

## BSTD-FY21 Fall

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*FY21 Fall Application for Funding (Returning Applicants)*

### ***Big Sky Transportation District***

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TBD TBD  
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### ***David Kack***

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# Application Form

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## *Guidelines & Applications Tips*

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### UPDATING INFORMATION FROM SPRING:

You will NOT need to retype your responses from the Spring application. Use the "Copy Answers" button at the top of the page to transfer your responses from the FY21 Spring application (submitted in April 2020) to this Application. You can make changes to any of your responses that need updating. If a response has not changed there is no need to update the response

### NEW QUESTIONS:

★ Questions that were not asked on the Spring Application and are new to the Fall Cycle are indicated with a gold star

### REQUIRED VS OPTIONAL QUESTIONS:

- All required questions are marked with an \*asterisk\* and must be answered in order to submit the application
- All optional questions have no notation and are not required in order to submit the application. But if an optional question applies to you, please provide an answer.

### GUIDELINES:

- Please direct questions or concerns to Jenny Muscat, Operations Manager, at Jenny@ResortTax.Org or 406-995-3234
- Please only provide the information requested within this application
  - Supplemental materials will not be accepted
- Blackmail or bribery of staff or board members is strictly prohibited and will result in disqualification
- Please proofread your application for grammar and validate your data prior to submission
- Avoid organizational jargon and use layman's terms to minimize follow up questions
- You may SAVE the application at any time and return to it
- Final submission happens upon clicking 'SUBMIT'
- **The deadline for applications is Wednesday, September 30 @ 11:59 pm (Mountain Time)**

## *Organization/Background Information*

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### INSTRUCTIONS:

Please verify and update any information that has changed since you applied for the FY21 Spring Cycle.

### **Request Title\***

Please **update** with your "'Organization Acronym"-FY21 Fall'. For example: *BSRAD-FY21 Fall*

BSTD-FY21 Fall

### Number of Projects/Programs\*

How many projects/programs are you requesting Resort Tax funds for in the Fall cycle?

- If you are requesting funds for **FEWER** projects than in the spring keep the number of projects the same as it was in the spring and in the corresponding project question section(s) enter \$0 for the amount requested **and** provide an explanation about why this project is no longer taking place
- If you are requesting funds for the **SAME** number of projects as the spring keep the number of projects the same and update/verify each project question section accordingly
- If you are requesting funds for **MORE** projects than in the spring enter the new (higher) number here and fill in the additional project question section accordingly
  - o The maximum number of projects you may request funds for is 6

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For applicants with multiple projects please note that the application will expand and create additional project/program information sections for each project you are requesting funding for based upon the number entered above. Please enter your projects in order of highest to lowest priority as you complete the application.

### Funds Not Awarded\*

★ How would your projects/programs be affected if Resort Tax funding were not awarded?

We may have to reduce service, although at this time we do not think that would be required.

### Total Funds Requested FY21 Fall\*

★ What is the total amount of funds your organization is requesting for all projects/programs for this cycle (1/1/216/30-21):

*Please ensure that all requests for all projects add up to this total, the form does not calculate a total for you.*

\$100,000.00

### Additional COVID-19 Funds\*

★ Has your organization received any funding from any of the following programs? (Check all that apply)

None

### COVID-19 Funds Explanation

★ Please explain how the funding received affects your FY21 Fall Resort Tax request:

*Provide detail on:*

- *What funding was received (sources and amounts)*
- Amount your request to Resort Tax can be reduced (total ask and broken down by project) if applicable
- When funds were received/expected to be received
- Any other important information regarding this additional funding

We received CARES Act funding through the Montana Department of Transportation that covered our expenses for the first half of FY21 (July 1-December 31). However, that funding is not expected to continue through the 2nd half of FY21. Therefore, we hope to carry forward the \$195,000 we already received in BSRAD funding, and receive the additional \$100,000 noted in this request.

## COVID-19 Impact\*

★What has the impact of COVID-19 been on your operation and how has this impact affected your Fall Resort Tax request?

We delayed the start of our Summer Season service for a few weeks, but have otherwise been operating as normal. We anticipate that our Winter Season schedule/service will be the same as what we operated last year.

## PAYMENT REQUEST SCHEDULE INSTRUCTIONS:

- **Update** your estimated payment request schedule for your entire request for the FY21 Fall Cycle (1/1/21-6/30/21)
- For any month you are NOT requesting funds please enter 0

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### Please note:

- The first-day funds can be requested for the fall cycle is 1/15/21
  - Funding will not be available until a contract has been signed and the Post Award Follow Up has been completed
- Enter your estimated schedule based on when you plan to request funds from Resort Tax

## January 2021 Estimate\*

*Only for expenses incurred from 1/1-1/15/21 that you plan to request by 1/15/21. DO NOT INCLUDE ANY FUNDS YOU WERE AWARDED IN THE SPRING CYCLE IN THIS AMOUNT.*

\$50,000.00

## February 2021 Estimate\*

\$50,000.00

## March 2021 Estimate\*

\$0.00

**April 2021 Estimate\***

\$0.00

**May 2021 Estimate\***

\$0.00

**June 2021 Estimate\***

\$0.00

**July 2021 Request Total Request\***

★ *You may request funds until 7/15/21, for the FY21 Fall cycle for any expenses incurred before 6/30/21.*

\$0.00

When projecting future requests, please ensure these numbers are as accurate as possible. While calculating these numbers keep the following in mind:

- Economic Growth
- Staffing Changes
- Changes in Community Needs

**Future Funding Request FY22 Spring\***

★ What is your forecasted Resort Tax request for the FY22 Spring cycle (7/1/21-12/31/21)?

