



## Board Meeting Minutes

August 12th, 2020 | 9am-10:30am

Big Sky Resort Area District  
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### I. Open Meeting

[\(00:00:00\)](#) Kevin Germain called the meeting to order at 9:00am.

#### A. Public Comment

#### B. Consent Agenda: *Action*

[\(00:01:00\)](#) **Motion**: to approve the Consent Agenda: Sarah Blechta

**Seconded**: Steve Johnson

[\(00:01:30\)](#) **Vote**: Motion passed.

#### C. Regular Agenda

##### 1. Old Business

##### a. Executive Report: *Discussion*

[\(00:01:55\)](#) Daniel Bierschwale updated the Board on the current operations and collections; collections were up. Daniel discussed compliance with local pop-up and other events.

[\(00:04:42\)](#) Steve Johnson asked questions related to compliance among vendors and event coordinator requirements. Daniel Bierschwale and Steve discussion options for compliance assurance.

[\(00:06:52\)](#) Ciara Wolfe asked questions and Daniel Bierschwale explained annual report goals and will present metrics to the board at September meeting. Board members discussed timing of annual report; agreed to have report published January 1<sup>st</sup>.

##### b. Big Sky Relief Update: *Discussion*

[\(00:11:52\)](#) Daniel Bierschwale updated the board on relief efforts; there have been no new applications for the Relief Fund. Kevin Germain explained steps being taken for obtaining testing and supplies for the state of Montana and CARES Act funding for state testing programs.

[\(00:17:51\)](#) Kevin Germain discussed Bozeman Health's support for a smart/surveillance testing program and challenges obtaining testing kits and funding for testing program; 3<sup>rd</sup> party testing is also being investigated. Kevin is in support of smart testing to keep community safe and businesses open.

[\(00:21:48\)](#) Daniel Bierschwale explained Relief Funds are being submitted for reimbursement through the county and state, will take 30 days for processing.

[\(00:25:12\)](#) Steve Johnson posed the possibility of employers helping to fund testing.

c. Scenario Planning Update: Discussion

[\(00:27:52\)](#) Daniel Bierschwale explained adjustment to collections and forecasting.

d. BSRAD Budget Review: Discussion

[\(00:31:18\)](#) Daniel Bierschwale discussed the monthly projections based on operating costs, revenue, payment requests, and other expenses.

e. Unit 203 Purchase: Action

[\(00:33:44\)](#) Daniel Bierschwale explained the potential impact and benefits of purchasing adjacent office space.

[\(00:38:09\)](#) **Motion:** to purchase Unit 203: Sarah Blechta

**Seconded:** Ciara Wolfe

[\(00:39:03\)](#) Sarah Blechta supported purchasing an asset instead of paying rent. Board members discussed the budget and investment through purchase.

[\(00:42:36\)](#) **Vote:** Motion passed unanimously

f. FY21 Investment: Action

[\(00:43:19\)](#) Steve Johnson discussed previous investments, explained legal constraints/restrictions, and shared recommendations.

[\(00:48:14\)](#) Kevin Germain suggested Steve and Danny create an Investment Policy in accordance with MCA and bring proposal to board.

[\(00:49:10\)](#) **Motion:** to move investments into the First Security Bank option: Steve Johnson

**Seconded:** Grace Young

[\(00:50:20\)](#) Tim from First Security explained agreement and \$500,000 minimum and answered board questions.

[\(00:54:24\)](#) **Vote:** Motion passed unanimously

2. New Business

a. Application Subcommittee Update: Discussion

[\(00:54:45\)](#) Daniel Bierschwale gave an update on survey results and discussed a few responses, including a scoring system for applications and application questions aligning with the Strategic Plan. Process for applying for Fall and proposed agendas are included in the 08.12.20 packet.

[\(00:56:33\)](#) Kevin Germain confirmed there will be 2 meetings in the fall instead of 3.

[\(00:58:16\)](#) Daniel Bierschwale discussed an intentional transition into funding projects with deliverable and measurable metrics, outcomes, and impacts.

[\(00:59:01\)](#) Steve Johnson requested public comment in support of specific projects instead of an applicant in order to target relevant and deliverable projects.

b. Approve Compliance Audit Selection Policy: Action

[\(00:59:49\)](#) Daniel Bierschwale explained the Audit Selection Policy and intent of structure to be fair and equitable.

[\(01:01:39\)](#) This policy would increase number of audits from 10 to 20, Kevin Germain asked about possibility of tying number of audits to metrics related to collection amounts or number of businesses registered and increase audits by percentage. Daniel Bierschwale and Kristin Drain were supportive of that idea.

[\(01:02:44\)](#) Ciara Wolfe was supportive of providing transparency through Audit Policy.

[\(01:03:55\)](#) **Motion:** to approve Compliance Audit Selection Policy: Sarah Blechta

**Seconded:** Ciara Wolfe

[\(01:04:51\)](#) Board members shared their support of Policy.

[\(01:05:22\)](#) **Vote:** Motion passed unanimously

[\(01:06:15\)](#) Motion to Adjourn: Grace Young