



BSRAD Board Meeting Agenda

July 8th, 2020 | 9:00am-10:30am

Big Sky Resort Area District

11 Lone Peak Drive #204

PO Box 160661

Big Sky, MT 59716

www.Resorttax.org

info@resorttax.org

406.995.3234

I. Open Meeting

- | | | |
|------------------------------------------------------------------------------------|----|-------|
| A. Public Comment | -- | 9:00 |
| B. <u>Consent Agenda: Action</u> | -- | 9:05 |
| a. Approval of Minutes: <i>April 29th; May 6th; June 3rd; June 10th; June 17th</i> | | |
| b. Finance Report | | |
| C. Regular Agenda | | |
| 1. Old Business | | |
| a. <u>Executive Report: Discussion</u> | -- | 9:10 |
| b. <u>FY21 Spring Award Resolution: Action</u> | -- | 9:25 |
| c. <u>Big Sky Relief: Discussion</u> | -- | 9:30 |
| ♦ Testing, Tracing, and Surveillance Plan | | |
| ♦ Funding Update | | |
| d. <u>Budget Discussion & Unit 203 Purchase: Action</u> | -- | 9:45 |
| 2. New Business | | |
| a. <u>Allocation Debrief and Survey Review: Discussion</u> | -- | 10:00 |
| b. <u>FY21 Meeting Calendar: Action</u> | -- | 10:20 |
| D. Public Comment | | |

This meeting will be held through Zoom. Register for this webinar here:

https://us02web.zoom.us/webinar/register/WN_ZXDxiy-GRQiCoGveqqdOzw

BSRAD BOARD & STAFF: Kevin Germain, Chair | Sarah Blechta, Vice Chair | Steve Johnson, Secretary & Treasurer |
| Ciara Wolfe, Director | Grace Young, Director | Daniel Bierschwale, Executive Director | Kristin Drain, Finance &
Compliance Manager | Jenny Muscat, Operations Manager | Sara Huger, Administrative Assistant

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I. Open Meeting

[02:12:29 PM \(00:03:43\)](#) Kevin Germain called meeting to order.

A. Public Comment: *none*

[02:12:44 PM \(00:03:58\)](#) **Roll Call:** Staff: Danny Bierschwale, Jenny Muscat, Sara Huger, Kristin Drain

Board Members: Steve Johnson, Sarah Blechta, Kevin Germain, Buz Davis

B. Regular Agenda

a. Big Sky Relief Update: *Discussion*

[02:13:17 PM \(00:04:31\)](#) Daniel Bierschwale discussed Big Sky Relief efforts. Weekly updates are available on BigSkyRelief.org. Relief funds have been awarded to the Big Sky Medical Center, the Food Bank, and the School District; Morningstar and Discovery had reallocations. Buz Davis and Sarah Blechta were working with the Chamber of Commerce to reallocate FY20 funds for Small Business Micro Grant program.

[02:16:14 PM \(00:07:28\)](#) Daniel Bierschwale shared how philanthropic collaboration between Moonlight, Spanish Peaks, and Yellowstone Club Community Foundations are leading programs for individual finance support (BSRAD legally cannot fund individuals.)

[02:16:44 PM \(00:07:58\)](#) Kevin Germain discussed his tour of the Medical Center and May 8th target date for opening 4 additional rooms.

[02:18:13 PM \(00:09:27\)](#) Ciara Wolfe joined the meeting. Ciara shared that the community foundations have given \$100,000 for individual needs.

[02:19:27 PM \(00:10:41\)](#) Kevin Germain discussed Gallatin County Health Department effort to monitor wastewater for prevalence of COVID-19 in the community.

b. Scenario Planning: *Discussion*

[02:24:43 PM \(00:15:57\)](#) Daniel Bierschwale explained scenario planning efforts to gather information from regional partners to inform decision making in the upcoming allocation process. Forecasted impacts related to COVID-19 varied between 50%-80%. Daniel shared metrics from tourism and travel industry partners.

[02:28:40 PM \(00:19:54\)](#) Daniel Bierschwale discussed the formation of the subcommittee for an association of Montana resort tax communities and ability to share resources between members.

[02:29:39 PM \(00:20:53\)](#) Daniel Bierschwale discussed recommendations regarding emergency reserve funds and a possible Fall allocation cycle. Danny gave an overview of 3-year revenue forecast and 4-year allocation forecast.

[02:38:55 PM \(00:30:09\)](#) Sarah Blechta explained reason for 3 million reserve and need for flexibility for the worst-case scenario. Buz Davis shared concerns with reemergence in November and possible impact on Winter season and collections.

[02:46:10 PM \(00:37:24\)](#) Board members discussed scenarios and planning for ever changing impacts.

[02:52:10 PM \(00:43:24\)](#) Kevin Germain requested an action item on May agenda for Biannual allocation cycle.

C. Public Comment

[02:56:22 PM \(00:47:36\)](#) Bella asked a question through Q&A feature, Danny and Sarah Blechta explained that while a monthly breakdown of funding requests has always been on the application, this year it is imperative that those amounts are correct for cashflow purposes.

[03:01:03 PM \(00:52:17\)](#) Motion to adjourn: *Sarah Blechta*

Meeting Adjourned.

Respectfully Submitted,

Steve Johnson, Secretary & Treasurer



Meeting Minutes

May 6th, 2020

Big Sky Resort Area District
11 Lone Peak Drive #204
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Open Meeting

[11:50:25 AM \(00:00:01\)](#) Meeting began at 9:00am; Kevin Germain welcomed newly elected board member Grace Young. Kevin Germain and Ciara Wolfe were reelected. The voters overwhelmingly supported the 1% for Infrastructure.

- A. Public Comment: *none*
- B. Consent Agenda: Action
 - a. Minutes: April 8th
 - b. Finance Report

[11:52:19 AM \(00:01:55\)](#) **Motion:** to approve Consent Agenda: *Sarah Blechta*

Seconded: *Steve Johnson*

[11:52:34 AM \(00:02:10\)](#) **Vote:** All in Favor

- C. Regular Agenda
 - 1. BSRAD Governance
 - a. New Board Member Introductions: Discussion

[11:52:52 AM \(00:02:28\)](#) Welcome Grace Young.

- b. Oaths of Office: Discussion

[11:54:51 AM \(00:04:27\)](#) Kim Beatty suggested all recently elected officers (Kevin Germain, Ciara Wolfe, and Grace Young) sign Oath.

- c. Election of Officers: Action

[11:56:46 AM \(00:06:22\)](#) Daniel Bierschwale, with Kim Beatty's approval, explained that Secretary and Treasurer could be held by one board member to consolidate workload; board members were supportive.

[12:01:03 PM \(00:10:39\)](#) **Motion:** Kevin Germain to serve as Chair for a year: *Sarah Blechta*

Second: *Ciara Wolfe*

[12:01:17 PM \(00:10:53\)](#) Ciara Wolfe shared thoughts for strategic officer roles for board member longevity and experience for growing Vice Chair into eventual Chair role. Ciara recommended Sarah Blechta as Vice Chair and Steve Johnson for Secretary/Treasurer.

[12:05:54 PM \(00:15:30\)](#) Sarah Blechta **amended motion:** Kevin as Chair, Sarah as Vice Chair, Steve as Secretary/Treasurer, and Ciara and Grace as Directors.

Seconded: Grace Young

[12:07:16 PM \(00:16:52\)](#) **Vote:** All in Favor

Motion Passes Unanimously

[12:07:28 PM \(00:17:04\)](#) Danny Bierschwale asked for a replacement for Buz Davis's place on the Big Sky Relief subcommittee. Kevin Germain explained the benefit of Treasurer serving on subcommittee, Steve Johnson volunteered for subcommittee.

[12:09:01 PM \(00:18:37\)](#) **Motion:** Steve Johnson to serve on Relief subcommittee: *Ciara Wolfe*

Seconded: Sarah Blechta

[12:09:23 PM \(00:18:59\)](#) **Vote:** All in Favor

Motion Passes Unanimously

2. Old Business

a. Big Sky Relief Update: Discussion

[12:10:49 PM \(00:20:25\)](#) *Public Comment:* Candace Strauss thanked the Board for their support of the Small Business Relief fund.

[12:11:28 PM \(00:21:04\)](#) Sarah Blechta gave an update, no new applications and 1 reallocation of funds. Relief partner meetings are now every other week.

[12:12:34 PM \(00:22:10\)](#) Kevin Germain discussed the County-City Health Department testing of wastewater effluent for Covid-19. The Health Department applied for FY21 general funds, but discussion is happening to move their request to the relief fund.

[12:14:27 PM \(00:24:03\)](#) Ciara Wolfe explained that \$150,000 has been given to individuals in the community through the Community Foundations, to help with rent and mortgage payments, food, and healthcare costs. Additionally, offering support to find and apply for other sources of assistance. Steve and Ciara discussed the need to use all other resources first.

[12:18:12 PM \(00:27:48\)](#) Daniel Bierschwale mentioned that Governor Bullock announced state grants that are available on the Commerce website.

[12:22:04 PM \(00:31:40\)](#) *Public Comment:* Bella Butler asked for clarification; Ciara explained that individuals may receive a maximum up to \$1500 in assistance every 45 days.

Public Comment: Candace Strauss let everyone know Small Business Grants recipients will be paired with hotline volunteers for Business assistance.

b. Scenario Planning: Discussion

[12:22:59 PM \(00:32:35\)](#) Daniel Bierschwale explained the subcommittee has been in discussions with local and regional partners. Key data points include air travel and tourism metrics, 2-3-year impact, and testing will be key. Subcommittee recommendations include a crisis management policy and emergency funds, FY21 biannual funding cycle, and continued collaboration with philanthropic community.

[12:26:37 PM \(00:36:13\)](#) Kevin Germain explained forecast of 50% for collections for summer and 75% for winter.

[12:27:48 PM \(00:37:24\)](#) Steve Johnson discussed the need to communicate funding cycle changes to applicants and the public and explain the purpose.

[12:28:54 PM \(00:38:30\)](#) Sarah Blechta explained the subcommittee's forecasting and planning for the worst.

[12:31:10 PM \(00:40:46\)](#) Ciara Wolfe shared support of biannual cycle but had concerns with reserves. Sarah Blechta explained the subcommittee's recommendations and options.

