have a plan. Within that plan, there should be timebound events of significance that move a project forward and ultimately to completion. Milestones help measure the progress of a project. All projects have Milestones, at a minimum the start and completion of the project. Thoughtful Milestones inspire confidence in the project plan and the ability to complete the work outlined.

Milestones should:

- Be time-bound
- Include an outline of work being done
- Include when money is spent
- Include when staff being used
- Include when a deliverable is completed

Milestones generally should NOT:

- Include a detailed full project plan (keep it high level)
- Be a cash flow projection

Clear Example:

- First class-held January 2023
- Completion of the first round of classes in March 2023

Ambiguous Example: The project will be completed at the conclusion of the classes.

Milestones (1)*

Provide a bulleted list of the milestones of this project. Include a planned completion date or a timeline for completion with each milestone.

Character Limit: 500

Partner(s) (1)

Please attach a formal letter from your project partner(s). Letters should include a detailed scope of the working relationship and project roles (e.g. funding and operational support).

Partners can be private, non-profit, or government entities.

Please combine all letters into 1 file for easy viewing.

File Size Limit: 5 MB

Additional Project Information (1)

What additional information (not outlined in the previously provided description) would you like to share with the District about this project?

Character Limit: 500

Questions in the section will be used by the District to obtain the following scoring criteria: Our Big Sky Alignment, SMART Accountability, Longevity of Deliverables, and Partnerships.

Project Financials (1)

Provide the following detail for your #1 priority project.

Project Budget (1)*

Download the provided worksheet, complete, save, and upload.

Click here to download the Project Budget

Please upload as an excel file only.

File Size Limit: 5 MB

Pass Through Funding (1)*

Do any project expenses pass through to other Resort Tax funded projects or sponsoring organizations? If yes, please explain.

For example, a portion of the contract service expenses will be paid out to Big Sky's Sidewalk Organization (which is also funded by Resort Tax) for shoveling before classes.

Character Limit: 1000

Future Operating Costs (1)*

Will the outcome of this project result in future operating costs?

For example, the Avalanche Classes will require a 10-year commitment for internet services at the facility and will result in future operating requests.

Choices

Yes
No

Plan for Future Operating Costs (1)*

If yes, do you plan to request Resort Tax funds to cover some or all of the operating costs?

Choices

Yes
No

Matching Funds Assistance (1)*

How can the District assist in obtaining matching funds for this project?

Character Limit: 500

Indirect Expenses (1)*

Is this project requesting Resort Tax funds for Indirect Expenses?

Choices

Yes
No

Indirect Expense Annuity (1)*

For how many years does your organization plan on requesting funding for Indirect Expenses for this project?

If not currently requesting indirect operating costs and not planning to request in future years please enter 0.

Character Limit: 3

Projected FY24 Project Request (1)*

What is your anticipated Resort Tax request for this project in FY24 (7/1/23-6/30/24)?

If you are not anticipating asking for Resort Tax funding for this project in FY24 please enter 0.

Character Limit: 20

Projected FY25 Project Request (1)*

What is your anticipated Resort Tax request for this project in FY25 (7/1/24-6/30/25)?

If you are not anticipating asking for Resort Tax funding for this project in FY25 please enter 0.

Character Limit: 20

Future Project Requests (1)*

Do you plan to request Resort Tax funding for this project beyond FY25?

Choices

Yes
No

Future Project Request Count (1)*

For how many years beyond FY25 (7/1/24-6/30/25) do you plan to request Resort Tax funding for this project?

If none, enter 0.

Character Limit: 2

Alternative Funding (1)*

How would this project be funded if Resort Tax funding was not a resource in Big Sky? If your request is offsetting property taxes or fees to local tax/rate payers, please explain the estimated savings to these tax/rate payers.

Character Limit: 500

Questions in the section will be used by the District to obtain the following scoring criteria: Matching Funds, Direct Expense Ratio, Financial Sustainability, and Resort Tax Annuity.

Construction Detail (1)

- Due to the complexity of large-scale construction projects the District requires the following additional detail.
- Provide the following detail for your #1 priority project.

Property Acquisition (1)*

Is the acquisition of property required for this project?

Choices

Yes

No

Ownership (1)

If yes, who will own the property as a result of this project?

Character Limit: 500

Financing Contingencies (1)*

How do you intend to finance cost overages?

Character Limit: 500

Project Contractors (1)*

Have you selected a general contractor, architect, and/or engineer to oversee this project, if so whom?

Character Limit: 500

Project Bidding (1)*

What is your bidding process for this project?

Character Limit: 1000

Operations and Maintenance (1)*

What is your plan for funding ongoing operations and maintenance of this project upon completion?

Character Limit: 1000

Permits and Zoning (1)*

What are the necessary permits and zoning approvals for this project and have they been secured?

Character Limit: 1000

Utility Hook-Ups (1)*

Have hook-ups and approvals for power, water, and sewer been secured to meet project needs?

Character Limit: 1000

Construction Impacts (1)*

What will the impacts (traffic, noise, environmental, etc.) to the surrounding area be during the construction of this project? And how do you plan to minimize any potential negative impacts?

Character Limit: 1000

Long-Term Project Impacts (1)*

Will this project have any long-term impacts, such as, increased traffic, parking, environmental impacts, water use, light pollution, accessibility? And how do you plan to address these impacts?

Character Limit: 1000

Deed Restrictions (1)*

Will this project be deed-restricted, if so what restrictions do you intend on putting in place?

Character Limit: 1000

Application Verification

Please ensure that your application is complete, all calculations are accurate, and it has been proofread before submitting for District review. Once you click **Submit Application** you will no longer be able to edit your application.

Verification*

Incomplete applications may not be considered for funding. It is the applicant's responsibility to provide all the information requested in the proper format by the application deadline.

Choices

I verify that the application is complete and contains accurate information

Once you click 'SUBMIT APPLICATION', do not refresh the page. It may take a few moments to process the information and submit the application.