\$350,000.00

**Future Funding FY22 Fall\***

★ What is your forecasted Resort Tax request for the FY22 Fall cycle (1/1/22-6/30/22)?

\$500,000.00

**Future Funding Request FY23\***

What is your forecasted Resort Tax request for FY23 (7/1/22-6/30/23)?

\$1,000,000.00

### Future Funding Request FY24\*

★ What is your forecasted Resort Tax request for FY24 (7/1/23-6/30/24)?

\$1,200,000.00

## Project/Program 1 Information

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### INSTRUCTIONS:

Please verify and update any information that has changed since you applied for the FY21 Spring Cycle.

*If this project/program will not be taking place in the Fall cycle enter \$0 in the amount requested text box and provide information about why this project is no longer taking place in the "Additional Information" question later in this section.*

### Project/Program 1\*

BSTD Operations

### Amount Requested | Project/Program 1\*

**Update** the amount you are requesting for project/program 1 for the Fall cycle (1/1/21-6/30/21):

\$100,000.00

### PAYMENT REQUEST SCHEDULE INSTRUCTIONS:

- Enter your estimated payment request schedule for project/program 1 ONLY for the FY21 Fall Cycle (1/1/21-6/30/21)
- For any month you are NOT requesting funds from Resort Tax please enter 0
- Please ensure your monthly request add up to the Amount Requested for this project/program
  - The application does not add up the requests for you

### January 2021 Est Project/Program 1\*

★ *Only for expenses incurred from 1/1-1/15/21 that you plan to request by 1/15/21. DO NOT INCLUDE ANY FUNDS YOU WERE AWARDED IN THE SPRING CYCLE IN THIS AMOUNT.*

\$50,000.00

### February 2021 Est Project/Program 1\*



\$50,000.00

**March 2021 Est Project/Program 1\***



\$0.00

**April 2021 Est Project/Program 1\***



\$0.00

**May 2021 Est Project/Program 1\***



\$0.00

**June 2021 Est Project/Program 1\***



\$0.00

**July 2021 Est Project/Program 1\***



*You may request funds until 7/15/21, for the FY21 Fall cycle for any expenses incurred before 6/30/21.*

\$0.00

**Goals | Project/Program 1**

What are the goals of this project/program and how will they be measured?

The goals are to continue and increase service. The priority for FY 21 is to implement half-hour service between the Meadow Village Center, Town Center and Mountain Village Center during the winter season. However, this goal of increasing service may be modified based on the COVID-19 situation. The goals will be measured by whether or not the service is implemented, and to some extent, if there is an increase in ridership.

**Project/Program 1 Spring Funding\***



Was this project/program awarded funds in the FY21 Spring cycle?

*If yes, please elaborate in the next question:*

Yes

## Project/Program 1 Spring Funding Explanation

★ If applicable, please describe how you met the measurable goals outlined in your Spring application:

Although we delayed the start of the Summer Season service by several weeks, we have been operating our Summer Service since the middle of June, and plan to operate our Winter Schedule/Service as we did last winter (19-20). The CARES Act funding we received from MDT meant that we didn't need to request any of our Spring Funding, which we hope to carry through to the Fall (second half of FY21). We have been told that the CARES Act funding will likely not be extended past December 2020, which is why we need to carry forward our \$195,000 in Spring Funding, and receive the additional \$100,000 requested for the Fall.

While ridership is down, we are running the same level of service we had last summer, and have people on every bus. Given the pandemic, it is probably not a bad thing to have more room for each passenger. However, we do expect demand for service to be higher in the winter, as is typical with the Skyline service.

## Project/Program 1 Additional Information\*



What additional information would you like to share with the Board regarding this project/program?

The CARES Act funding we received from MDT has meant that we don't need as much funding from BSRAD for this year (FY21). And, while we may have fewer people using the service, providing public transportation services are essential to aid in the economic recovery of the Big Sky community. We know that the buses will have more riders on them this winter, and beyond as people move past the pandemic. Further, it appears that CARES Act funding will be used for the bus barn, so we don't need the \$200,000 in match we thought we may have needed for that facility.

## Community Messaging 1\*

★ Please provide a brief (1-2 sentence) description of this project/program for community messaging purposes:

As it enters its 15th year of service, the Skyline service continues to be a valuable asset for the Big Sky community, as it provides mobility for locals, visitors and employees not only within Big Sky, but connects Big Sky with the greater Bozeman area as well.

## *Application Verification & Summary*

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### APPLICATION VERIFICATION:

Please ensure that your application is complete, all calculations are accurate, and it has been proofread before submitting for Board review. Once you select Submit you will no longer be able to edit your application.

### Verification\*

Incomplete applications may not be considered for funding. It is the applicant's responsibility to provide all the information requested in the proper format by the application deadline.



I verify that the application is complete and contains accurate information

**Date of Submission\***

09/23/2020

**Name of Submitter\***

David Kack

Once you click 'SUBMIT', do not refresh the page. It may take a few moments to process the information and submit the application.

## File Attachment Summary

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### *Applicant File Uploads*

*No files were uploaded*