[12:37:46 PM \(00:47:22\)](#) *Public Comment:* Tallie Lancey asked how Relief funds are allocated.

Kevin Germain explained, and Kim Beatty clarified, how funds can be used for future needs through a board vote and be utilized quickly for emergencies.

c. Bi-Annual Allocation Calendar: Action

[12:39:27 PM \(00:49:03\)](#) Kevin Germain discussed the challenges for the board, staff, and applicants regarding allocations. However, Kevin is convinced it is responsible and prudent in current uncertain times.

[12:41:29 PM \(00:51:05\)](#) **Motion:** to approve the Biannual Allocation Calendar: *Sarah Blechta*

Seconded: *Ciara Wolfe*

[12:41:54 PM \(00:51:30\)](#) November 11th is Veterans Day; board agreed to move the final meeting to Nov 12th.

[12:42:38 PM \(00:52:14\)](#) *Public Comment:* Bella Butler asked if emergency fund would be part of the relief fund; Daniel Bierschwale explained the emergency/reserve fund would be determined when needed, more or less a sinking fund.

[12:44:08 PM \(00:53:44\)](#) **Vote** to approve Biannual Allocation Calendar: All in favor

Motion Passes Unanimously.

3. New Business

a. BSCO FY20 Allocation: Action

[12:44:53 PM \(00:54:29\)](#) Daniel Bierschwale discussed BSCO's request and Ciara Wolfe recused herself from board decision and vote.

[12:46:10 PM \(00:55:46\)](#) Al Malinowski, representing BSCO as board Chair, explained cash flow analysis and request; Ciara Wolfe clarified initial construction costs are within the same amount of original allocation and contract.

[12:48:18 PM \(00:57:54\)](#) Kim Beatty asked questions for clarification. Al and board members discussed modifications to contract and Kim explained language for contract revision through a board vote.

[12:55:12 PM \(01:04:48\)](#) **Motion:** to amend contract to allow allocation for this project to be used for the additional specified purposes/or timing of those purposes as presented by BSCO: *Sarah Blechta*

Seconded: *Steve Johnson*

[12:57:09 PM \(01:06:45\)](#) Kim Beatty suggested allowing herself and Danny to work with Al Malinowski to write amendment to contract. Sarah Blechta amends motion to reflect Kim's suggestion.

[12:59:08 PM \(01:08:44\)](#) **Vote:** All in Favor (with Ciara Wolfe recused)

Motion Passes.

D. Public Comment

[01:00:08 PM \(01:09:44\)](#) Ron Edwards: Congratulations to Kevin, Ciara, and Grace and thank you to the board and staff for their support and leadership on behalf of the board and staff of the Water & Sewer District




E. Application Overview & Training: Discussion

[01:02:38 PM \(01:12:14\)](#) Public meeting adjourned.

Respectfully Submitted,

Steve Johnson, Secretary & Treasurer

*Board members asked questions ahead of the meeting. All questions and answers can be viewed in the following documents:

- ❖ Government Entities:  [↩](#)
- ❖ Requests less than \$200,000:  [↩](#)
- ❖ Requests more than \$200,000:  [↩](#)


I. Open Meeting

[\(00:00:05\)](#) Daniel Bierschwale began the meeting with staff and board introductions.

All present: Kevin Germain, Sarah Blechta, Steve Johnson, Ciara Wolfe, and Grace Young

[\(00:03:20\)](#) Jenny Muscat explained how the meeting would be conducted and details for public comment and applicant participation through zoom.

A. Public Comment

[\(00:05:17\)](#) Daniel Bierschwale gave an overview of public comments received prior to the meeting; all public comment and letters of support were included in the board packet. (They are available to be viewed here:  [↩](#))

B. Intros & Chairman Statement: Discussion

[\(00:08:48\)](#) Kevin Germain began by thanking staff, board, and all applicants. Kevin discussed and explained how Resort Tax is adapting due to COVID-19 and adding a Fall Funding Cycle to better prepare for possible scenarios.

C. Funds Available Estimate: Discussion

[\(00:15:20\)](#) Daniel Bierschwale gave an overview of funds and estimated collections, while stressing that COVID-19 impacts are unknown and likely to last 2-3 years.

D. Scenario Forecasting: Discussion

[\(00:18:02\)](#) Daniel Bierschwale discussed collections forecasting and future impacts.

[\(00:19:17\)](#) Recommendations from scenario planning include: Establish ongoing reserve; Develop Crisis Management Policy; Host biannual allocation cycles for FY21 and FY22; Create trigger points in collections that moderate release of funds; Collaborate with philanthropy community to meet needs of Big

Sky; Establish Big Sky testing methodology in coordination with County; Prioritize Emergency and Health Services; Keep Relief Fund available for future possible surges

E. Executive Recommendations: Discussion

[\(00:20:39\)](#) Daniel Bierschwale reviewed and discussed staff recommendations. These included Board level support with matching funds including Mill Levies, Philanthropy, and Madison and Gallatin County support.

[\(00:24:15\)](#) Ciara Wolfe and Steve Johnson volunteered to join staff in approaching Counties for matching funds. Sarah Blechta and Grace Young volunteered for the reserve committee to develop a recommendation for June 10th meeting.

F. Applicant Q&A: Discussion

[\(00:26:16\)](#) Kevin Germain explained that due to the 1% for Infrastructure being passed by the voters the Water & Sewer District has pulled their application and no longer is requesting funding.

a. Government Entities

Big Sky Fire Department – Chief Greg Megaard & Dustin Teatrault

[\(00:26:28\)](#) Chief Megaard answered questions and clarified COVID-19 related changes in operations .

[\(00:32:05\)](#) Ciara Wolfe asked questions related to surplus/reserve funds.

[\(00:33:03\)](#) Kevin Germain asked for clarification on the possible ‘Community Risk Reduction Coordinator’ position and wage increases.

Transportation District – David Kack

[\(00:36:20\)](#) David Kack answered questions related to expanding services and clarified seasonal demands and need for consistency.

[\(00:40:27\)](#) Kevin Germain asked about possible Mill Levy and District Boundaries.

[\(00:44:24\)](#) David Kack discussed requests for Federal and CARES Act funds.

[\(00:48:03\)](#) Steve Johnson asked about charging fares and subsidies from employers and businesses.

Gallatin County Board of Health

[\(00:52:18\)](#) Kevin Germain explained that the Board of Health’s request was funded through the Big Sky Relief Fund and the application has been pulled.

Gallatin County Sheriff's Department – Brandon Kelly

[\(00:52:51\)](#) Sargent Kelly answered Sarah Blechta's questions regarding increases in calls; increase in theft/property crimes and alcohol related crimes, but no increase in domestic violence calls currently.

[\(00:54:38\)](#) Kevin Germain asked if 6 deputies is adequate coverage; Sargent Kelly indicated the need for 3 additional, total of 9, would cover a night shift, and discussed how Big Sky compares to other Gallatin Valley areas.

[\(00:58:44\)](#) Board members and Sargent Kelly discussed how tourism effects the need for increased staff and the Sheriff's office has had the same staffing since 2013.

[\(00:59:28\)](#) Daniel Bierschwale explained how the District is able to enter interlocal agreements with government entities and the goal of collaboration with the counties.

b. Applications under \$200,000

Arts Council of Big Sky (*amended request under \$200,000*) – Ryan Hurlbut

[\(01:05:32\)](#) Grace Young asked if they were able to postpone application decision until the Fall cycle; Ryan discussed when funding is needed.

[\(01:12:44\)](#) Kevin Germain clarified that the Arts Council's FY21 request can be postponed until Fall, and an amount of \$30,000 from FY20 contract can be amended instead of a roll over for summer funding.

Big Brothers Big Sisters of Big Sky Co – Lander Bachert

[\(01:15:14\)](#) Kevin Germain asked what percentage of request is for 'Teen Mental Health First-aid' and Lander Bachert explained options. Ciara Wolfe and Lander discussed possible funding from other partners/organizations.

[\(01:18:59\)](#) Lander explained how the Teen Mental Health First-aid is implemented and what is being taught and supported. Lander and Ciara Wolfe discussed additional Mental Health partners.

Big Sky Community Food Bank – Sarah Gaither & Jill Holder

[\(01:22:47\)](#) Sarah Blechta and Sarah Gaither discussed increase year over year.

[\(01:24:32\)](#) Ciara Wolfe asked for clarification related to increased operation costs due to COVID-19. Board members discussed possibly funding additional, COVID related costs through the Big Sky Relief Fund.

[\(01:29:32\)](#) Jill discussed how the Food Bank has been understaffed and they hope to continue to offer current level of service after COVID needs.



Meeting Minutes

June 3rd, 2020

Big Sky Resort Area District
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[\(01:32:02\)](#) Ciara Wolfe asked for clarification on Gallatin County funding. Jill discussed additional funding sources.

Big Sky Discovery Academy – Nettie Breuner

[\(01:36:04\)](#) Ciara Wolfe asked follow-up questions related to cost per day and cost per kid on average.

Big Sky Rotary Foundation – Marne Hayes, Matt Pellman, & Blair Mohn

[\(01:39:18\)](#) Sarah Blechta asked for clarification on year over year request; a separate organization will be formed and will handle future funding requests for this project.

Big Sky Search & Rescue – Heather Walker & Jeff Trulen

[\(01:41:45\)](#) Kevin Germain asked questions related to county partnerships and funding.

Big Sky Skating & Hockey Association – Gary Hermann & Ryan Blechta

[\(01:44:56\)](#) Grace Young asked if request can be postponed until Fall cycle; the season begins December 1st and BSSHA can handle initial costs.

[\(01:45:55\)](#) Steve Johnson asked questions related to BSSHA merging with BSCO. Gary explained process and challenges.

Warren Miller Performing Arts Center – John Zirkle

[\(01:51:35\)](#) Ciara Wolfe asked questions related to reserve funds. WMPAC board is willing to use 30%. John Zirkle discussed changes in operations and programming.

Friends of the Big Sky Community Library – Kathy House

[\(01:54:07\)](#) Sarah Blechta asked questions related to COVID-19 effects and related costs.

[\(01:55:15\)](#) Ciara Wolfe asked questions about forming a Library District; Friends of Library decided not to pursue the formation of a District 20 years ago.

[\(01:56:19\)](#) Ciara Wolfe asked for clarification on additional staffing.

Gallatin Invasive Species Alliance – Jennifer Mohler

[\(01:58:20\)](#) Sarah Blechta asked for clarification on matching funds.

[\(01:59:38\)](#) Kevin Germain and Jen discussed county involvement.

Gallatin Valley Snowmobile Association – Daniel Kristensen & Bryan Capdeville

[\(02:03:09\)](#) Grace Young asked if GVSA can be postponed until Fall cycle. It can be.

[\(02:04:03\)](#) Ciara Wolfe and Brian discussed calculated costs per grooming.

Habitat for Humanity of Gallatin Valley – David Magistrelli

[\(02:07:07\)](#) Sarah Blechta asked what percentage of request was due to COVID-19 and the inability of volunteers to travel, and board members discussed possible Relief Fund request.

Morningstar Learning Center – Grace Winsell

[\(02:11:27\)](#) Sarah Blechta asked for clarification on additional per child funding. Grace explained staff turn over concerns and competition with local wages.

[\(02:13:03\)](#) Ciara Wolfe asked questions related to State funding options. Kevin Germain asked why Morningstar does not offer scholarships based on need.

[\(02:16:17\)](#) Kevin Germain discussed obligations for receiving tax dollars and encouraged Morningstar to consider offering scholarships based on needs.

Parkview West Homeowners Association – Denise Wade

[\(02:20:03\)](#) Sarah Blechta asked if cars can cross the bridge; Denise Wade clarified cars can cross, but fire engines cannot cross when full. Sarah asked how public access is affected.

[\(02:22:28\)](#) Sarah Blechta asked how many nonresidents cross the bridge and explained that typically resort tax funds are for the ‘greater good.’

The Montana Land Reliance – Jessie Wiese

[\(02:28:13\)](#) Ciara Wolfe asked questions related to reserves and Jessie Wiese discussed.

[\(02:31:16\)](#) Kevin Germain asked and Jessie answered questions about Gallatin Open Space Bond.

The Post Office LLC – Al Malinowski

[\(02:32:35\)](#) Sarah Blechta asked about USPS package numbers and increases. Al Malinowski explained that the information is not available to the Big Sky Post Office, but he is trying approaches to calculate the number of packages.

Wildlife Conservation Society – Kris Inman

[\(02:36:13\)](#) Kevin Germain asked questions about Ordinance revision regarding bear proof containers. Steve Johnson discussed challenges with enforcement.

[\(02:43:42\)](#) Kevin Germain asked if trash containers can be purchased to reach the goal of 100% compliance.

[\(02:46:06\)](#) Targets for the coming year include increased messaging with recreationists.

[\(02:48:21\)](#) Steve Johnson and Kris Inman discussed increased grizzly activity and expansion.



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[\(02:50:15\)](#) Public comment from Ben H. in support of WCS.

Women In Action – Jean Behr

[\(02:52:00\)](#) Ciara Wolfe asked questions regarding reserves.

c. Applications over \$200,000

Big Sky Chamber of Commerce – Candace Strauss

[\(02:54:38\)](#) Ciara Wolfe asked questions and Candace discussed changes in tourism climate due to COVID-19 and preparing for the unknown.

Big Sky Community Housing Trust – Laura Seyfang

[\(02:58:38\)](#) Sarah Blechta made clarifications regarding questions.

[\(02:59:31\)](#) Board members asked questions about the Down Payment Assistance program.

Big Sky Community Organization – Leisha Folley, Al Malinowski, & Adam Johnson

[\(03:07:50\)](#) Ciara Wolfe is recusing herself for conflict of interest but was available to answer questions.

[\(03:08:56\)](#) BSCO pulled their capital request for Master Trail Buildout project.

[\(03:09:38\)](#) Kevin Germain asked questions regarding expanding the tax authority of the Parks District and possible mill levy authority.

[\(03:13:29\)](#) Kevin Germain asked about reoccurring future requests.

Gallatin River Task Force – Kristin Gardner & Ryan Newcomb

[\(03:15:40\)](#) Ciara Wolfe asked questions regarding request for District Formation in the Canyon. Board members discussed the 1% designated for the canyon and formation of a district.

[\(03:22:48\)](#) Ciara Wolfe asked questions regarding GRTF reserves.

[\(03:24:40\)](#) Daniel Bierschwale clarified questions related to request growth.

Visit Big Sky – Candace Strauss

[\(03:27:28\)](#) Kevin Germain asked questions and Candace discussed marketing plans.

[\(03:32:30\)](#) Sarah Blechta asked for clarification on local and national promotions.

[\(03:34:02\)](#) **Motion to Adjourn:** *Sarah Blechta*

Respectfully Submitted,

Steve Johnson, Secretary & Treasurer

FY21 Spring Application Review #1

June 10th, 2020 | 5:30 pm

Zoom Webinar

I. Open Meeting

[\(00:01:15\)](#) Kevin Germain called the meeting to order at 5:30 PM.

[\(00:01:55\)](#) Daniel Bierschwale called roll: *all present*: Kevin Germain, Sarah Blechta, Steve Johnson, Ciara Wolfe, and Grace Young

[\(00:04:19\)](#) Jenny Muscat reviewed how to use Zoom and how to make public comment.

A. Public Comment

[\(00:07:27\)](#) All public comment received as of 3:00 pm on June 10th was shared with the board. Daniel Bierschwale read an overview of public comment. (Public comment and letters of support can be viewed here:

B. Intro & Chairman's Statement: Discussion

[\(00:09:37\)](#) Kevin Germain explained the 2 allocation process for FY21 Spring and Fall.

[\(00:12:43\)](#) **Motion:** to move agenda item "Applications over \$200,000" before "Applications under \$200,000: Sarah Blechta; **Seconded:** Grace Young

[\(00:13:29\)](#) **Vote:** *All in Favor*

C. Funds Available Estimate: Discussion

[\(00:14:00\)](#) Daniel Bierschwale reviewed Funds Available as of June 9th.

Reserve Fund Committee Recommendations

[\(00:15:52\)](#) Sarah Blechta and Grace Young discussed committee recommendations.

[\(00:17:21\)](#) **Motion:** fund reserves in amount of \$1.5 million: Grace Young

Seconded: Sarah Blechta

[\(00:17:54\)](#) Ciara Wolfe shared thoughts on reserve funds.

[\(00:19:41\)](#) Board members discussed reserve funds and ways to invest.

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[\(00:22:20\)](#) Kevin Germain explained that the Reserve Fund can be revisited and adjusted in the Fall funding cycle and discussed an emergency fund to be used in the event of COVID-19 needs.

[\(00:27:20\)](#) Public Comment from Candace Strauss explaining State and CARES Act funding for COVID-19 testing

[\(00:27:40\)](#) **Vote:** Motion Passes 3 - 2

D. Application Review: Discussion

a. Government Entities: Action

[\(00:29:27\)](#) **Motion:** delay the following capital requests, over \$10,000, until Fall funding cycle:

The Big Sky Fire Department's Wildland Apparatus Replacement project; The Transportation Department's Bus Barn project; and the Big Sky Housing Trust's Future Property Development project: Sarah Blechta

Seconded: Ciara Wolfe

[\(00:30:00\)](#) Sarah Blechta explained her reasoning for postponing capital projects until Fall Funding cycle, suggested waiting to see results of summer collections.

[\(00:31:12\)](#) Kevin Germain shared concerns regarding possible loss of DNRC grant for wildland fire engine.

[\(00:32:42\)](#) Steve Johnson asked if used equipment could be purchased instead. Ciara Wolfe discussed using reserves.

Big Sky Fire Department – Chief Greg Megaard

[\(00:35:17\)](#) Steve Johnson asked questions to Chief Megaard; the Fire Department has not considered used equipment or looked into the cost. Chief Megaard explained matching funds through DNRC.

[\(00:37:16\)](#) Kevin Germain asked and Chief Megaard discussed how the Fire Department could utilize funds and changing costs due to COVID-19.

[\(00:39:03\)](#) Kim Beatty discussed how the board can be flexible with the motion to delay capital projects.

[\(00:40:57\)](#) **Motion:** to fund 90% of the Fire Department's operational support request for July-December \$378,641 and delay decision for Wildland Apparatus Replacement until the Fall funding cycle: Sarah Blechta

NO Second

BSRAD BOARD & STAFF: Kevin Germain, Chair | Sarah Blechta, Vice Chair | Steve Johnson, Treasurer & Secretary | Ciara Wolfe, Director | Grace Young, Director | Daniel Bierschwale, Executive Director | Kristin Drain, Finance & Compliance Manager | Jenny Muscat, Operations Manager | Sara Huger, Administrative Assistant

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[\(00:41:35\)](#) **Motion:** defer decision on Wildland Apparatus Replacement until the Fall funding cycle: Steve Johnson

Seconded: Sarah Blechta

[\(00:42:27\)](#) **Vote:** Motion passes

[\(00:42:52\)](#) **Motion:** delay capital request for the Transportation District's Bus Barn until the fall funding cycle: Sarah

Blechta **Seconded:** Steve Johnson

[\(00:43:28\)](#) **Vote:** Motion passes

Gallatin County Sheriff's Department

[\(00:44:01\)](#) **Motion:** to fully fund the Sheriff Department for July-Dec in amount of \$155,664: Steve Johnson

Seconded: Sarah Blechta

[\(00:44:51\)](#) Kevin Germain discussed meeting with Madison and Gallatin county to consider matching funds and 3-year interlocal agreements; Steve Johnson was supportive.

[\(00:46:01\)](#) **Vote:** Motion Passes

Transportation District – David Kack

[\(00:46:08\)](#) **Motion:** to fully fund the Transportation District's 6-month request of \$195,000: Ciara Wolfe

Seconded: Sarah Blechta

[\(00:46:27\)](#) Steve Johnson noted that BSTD was able to reduce their request by \$65,000 through federal and state funding.

[11:38:37 AM \(00:47:22\)](#) Kevin Germain asked about increasing service in the Winter; David Kack discussed ever changing situation and CARES Act funding.

[\(00:48:30\)](#) **Vote:** Motion Passes

Big Sky Fire Department

[\(00:48:51\)](#) **Motion:** to fully fund the Fire Department's operational support request of \$420,713: Grace Young

Seconded: Ciara Wolfe

[\(00:49:09\)](#) Sarah Blechta shared concerns with year-over-year increases in operational requests. Ciara Wolfe and Steve Johnson discussed the Fire Department's request.

[\(00:51:36\)](#) Kevin Germain suggested amending motion to unrestricted and allow the Fire Department to use funds

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for either project.

Motion amended: fund amount of \$420,713 without restriction to project: Grace Young & Ciara Wolfe

[\(00:52:03\)](#) **Vote:** Motion Passes

c. Applications over \$200,000: Action

Big Sky Community Organization

[\(00:52:51\)](#) **Motion:** to fully fund BSCO's Spring request: Sarah Blechta

Seconded: Steve Johnson

[\(00:53:05\)](#) Ciara Wolfe recused herself.

[\(00:53:27\)](#) Kevin Germain discussed possible future Parks District supported by property tax.

[\(00:54:14\)](#) **Vote:** Motion Passes (with Ciara Wolfe recused)

Big Sky Community Housing Trust

[\(00:54:46\)](#) **Motion:** to fund BSCHT \$264,000 for operational support and Down Payment Assistance programs: Sarah Blechta **Seconded:** Ciara Wolfe

[\(00:55:15\)](#) Ciara Wolfe and Sarah Blechta discussed the Down Payment Assistance program.

[\(01:00:03\)](#) Candace Straus, vice-chair of the BSCHT, explained that there is a lack of inventory for those individuals to purchase with the average median home price in Big Sky at \$1.4 million.

[\(01:01:44\)](#) **Vote:** Motion Passes

[\(01:02:15\)](#) **Motion:** to defer Future Property Development project until the Fall funding cycle: Ciara Wolfe

Seconded: Sarah Blechta

[\(01:02:49\)](#) Laura Seyfang joined the conversation.

[\(01:04:28\)](#) **Vote:** Motion Passes

Big Sky Chamber of Commerce

[\(01:04:50\)](#) **Motion:** to fund the Chamber in the amount equal to their dues collections for the first 6 months, in the amount of \$102,250: Steve Johnson

Seconded: Grace Young

[\(01:05:56\)](#) Steve Johnson explained his decision to match funds.

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[\(01:06:53\)](#) Candace Strauss discussed the Chamber's budget and the cost of membership dues in the current business climate due to COVID-19.

[\(01:08:03\)](#) Ciara Wolfe shared concerns with only funding 34% of operational budget. Steve Johnson discussed marketing challenges due to COVID-19.

[\(01:10:16\)](#) Andrea Saari and Denise Wade shared public comment in support of the Chamber and Visit Big Sky.

[\(01:11:32\)](#) **Vote:** Motion does not pass

[\(01:11:47\)](#) **Motion:** to fully fund the Chamber's request of \$176,100 for 'Leadership, Staffing, and Operations', \$5,500 for 'Local Governance Facilitation', and delay 'Advocating for Our Community' request until Fall funding cycle, for a total of \$181,600 for Spring: Sarah Blechta

Seconded: Ciara Wolfe

[\(01:12:35\)](#) Sarah Blechta discussed how the Chamber has helped small businesses during this time.

[\(01:13:11\)](#) Steve Johnson explained that the BSRAD Board, as the voter elected government entity, should be the entity leading local governance. Kevin Germain agreed with BSRAD playing a more active role with Madison and Gallatin Counties and discussing 'Eggs & Issues' being separate from Joint County Commission meetings.

[\(01:15:34\)](#) Sarah Blechta asked question regarding "Eggs & Issues" and Joint County Commission meetings; Candace Strauss clarified meeting structure.

[\(01:21:26\)](#) **Vote:** Motion Passed

Visit Big Sky

[\(01:22:22\)](#) **Motion:** to fund Visit Big Sky in the same matching the amount from the State Lodging Tax (\$259,000/year): Steve Johnson

Not Seconded

[\(01:24:32\)](#) **Motion:** to fund Visit Big Sky 90% of projects 1 & 2 (Operations & Marketing), for total of \$353,614: Sarah Blechta

Seconded: Ciara Wolfe

[\(01:25:42\)](#) Candace Strauss made clarifications on State funding.

[\(01:27:57\)](#) **Vote:** Motion Passed

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[\(01:28:15\)](#) **Motion:** not fund projects 3 & 4 ('Develop & Steward' and 'Lead') for Spring cycle: Sarah Blechta

Seconded: Grace Young

[\(01:30:46\)](#) Sarah Blechta shared thoughts on postponing projects until Fall funding cycle.

[\(01:31:33\)](#) **Vote:** Motion Passes

Big Sky Community Housing Trust

[\(01:32:37\)](#) **Motion:** to defer project #4, Long Term Rental Program, until the Fall funding cycle: Ciara Wolfe

Seconded: Sarah Blechta

[\(01:33:11\)](#) **Vote:** Motion Passed

Gallatin River Task Force

[\(01:34:00\)](#) **Motion:** to fully fund projects 1,2,4&5, and 50% of project 6: Steve Johnson

Not Seconded

[\(01:35:21\)](#) **Motion:** to fund 'Operations' in the amount of \$116,544, 'Education & Outreach' for \$7500, delay 'Watershed Monitoring' until Fall, fund 'Watershed Restoration & Enhancement' for \$20,000, fund 'Water Supply Resiliency' for \$38,520, and not fund 'Gallatin Canyon Groundwater Discharge Modeling, Panning, and District Formation Support': Sarah Blechta

Not Seconded

[\(01:37:34\)](#) **Motion:** fund 50% of the 'Gallatin Canyon Groundwater Discharge Modeling, Panning, and District Formation Support' project: Steve Johnson

Seconded for discussion: Sarah Blechta

[\(01:37:52\)](#) Kevin Germain discussed how parts of the project could be supported by the 1% and overseen by the Water & Sewer District.

[\(01:39:16\)](#) Kim Beatty explained how this project could be incorporated with the Water & Sewer District but would be their decision; board members discussed.

[\(01:42:31\)](#) **Motion amended:** not fund 'Gallatin Canyon Groundwater Discharge Modeling, Panning, and District Formation Support' project and revisit in the Fall: Steve Johnson

Seconded: Sarah Blechta

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[\(01:45:44\)](#) Ciara Wolfe discussed project-based conservation requests among all conservation-based organizations and the percentage of operations funding for GRTF; Kevin Germain agreed.

[\(01:47:51\)](#) **Vote:** Motion Passed

b. Applications under \$200,000: Action

Morningstar Learning Center & Discovery Academy

[\(01:48:56\)](#) **Motion:** to fund both Morning Star Learning Center and Discovery Academy for \$13 per child per enrolled day, up to \$72,800 for Morningstar and up to \$22,400 for Discovery, based on enrollment: Sarah Blechta

Seconded: Ciara Wolfe

[\(01:49:27\)](#) Sarah Blechta explained effort to remain equitable and fair in funding for both.

Morningstar Learning Center

[\(01:50:06\)](#) **Motion amended:** to fund Morning Star Learning Center for \$13 per child per enrolled day, up to \$72,800 based on enrollment: Sarah Blechta

Seconded: Ciara Wolfe

[\(01:51:32\)](#) Ciara Wolfe clarified that childcare services are being funded.

[\(01:52:30\)](#) **Vote:** Motion Passed

Discovery Academy

[\(01:52:39\)](#) **Motion:** to fund Discovery Academy for \$13 per child per enrolled day, up to \$22,400, based on enrollment: Sarah Blechta

Seconded: Ciara Wolfe

[\(01:53:11\)](#) Ciara Wolfe discussed equitability for childcare and using public dollars fairly.

[\(01:54:24\)](#) Nettie Breuner from Discovery explained their need-based support and different approach to programing offered.

[\(01:56:19\)](#) Kevin Germain shared appreciation for need-based subsidies and encouraged Morningstar to do the same. Ciara Wolfe and Sarah Blechta clarified that while the board calculated amount per child, Discovery may allocate their award based on need as they have been doing. Ciara explained awarding both Morningstar and Discovery the same amount per service per child.

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[\(01:58:01\)](#) Barbara Rowley made public comment supporting need-based childcare.

[\(01:58:17\)](#) **Vote:** Motion Passed

Friends of the Big Sky Community Library

[\(01:58:35\)](#) **Motion:** fully fund the Library request for \$17,500 (reduced by \$15,000): Steve Johnson

Seconded: Sarah Blechta

[\(01:58:52\)](#) Sarah Blechta discussed the percentage of operational budget and reliance on Resort Tax.

[\(01:59:32\)](#) Grace Young asked about the \$15,000 grant from 3 Rivers; Kathy House explained their Spring request can be decreased by \$15,000. The board clarified motion to include the reduced request.

[\(02:01:01\)](#) Ciara Wolfe discussed possibility of a Library District to help fund a public library with property taxes that are currently funding the Bozeman library.

[\(02:02:02\)](#) Danny Bierschwale asked, and Kathy House clarified that the library pays rent directly to Ophir School.

[\(02:02:35\)](#) **Vote:** Motion Passed

Big Sky Search & Rescue

[\(02:02:49\)](#) **Motion:** fully fund Big Sky Search & Rescue: Steve Johnson

Seconded: Sarah Blechta/Grace Young

[\(02:03:16\)](#) **Vote:** Motion Passed

Warren Miller Performing Arts Center

[\(02:03:23\)](#) **Motion:** fully fund WMPAC in the amount of \$90,000: Ciara Wolfe

Seconded: Grace Young

[\(02:03:38\)](#) Ciara Wolfe discussed WMPAC's response to COVID-19 and their reduction in requests; Steve Johnson and Sarah Blechta agreed.

[\(02:04:15\)](#) **Vote:** Motion Passed

Arts Council of Big Sky

[\(02:04:26\)](#) **Motion:** to fund the Arts Council \$30,000 for Summer programming in leu of Music in the Mountains: Ciara Wolfe

Seconded: Sarah Blechta/Steve Johnson

[\(02:04:54\)](#) **Vote:** Motion Passed

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Reserve Fund Discussion

[\(02:05:32\)](#) **Motion:** reduce reserve to \$500,000: Ciara Wolfe

Seconded: Steve Johnson

[\(02:05:58\)](#) Ciara Wolfe explained reasoning and suggested setting aside \$500,000 in each Spring and Fall cycle.

Board members discussed reserve funds.

[\(02:07:52\)](#) **Vote:** Motion Passed

Women In Action

[\(02:08:03\)](#) **Motion:** fully fund WIA for \$25,000: Sarah Blechta

Seconded: Steve Johnson

[\(02:08:28\)](#) **Vote:** Motion Passed

The Big Sky Post Office

[\(02:08:36\)](#) **Motion:** fully fund the Post Office for \$18,000: Ciara Wolfe

Seconded: Sarah Blechta

[\(02:09:16\)](#) Kevin Germain asked how many PO Boxes are available; Al Malinowski explained and discussed challenges with growth.

[\(02:14:06\)](#) **Vote:** Motion Passed

Gallatin Invasive Species Alliance

[\(02:14:21\)](#) **Motion:** to fund the Alliance for \$13,458: Sarah Blechta

Seconded: Ciara Wolfe

[\(02:14:38\)](#) Sarah Blechta and Ciara Wolfe shared their appreciation for the Alliance, and all applicants that were able to reduce their request in light of COVID-19 challenges.

[\(02:15:32\)](#) **Vote:** Motion Passed

The Rotary Foundation

[\(02:15:42\)](#) **Motion:** fully fund the Rotary Foundation for \$3,060: Steve Johnson

Seconded: Sarah Blechta

[\(02:16:21\)](#) **Vote:** Motion Passed

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Habitat for Humanity Gallatin Valley

[\(02:16:33\)](#) **Motion:** fully fund Habitat for \$17,500 (reduced amount): Sarah Blechta

Seconded: Steve Johnson

[\(02:17:08\)](#) **Vote:** Motion Passed

Gallatin Valley Snowmobile Association

[\(02:17:14\)](#) **Motion:** to fully fund GVSA for \$7,000: Steve Johnson

Seconded: Ciara Wolfe

[\(02:18:14\)](#) Brian Capdeville of GVSA clarified requirements for December; Board members discussed when awarded funds will be available.

[\(02:25:31\)](#) **Vote:** Motion Passed

Big Sky Community Food Bank

[\(02:25:49\)](#) **Motion:** fully fund the Food Bank: Steve Johnson

Seconded: Sarah Blechta

[\(02:25:54\)](#) Grace Young asked about reduced request of \$44,212; Sarah Gaither explained leftover amount from FY20 award.

[\(02:27:05\)](#) Kevin Germain and Sarah Blechta explained that there is not a 'rollover' and Danny Bierschwale clarified that any FY20 awards must be requested by July 15th, 2020.

[\(02:29:34\)](#) Danny Bierschwale clarified the Food Bank's total FY21 request for \$50,910, and \$25,452 for the Spring.

[\(02:30:44\)](#) Ciara Wolfe discussed possible philanthropic support of the Food Bank. Sarah Gaither explained that the Food Bank has submitted grant applications in the past but was turned down by all 3 Community Foundations for funding.

[\(02:36:20\)](#) Ryan Newcomb shared public comment in support of the Food Bank

[\(02:37:16\)](#) **Vote:** Motion Passed

Parkview West Homeowners Association

[\(02:38:06\)](#) **Motion:** to not fund the Karst Bridge project: Sarah Blechta

Seconded: Ciara Wolfe

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[\(02:38:24\)](#) Sarah Blechta explained that there is not enough public use to support project.

[\(02:38:32\)](#) Danny Bierschwale addressed questions submitted by Denise Wade; Kevin Germain explained that he feels public need is already being addressed with existing bridge and the bridge replacement only benefits homeowners. Board members shared concerns with funding HOAs and possible legal restraints.

[\(02:42:34\)](#) Denise Wade shared comments regarding infrastructure and fire concerns.

[\(02:45:18\)](#) Sarah Blechta and Steve Johnson discussed public impact and needs. Steve Johnson explained that '1% for infrastructure' must be voted on by voters in the District.

[\(02:47:41\)](#) Kevin Germain suggested forming a rural improvement district to finance construction of the bridge.

[\(02:49:57\)](#) **Vote:** Motion Passed.

Big Brothers Big Sisters of Big Sky Co

[\(02:52:13\)](#) **Motion:** defer request until the Fall funding cycle: Ciara Wolfe

Seconded: Sarah Blechta

Ciara Wolfe and Sarah Blechta shared support for behavioral health but would like to wait until it has been approved by the school and revisit request in the Fall.

[\(02:53:11\)](#) **Vote:** Motion Passed

Wildlife Conservation Society

[\(02:54:33\)](#) **Motion:** fund Bear Smart Big Sky \$12,034: Sarah Blechta

Seconded: Grace Young

[\(02:54:55\)](#) Sarah Blechta explained support and reasoning for funding 50%. Steve Johnson shared concerns with Ordinance enforcement. Kris Inman discussed making bear proof trash cans the only trash cans available in Big Sky and an Ordinance is just one option being explored.

[\(03:00:18\)](#) **Motion amended:** fund 75% of Bear Smart Big Sky for \$18,051: Sarah Blechta

Seconded: Ciara Wolfe

[\(03:01:12\)](#) **Vote:** Motion Passed

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Montana Land Reliance

[\(03:01:35\)](#) **Motion:** to fund the Montana Land Reliance 75% of request: Ciara Wolfe

Seconded: Sarah Blechta

[\(03:01:53\)](#) Sarah Blechta discussed the importance of have project-based requests for Conservation for the best decision making.

[\(03:04:16\)](#) **Vote:** Motion Passed

Gallatin River Task Force

[01:56:42 PM \(03:05:27\)](#) Ciara Wolfe discussed percentage of funding for GRTF. Grace Young suggested funding all conservation organizations 75%.

[\(03:09:02\)](#) **Motion:** to fund 75% of GRTF operations for \$87,408: Grace Young

Seconded: Sarah Blechta

[\(03:09:28\)](#) Sarah Blechta explained that funds all conservation type projects at 75%, with the exception of Gallatin Invasive Species Alliance who had already drastically reduced their request.

[\(03:09:52\)](#) Public inquired about confidential comments, Kevin Germain explained public meeting rules and all comments are part of the public record.

[\(03:10:28\)](#) **Vote:** Motion Passed

[\(03:11:43\)](#) **Motion: to Adjourn**

Respectfully Submitted,

Steve Johnson, Secretary & Treasurer

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Funding Award Meeting Minutes

June 17th, 2020 | 5:30-7:00 PM

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I. Open Meeting


[\(00:02:40\)](#) Kevin Germain began the meeting at 5:30pm.

[\(00:02:53\)](#) Danny Bierschwale introduced board and staff; all present: Ciara Wolfe, Steve Johnson, Kevin Germain, Sarah Blechta, and Grace Young

[\(00:08:34\)](#) Kevin Germain reviewed scenario planning and fall funding process going forward.

[\(00:12:32\)](#) Kevin Germain gave an update on Big Sky Relief efforts and COVID-19 response in the Big Sky community.

A. Public Comment

View Public Comment and Letters of Support:  [↩](#)

[\(00:14:57\)](#) Daniel Bierschwale reviewed Public Comments that were sent to the District.

[\(00:16:18\)](#) Chris Moon made public comment regarding Resort Tax budget.

[\(00:17:50\)](#) Tim Drain made public comment in support of Visit Big Sky

B. FY21 Award Resolution: Action

[\(00:19:20\)](#) Ciara Wolfe asked for a recommendation review and discussed

[\(00:20:43\)](#) Daniel Bierschwale reviewed staff recommendations including separate spring and fall funding cycles and addressing COVID-19 impacts.

[\(00:23:44\)](#) Linda made public comment in support of Karst Bridge.

[\(00:24:24\)](#) Daniel Bierschwale reviewed funding recommendations from June 10th.

Post Office

[\(00:25:01\)](#) Daniel Bierschwale clarified the Post Office Request to include December amount.

[\(00:25:47\)](#) **Motion:** to fund the Post Office \$41,000: Ciara Wolfe

Seconded: Steve Johnson

[\(00:26:17\)](#) Board members discussed importance of Post Office especially during COVID-19 pandemic.

[\(00:27:14\)](#) **Vote:** Motion Passed

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Fire Department

[\(00:27:27\)](#) **Motion:** to fund \$80,000 for wildland apparatus if matched by the Fire Department for two 500-gallon units: Grace Young

Seconded: Kevin Germain

[\(00:28:25\)](#) Board members asked questions and Chief Megaard discussed operational costs, grants, and other state funding.

[\(00:35:49\)](#) Steve Johnson asked for clarification, Chief Megaard explained the goal was two 500-gallon units in addition to the current 250-gallon unit.

[\(00:37:40\)](#) **Vote:** Motion Passed

Big Sky Discovery Academy

[\(00:38:13\)](#) **Motion:** to increase Discovery funding to \$37,400: Sarah Blechta

Seconded: Grace Young

[\(00:38:35\)](#) Sarah Blechta explained adding \$15,000 to offset of rent for Discovery. Steve Johnson discussed the difference between Morning as a childcare or daycare facility and Discovery as a private school.

[\(00:39:58\)](#) Ciara Wolfe discussed equitability with public money and the amount funded by cost per family served in Discovery's Pre-K program was \$3,250 per child and Morningstar per child served was \$1,888. Ciara discussed being equitable between childcare facilities.

[\(00:43:53\)](#) Kevin Germain explained funding Discovery's Pre-K program for childcare; board members discussed challenges in comparing childcare facilities and equally subsidizing both.

[\(00:47:16\)](#) Nettie Breuner from Discovery clarified programs offered and licensing.

[\(00:51:46\)](#) Grace Winsell from Morningstar clarified their scholarship program.

[\(00:52:45\)](#) Angela Marshal shared public comment in support of both Morningstar and Discovery.

[\(00:53:09\)](#) **Vote:** Motion Not Passed

Reserve Fund

[\(00:53:47\)](#) **Motion:** to fund Reserve at 10% of total available, \$651,000: Grace Young

Seconded: Sarah Blechta

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[\(00:54:15\)](#) Ciara Wolfe supported funding reserves 10% every year.

[\(00:54:46\)](#) **Vote:** Motion Passed

Gallatin River Task Force

[\(00:56:02\)](#) Kristin Gardner clarified the Groundwater Discharge project can be deferred until the fall. Steve Johnson discussed formation of a canyon district.

Final Funding Motion

[\(01:00:55\)](#) **Motion:** to adopt the Spring Allocations as updated: Steve Johnson

Seconded: Sarah Blechta

[\(01:03:08\)](#) **Vote:** Motion Passed

C. Contract Template: Discussion & D. Award Orientation Review: Discussion

[\(01:03:21\)](#) Jenny Muscat reviewed the Contract Template and explained revisions. Daniel Bierschwale discussed expectations and procedures.

[\(01:07:24\)](#) Kim Beatty explained adding conditions to the contracts.

[\(01:10:23\)](#) Kevin Germain shared his appreciation for applicants and the community.

[04:17:29 PM \(01:10:39\)](#) **Motion to adjourn**

Respectfully Submitted,

Steve Johnson, Secretary & Treasurer

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Accountant's Summary
Month Ended April 30, 2020

Balance Sheet

1. The reserve funds (emergency/sinking funds/bonds) decreased due to the use of Bond funds to date for both the Gallatin 911 and Community Center projects. The remaining balance of approx. \$491,000 matches the deposit balance in FSB account ended 3422.
2. FSB account 3422 significantly decreased because the account was used as the tax collection account in FY19. In FY20 the tax collection account was changed to American Bank account 9714. As noted above, FSB 3422 is now used as the restricted account for bond funds.
3. Accounts receivable for March decreased by approximately \$745,000. The balance as of 4/30/2020 only includes the April assessments collected through May 19th and the remaining balance of installment plans. However, we could also be seeing the beginning affects of COVID-19. The April tax revenue for 2019 collected through May 19th was approx. \$280,000 compared to \$69,000 through May 19, 2020.
4. *(Carryover)* Prepaid expense was split into rent and software in March. Prepaid rent is new as of November due to the new office lease. The entire lease was paid in advance including the security deposit totaling \$14,875. Each month this account will decrease as rent expense is recorded by \$1,750. The first of two invoices for the software was paid in September 2019 and will be expensed by \$416.67 monthly. In August 2020 the second of the two invoices will be applied to the prepaid software.
5. The appropriations trial balance account was changed in FY20 which caused the significant decrease in account 20000 and increase in account 23500. The G/L account was changed due to new accounts payable processes implemented in April.
6. *(Carryover)* Payroll liabilities increased significantly from 2019. However, this is reasonable after considering the increase in pay scale for occupied positions and leave that has accrued for those positions. Approx. \$27,800 of the payroll liability is attributable to accrued compensated absences (vacation and sick leave). For the period of 7/1/19 – 4/30/20, a total of approx. \$20,000 was accrued for compensated absences.

Profit & Loss

1. The following budgeted items were over expended for the month:
 - a. Current Appropriations: Normally, there are no transactions recorded to this account since appropriations are all recorded at one time when the Board resolution is adopted at the beginning of the year. However, the \$150,000 is the net amount after adjustments were made for released appropriations for Big Sky Relief.
 - b. Facilities (623.6% / \$2,900): HOA dues were paid in April in addition to the rent for the additional office.
 - c. Professional Fees (268.5% / \$26,700): Approx. \$25,000 of the \$28,000 were legal fees.
2. The following items were significantly under budget for the month:
 - a. Insurance
 - b. Travel
 - c. Utilities: A credit was received from RingCentral for \$699 during the month which caused the credit balance.
3. After reviewing the Profit & Loss Budget vs Actual report YTD, the following budget categories are more than 70% expended (% of Budget / Remaining Budget).

61000 · Facilities	18,621.32	3,858.00	14,763.32	482.67%
62000 · Insurance	11,492.18	12,566.00	-1,073.82	91.46%
63000 · Office Expenses	55,354.39	48,077.00	7,277.39	115.14%
64000 · Professional Fees	365,688.12	217,415.00	148,273.12	168.2%
66000* · Utilities	6,912.64	5,444.00	1,468.64	126.98%
67000 · Personnel Expenses	302,462.69	327,721.00	-25,258.31	92.29%

All other budget categories appear reasonable. The total budgeted expenditures for FY20 is approx. \$860,000 and 93% of the budget was expended as of April 30, 2020.

Big Sky Resort Area District

Balance Sheet

As of April 30, 2020

	Apr 30, 20	Apr 30, 19	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10000 · Funds Available	8,431,475.32	7,708,303.09	723,172.23	9.4%
10500 · Funds Reserved	688,325.49	976,278.00	-287,952.51	-29.5%
Total Checking/Savings	9,119,800.81	8,684,581.09	435,219.72	5.0%
Accounts Receivable				
12000 · Accounts Receivable	723,524.79	1,468,209.70	-744,684.91	-50.7%
Total Accounts Receivable	723,524.79	1,468,209.70	-744,684.91	-50.7%
Other Current Assets				
13100 · Prepaid expenses	11,666.64	0.00	11,666.64	100.0%
Total Other Current Assets	11,666.64	0.00	11,666.64	100.0%
Total Current Assets	9,854,992.24	10,152,790.79	-297,798.55	-2.9%
Fixed Assets				
15030 · Capital Furnishings & Fixtures	1,622.03	1,622.03	0.00	0.0%
15040 · Suite 204	190,324.00	190,324.00	0.00	0.0%
16000 · Accumulated Depreciation	-40,876.33	-36,118.23	-4,758.10	-13.2%
Total Fixed Assets	151,069.70	155,827.80	-4,758.10	-3.1%
TOTAL ASSETS	10,006,061.94	10,308,618.59	-302,556.65	-2.9%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Appropriations	0.00	2,574,632.21	-2,574,632.21	-100.0%
21000 · General Accounts Payable	375,030.16	36,782.95	338,247.21	919.6%
Total Accounts Payable	375,030.16	2,611,415.16	-2,236,385.00	-85.6%
Other Current Liabilities				
23000 · Payroll Liabilities	37,647.24	22,583.04	15,064.20	66.7%
23500 · General Appropriations	2,337,802.10	0.00	2,337,802.10	100.0%
Total Other Current Liabilities	2,375,449.34	22,583.04	2,352,866.30	10,418.7%
Total Current Liabilities	2,750,479.50	2,633,998.20	116,481.30	4.4%
Long Term Liabilities				
24000 · Bonds Payable	820,597.19	0.00	820,597.19	100.0%
Total Long Term Liabilities	820,597.19	0.00	820,597.19	100.0%
Total Liabilities	3,571,076.69	2,633,998.20	937,078.49	35.6%
Equity				
30100 · Retained Earnings	0.00	1,055,249.93	-1,055,249.93	-100.0%
30200 · Committed Fund Balance	196,875.00	976,278.00	-779,403.00	-79.8%
30300 · Fund Balance	8,171,342.06	5,276,946.32	2,894,395.74	54.9%
30400 · Funds not rolled over/ unspent	598,877.97	1,310,863.24	-711,985.27	-54.3%
30500 · Investment in Fixed Assets	151,069.70	155,827.80	-4,758.10	-3.1%
Net Income	-2,683,179.48	-1,100,544.90	-1,582,634.58	-143.8%
Total Equity	6,434,985.25	7,674,620.39	-1,239,635.14	-16.2%
TOTAL LIABILITIES & EQUITY	10,006,061.94	10,308,618.59	-302,556.65	-2.9%

Big Sky Resort Area District

Profit & Loss Budget vs. Actual - Monthly

April 2020

	Apr 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40010 · Interest Earned	255.38			
40020 · Interest from Tax Collections	234.57			
40030 · Late Fees from Tax Collections	451.99			
41000 · Tax Collections	67,799.54			
Total Income	68,741.48			
Gross Profit	68,741.48			
Expense				
60000 · Bad Debt	0.00	41.00	-41.00	0.0%
60010 · Bank Charges	29.99	0.00	29.99	100.0%
60020 · Current Appropriations	-150,000.00	0.00	-150,000.00	100.0%
60030 · Depreciation	0.00	0.00	0.00	0.0%
60050 · Election Expense	0.00	0.00	0.00	0.0%
60060 · Equipment	0.00	0.00	0.00	0.0%
60070 · Gifts	0.00	0.00	0.00	0.0%
60080 · Meeting Expenses	0.00	250.00	-250.00	0.0%
60090 · Public Relations - Notices, Ads	1,750.00	0.00	1,750.00	100.0%
60100 · Payroll Expenses	0.00	0.00	0.00	0.0%
60110 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
61000 · Facilities	2,899.72	465.00	2,434.72	623.6%
62000 · Insurance	82.65	6,966.00	-6,883.35	1.2%
63000 · Office Expenses	4,190.87	4,940.00	-749.13	84.8%
64000 · Professional Fees	28,243.90	9,934.00	18,309.90	284.3%
65000 · Travel	1.15	882.00	-880.85	0.1%
66000* · Utilities	-58.58	506.00	-564.58	-11.6%
67000 · Personnel Expenses	32,708.39	32,734.00	-25.61	99.9%
69000 · Capital Expenditures	0.00	0.00	0.00	0.0%
69900 · Interest expense	0.00	0.00	0.00	0.0%
69999 · Uncategorized Expenses	0.00	0.00	0.00	0.0%
80000 · Big Sky Relief	614,202.50	0.00	614,202.50	100.0%
Total Expense	534,050.59	56,718.00	477,332.59	941.6%
Net Ordinary Income	-465,309.11	-56,718.00	-408,591.11	820.4%
Other Income/Expense				
Other Income				
70000 · Other Income	0.00	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-465,309.11	-56,718.00	-408,591.11	820.4%

Big Sky Resort Area District Statement of Cash Flows April 2020

	Apr 20
OPERATING ACTIVITIES	
Net Income	-403,315.43
Adjustments to reconcile Net Income to net cash provided by operations:	
12000 · Accounts Receivable	1,248,350.85
13100 · Prepaid expenses:13100.1 · Prepaid rent	1,750.00
13100 · Prepaid expenses:13100.2 · Prepaid software	416.67
21000 · General Accounts Payable	122,965.16
23000 · Payroll Liabilities:23020 · Accrued Leave	2,118.35
23000 · Payroll Liabilities:23030 · Federal Withholding	-899.00
23000 · Payroll Liabilities:23040 · Health Insurance	2.45
23000 · Payroll Liabilities:23060 · Medicare Company	-129.61
23000 · Payroll Liabilities:23070 · Medicare Employee	-129.61
23000 · Payroll Liabilities:23080 · Social Security Company	-554.17
23000 · Payroll Liabilities:23090 · Social Security Employee	-554.17
23000 · Payroll Liabilities:23100 · State Unemployment	-22.43
23000 · Payroll Liabilities:23110 · State Withholding	-420.00
23500 · General Appropriations:Arts Council:2019.02 · 2019 Appropriations	-13,195.00
23500 · General Appropriations:Big Sky Chamber of Commerce:2019.03 · 2019 Appropriations	-125,795.00
23500 · General Appropriations:Big Sky Community Housing Trust:2019.04 · 2019 Appropriations	-100,000.00
23500 · General Appropriations:Big Sky Search and Rescue:2019.07 · 2019 Appropriations	-7,300.18
23500 · General Appropriations:Big Sky Transportation District:2019.08 · 2019 Appropriations	-50,000.00
23500 · General Appropriations:Food Bank:2019.10 · 2019 Appropriations	5,615.00
23500 · General Appropriations:Friends of the Comm. Library:2019.12 · 2019 Appropriations	-11,574.00
23500 · General Appropriations:Gallatin River Task Force:2019.14 · 2019 Appropriations	-62,066.00
23500 · General Appropriations:Morningstar:2019.18 · 2019 Appropriations	-10,127.00
23500 · General Appropriations:Sheriff's Office:2019.20 · 2019 Appropriations	-75,038.00
23500 · General Appropriations:Snowmobile Association:2019.22 · 2019 Appropriations	-4,500.00
23500 · General Appropriations:Visit Big Sky:2019.23 · 2019 Appropriations	-110,000.00
23500 · General Appropriations:Women in Action:2019.25 · 2019 Appropriations	-2,942.00
Net cash provided by Operating Activities	402,656.88
Net cash increase for period	402,656.88
Cash at beginning of period	8,717,143.93
Cash at end of period	<u><u>9,119,800.81</u></u>

Accountant's Summary
Month Ended May 31, 2020

Balance Sheet

1. The reserve funds (emergency/sinking funds/bonds) decreased due to the use of Bond funds to date for both the Gallatin 911 and Community Center projects. The remaining balance of approx. \$174,914 matches the deposit balance in FSB account ended 3422.
2. *(Carryover)* FSB account 3422 decreased because the account was used as the tax collection account in FY19. In FY20 the tax collection account was changed to American Bank account 9714. As noted above, FSB 3422 is now used as the restricted account for bond funds.
3. Accounts receivable for May decreased by approximately \$320,000. The balance as of 5/31/2020 includes the May assessments collected through June 30th. After comparing the assessments between the two fiscal years in MUNIREvs it appears there was approx. \$120k in additional assessments in May FY19. Starting this month, the installment plan balance was segregated from the regular assessment receivables for more detail. The Installment plan balance consists of the following:

██████████	1,914.00
██████████	8,754.41
████████████████	25,311.03
████████████████████	903.72
██████████	5,320.63
	<u><u>42,203.79</u></u>

4. *(Carryover)* Prepaid expense was split into rent and software in March. Prepaid rent is new as of November due to the new office lease. The entire lease was paid in advance including the security deposit totaling \$14,875. Each month this account will decrease as rent expense is recorded by \$1,750. The first of two invoices for the prepaid software was paid in September 2019 and will be expensed by \$416.67 monthly. In August 2020 the second of the two invoices will be applied to the prepaid software.
5. *(Carryover)* Payroll liabilities increased significantly from 2019. However, this is reasonable after considering the increase in pay scale for occupied positions and leave that has accrued for those positions. Approx. \$30,200 of the payroll liability is attributable to accrued compensated absences (vacation and sick leave). For the period of 7/1/19 – 5/31/20, a total of approx. \$22,300 was accrued for compensated absences.

Profit & Loss

1. The following budgeted items were over expended for the month:
 - a. Current Appropriations: Normally, there would be no transactions recorded to this account since appropriations are all recorded at one time when the Board resolution is adopted at the beginning of the year. However, the \$316,149 relates to the bond funds issued for the Gallatin County 911 project. This balance was not recorded when the original resolution was adopted. Therefore, a normal bill was processed when the request was received instead of going back to the resolution date and updating the journal entry.
 - b. Facilities (670.5% / \$1,750): Due to the rent for the additional office.
 - c. Professional Fees (229.6% / \$22,705): Approx. \$16,000 of the \$22,705 were legal fees.
2. The following items were significantly under budget for the month:
 - a. Office Expenses
 - b. Travel
 - c. Utilities
3. After reviewing the Profit & Loss Budget vs Actual report YTD, the following budget categories are more than 80% expended (% of Budget / Remaining Budget).

61000 · Facilities	20,371.32	7,000.00	13,371.32	291.02%
62000 · Insurance	11,619.58	12,566.00	-946.42	92.47%
63000 · Office Expenses	61,458.13	57,784.00	3,674.13	106.36%
64000 · Professional Fees	413,465.23	236,100.00	177,365.23	175.12%
66000* · Utilities	8,073.94	7,588.00	485.94	106.4%
67000 · Personnel Expenses	368,142.34	393,189.00	-25,046.66	93.63%
69900 · Interest expense	5,038.18	0.00	5,038.18	100.0%
80000 · Big Sky Relief	729,812.57	0.00	729,812.57	100.0%

All other budget categories appear reasonable. The total budgeted expenditures for FY20 is approx. \$860,000 and \$866,852 (100.7%) of the budget was expended as of May 31, 2020 not including Big Sky Relief and interest expense.

Big Sky Resort Area District Comparative Balance Sheet As of May 31, 2020

	May 31, 20	May 31, 19	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10000 · Funds Available	8,264,676.75	8,613,004.98	-348,328.23	-4.0%
10500 · Funds Reserved	742,775.94	976,278.00	-233,502.06	-23.9%
Total Checking/Savings	9,007,452.69	9,589,282.98	-581,830.29	-6.1%
Accounts Receivable				
12000 · Accounts Receivable	102,362.91	468,180.40	-365,817.49	-78.1%
12001 · Installment Plans	42,203.79	0.00	42,203.79	100.0%
Total Accounts Receivable	144,566.70	468,180.40	-323,613.70	-69.1%
Other Current Assets				
13100 · Prepaid expenses	9,499.97	0.00	9,499.97	100.0%
Total Other Current Assets	9,499.97	0.00	9,499.97	100.0%
Total Current Assets	9,161,519.36	10,057,463.38	-895,944.02	-8.9%
Fixed Assets				
15030 · Capital Furnishings & Fixtures	1,622.03	1,622.03	0.00	0.0%
15040 · Suite 204	190,324.00	190,324.00	0.00	0.0%
16000 · Accumulated Depreciation	-40,876.33	-36,118.23	-4,758.10	-13.2%
Total Fixed Assets	151,069.70	155,827.80	-4,758.10	-3.1%
TOTAL ASSETS	9,312,589.06	10,213,291.18	-900,702.12	-8.8%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Appropriations	0.00	2,318,702.36	-2,318,702.36	-100.0%
21000 · General Accounts Payable	258,097.11	34,140.21	223,956.90	656.0%
Total Accounts Payable	258,097.11	2,352,842.57	-2,094,745.46	-89.0%
Other Current Liabilities				
23000 · Payroll Liabilities	40,096.01	15,925.90	24,170.11	151.8%
23500 · General Appropriations	1,919,413.10	0.00	1,919,413.10	100.0%
Total Other Current Liabilities	1,959,509.11	15,925.90	1,943,583.21	12,203.9%
Total Current Liabilities	2,217,606.22	2,368,768.47	-151,162.25	-6.4%
Long Term Liabilities				
24000 · Bonds Payable	820,597.19	0.00	820,597.19	100.0%
Total Long Term Liabilities	820,597.19	0.00	820,597.19	100.0%
Total Liabilities	3,038,203.41	2,368,768.47	669,434.94	28.3%
Equity				
30100 · Retained Earnings	0.00	1,055,249.93	-1,055,249.93	-100.0%
30200 · Committed Fund Balance	196,875.00	976,278.00	-779,403.00	-79.8%
30300 · Fund Balance	8,171,342.06	5,276,946.32	2,894,395.74	54.9%
30400 · Funds not rolled over/ unspent	598,877.97	1,310,863.24	-711,985.27	-54.3%
30500 · Investment in Fixed Assets	151,069.70	155,827.80	-4,758.10	-3.1%
30600 · Prior Period Adjustment	42,203.79	0.00	42,203.79	100.0%
Net Income	-2,885,982.87	-930,642.58	-1,955,340.29	-210.1%
Total Equity	6,274,385.65	7,844,522.71	-1,570,137.06	-20.0%
TOTAL LIABILITIES & EQUITY	9,312,589.06	10,213,291.18	-900,702.12	-8.8%

Big Sky Resort Area District

Profit & Loss Budget vs. Actual

May 2020

	May 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40010 · Interest Earned	282.66			
40020 · Interest from Tax Collections	618.52			
40030 · Late Fees from Tax Collections	1,962.48			
41000 · Tax Collections	93,105.03			
Total Income	95,968.69			
Gross Profit	95,968.69			
Expense				
60000 · Bad Debt	0.00	41.00	-41.00	0.0%
60010 · Bank Charges	0.00	0.00	0.00	0.0%
60020 · Current Appropriations	316,149.00	0.00	316,149.00	100.0%
60030 · Depreciation	0.00	0.00	0.00	0.0%
60050 · Election Expense	0.00	0.00	0.00	0.0%
60060 · Equipment	0.00	0.00	0.00	0.0%
60070 · Gifts	0.00	0.00	0.00	0.0%
60080 · Meeting Expenses	0.00	250.00	-250.00	0.0%
60090 · Public Relations - Notices, Ads	1,400.00	0.00	1,400.00	100.0%
60100 · Payroll Expenses	0.00	0.00	0.00	0.0%
60110 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
61000 · Facilities	1,750.00	261.00	1,489.00	670.5%
62000 · Insurance	63.70	0.00	63.70	100.0%
63000 · Office Expenses	3,403.27	4,836.00	-1,432.73	70.4%
64000 · Professional Fees	27,128.42	9,889.00	17,239.42	274.3%
65000 · Travel	0.00	114.00	-114.00	0.0%
66000* · Utilities	989.48	1,542.00	-552.52	64.2%
67000 · Personnel Expenses	34,022.30	32,734.00	1,288.30	103.9%
69000 · Capital Expenditures	1,326.73	0.00	1,326.73	100.0%
69900 · Interest expense	0.00	0.00	0.00	0.0%
69999 · Uncategorized Expenses	0.00	0.00	0.00	0.0%
80000 · Big Sky Relief	34,466.00	0.00	34,466.00	100.0%
Total Expense	420,698.90	49,667.00	371,031.90	847.0%
Net Ordinary Income	-324,730.21	-49,667.00	-275,063.21	653.8%
Other Income/Expense				
Other Income				
70000 · Other Income	0.00	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-324,730.21	-49,667.00	-275,063.21	653.8%

Big Sky Resort Area District Statement of Cash Flows May 2020

	May 20
OPERATING ACTIVITIES	
Net Income	-324,730.21
Adjustments to reconcile Net Income to net cash provided by operations:	
12000 · Accounts Receivable	747,343.29
12001 · Installment Plans	-42,203.79
13100 · Prepaid expenses:13100.1 · Prepaid rent	1,750.00
13100 · Prepaid expenses:13100.2 · Prepaid software	416.67
21000 · General Accounts Payable	-140,499.88
23000 · Payroll Liabilities:23020 · Accrued Leave	2,364.09
23000 · Payroll Liabilities:23030 · Federal Withholding	5.00
23000 · Payroll Liabilities:23040 · Health Insurance	2.45
23000 · Payroll Liabilities:23060 · Medicare Company	0.55
23000 · Payroll Liabilities:23070 · Medicare Employee	0.55
23000 · Payroll Liabilities:23080 · Social Security Company	2.35
23000 · Payroll Liabilities:23090 · Social Security Employee	2.35
23000 · Payroll Liabilities:23100 · State Unemployment	69.43
23000 · Payroll Liabilities:23110 · State Withholding	2.00
23500 · General Appropriations:Big Sky Chamber of Commerce:2019.03 · 2019 Appropriations	-27,983.00
23500 · General Appropriations:Big Sky Community Organization:2019.05 · 2019 Appropriations	-170,492.00
23500 · General Appropriations:Gallatin River Task Force:2019.14 · 2019 Appropriations	-56,236.00
23500 · General Appropriations:Habitat for Humanity:2019.15 · 2019 Appropriations	-34,864.00
23500 · General Appropriations:Montana Land Reliance:2019.17 · 2019 Appropriations	-8,125.00
23500 · General Appropriations:Morningstar:2019.18 · 2019 Appropriations	-3,392.00
23500 · General Appropriations:Visit Big Sky:2019.23 · 2019 Appropriations	-97,984.00
23500 · General Appropriations:Wildlife Conservation Society:2019.24 · 2019 Appropriations	-16,371.00
23500 · General Appropriations:Women in Action:2019.25 · 2019 Appropriations	-2,942.00
Net cash provided by Operating Activities	-173,864.15
FINANCING ACTIVITIES	
30600 · Prior Period Adjustment	42,203.79
Net cash provided by Financing Activities	42,203.79
Net cash increase for period	-131,660.36
Cash at beginning of period	9,139,113.05
Cash at end of period	<u><u>9,007,452.69</u></u>



EXECUTIVE REPORT 7/8/20

Standard Operations

I want to start by thanking everyone for your commitment to our community. 2020 has been a whirlwind of year and you have all been amazingly supportive on this journey. As I write this, my hope is that we begin to shift (at least for the next few months) back into a more regular pattern of activity for the District. Our operation has been fully online during and 150% engaged to support and adapt amidst COVID. We have shifted in and out of remote operations based upon surges within the community although that has had little to no impact on efficiency.

At our August meeting we will introduce our Gantt chart in a 2.0 version that encompasses priorities from our strategic plan and individual work plans – stay tuned.

Compliance and Collections

July 1st was a milestone for collections with the “1% for Infrastructure” going into effect. The team did an amazing job executing a communications strategy like our fall registration initiative. The 1st also was the effective date for the newly execute AirBnB collection agreement. We now have collection agreements in place with VRBO and AirBnB who represent a large majority of our short-term rental market. While there will be kinks to work out on both initiatives it will yield long-term increases in compliance and collections.

Kristin has been keeping a keen eye on collections and will continue to do so. As a reminder, we will always be reporting numbers a month in the tail end. For example, collections from June are due on July 31st and our subsequent reports are available early in the next month. While we are all, anxious to see the true impact on collections please keep in mind that the data isn’t available immediately. This is a common misconception throughout the community.

Community Engagement and Communication

We have begun to roll out our strategic plan messaging throughout our [website](#) and communications. You will continue to see more of this messaging incorporated in coming months. Building on our strategic pillar of “Engaging the Community”, we have embodied the spirit of “double loop learning” through post Spring Award surveys. Surveys went out immediately after our meeting on June 17th and we have received a decent number of responses. On the agenda for this meeting we will review board and staff feedback and in August we will review community and application.

Jenny has been extremely engaged with follow up Award Orientations with applicants. This has been an very useful technique in ensuring applicants and the District are in alignment with payment request expectations, project outcomes, and points of contact. Now that there has been a reset on expectations we will report back to the board with any potential issues with follow through.

Special Projects

Most of the special projects we have been working on are included as agenda items so I’ll let those updates suffice.

BIG SKY RESORT AREA DISTRICT

RESOLUTION NO. 2020-03R

**RESOLUTION OF THE BIG SKY RESORT AREA DISTRICT BOARD OF DIRECTORS
AUTHORIZING THE APPROPRIATION OF RESORT TAX FUNDS FOR FISCAL YEAR
(SPRING) JULY 1, 2020 THROUGH DECEMBER 31, 2020**

**PURSUANT TO THE AUTHORITY VESTED IN THE BIG SKY RESORT AREA DISTRICT
BOARD OF DIRECTORS UNDER SECTION 7-6-1542, MCA, AND SECTION 7-6-1547(4),
MCA, THE BOARD OF DIRECTORS HEREBY RESOLVES TO ADOPT RESOLUTION NO.
2020-03R AS FOLLOWS:**

WHEREAS, the Big Sky Resort Area District (“District”) was created effective April 7, 1998 pursuant to sections 7-6-1531 through 1550, MCA; and

WHEREAS, members of the District Board of Directors (“Board”) have been duly elected by the electors residing within the District; and

WHEREAS, pursuant to section 7-6-1542, MCA, the Board may appropriate and expend revenue from the resort tax; and

WHEREAS, pursuant to section 7-6-1547(4), MCA, the Board is authorized to act by Resolution; and

WHEREAS, the Board received numerous applications for receipt of resort tax funds and held duly noticed public meetings on June 3, 2020, June 10, 2020, and June 17, 2020 where questions were posed to the applicants by the Board about their application and public comment was received on the applications; and

WHEREAS, the Board in duly noticed public meetings on June 3, 2020, June 10, 2020, and June 17, 2020, discussed and voted on the appropriation of resort tax funds for various resort tax applications and public comment was received on the applications; and

WHEREAS, the Board will execute a separate appropriation agreement for the receipt of resort tax funds with each entity that was appropriated resort tax funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

The following amounts of resort tax revenue are appropriated to the following entities, subject to the conditions, specifications, and provisions set forth in the specific appropriation agreement to be executed between the Board and each entity:

ORGANIZATION	APPROVED FUNDING
1. Big Sky Fire Department	\$500,713.00
2. Big Sky Transportation District	\$195,000.00
3. Gallatin County Sheriff's Office	\$155,664.00
4. Arts Council of Big Sky	\$30,000.00
5. Big Sky Community Food Bank	\$25,452.00
6. Big Sky Discovery Academy & Community Learning Center	\$22,400.00
7. Big Sky Rotary Foundation	\$3,060.00
8. Big Sky Search & Rescue	\$4,150.00
9. Warren Miller Performing Arts Center	\$90,000.00
10. Friends of the Big Sky Community Library	\$17,500.00
11. Gallatin Invasive Species Alliance	\$13,458.00
12. Gallatin Valley Snowmobile Association	\$7,000.00
13. Habitat for Humanity of Gallatin Valley	\$17,500.00
14. Morningstar Learning Center	\$72,800.00
15. Montana Land Reliance	\$7,502.00
16. Post Office, LLC	\$41,000.00
17. Wildlife Conservation Society	\$18,051.00
18. Women In Action	\$25,000.00
19. Big Sky Chamber of Commerce	\$181,600.00
20. Big Sky Community Housing Trust	\$264,000.00
21. Big Sky Community Organization	\$314,481.00
22. Gallatin River Task Force	\$153,428.00
23. Visit Big Sky	\$353,614.00
APPROPRIATIONS	
Approved Appropriations:	\$2,513,372.00
Approved Reserve Fund:	\$651,000.00

PASSED and APPROVED on the 8th day of July 2020 by a vote of 5 in favor and 0 opposed.

Kevin Germain, Chairman

ATTEST:

Sarah Blechta, Vice Chair

Steve Johnson, Treasurer & Secretary

Ciara Wolfe, Director

Grace Young, Director



Big Sky Resort Area District
11 Lone Peak Drive #204
PO Box 160661
Big Sky, MT 59716
www.Resorttax.org
info@resorttax.org
406.995.3234

July 6th, 2020

The Honorable Representative Greg Gianforte
Washington, DC Office
1419 Longworth House Office Building
Washington, DC 20515

Subject: Expanding Montana's Panther® and Cepheid® Test Kit Supply

Dear Representative Gianforte,

We are writing you on behalf of Big Sky, Montana regarding supporting the Gallatin and Madison health system amidst the COVID-19 pandemic. As you are aware, Big Sky is unincorporated and straddles County lines. While we are a relatively small population, the taxable property value within our Resort Area District, easily ranks top 5 state-wide. I also am sure you are aware that last year, Gallatin County alone generated \$659 million in economic activity, ranking #1 in Montana for nonresident spending. In short, Big Sky is a massive economic driver for Montana. Amidst the pandemic, local tax collections this summer are anticipated to be down up to 50% but by working together we can safely launch a healthy winter season. Our winter economy fuels lodging tax revenue on par with Billings and will supplement state revenue lost this summer but recoverable this winter.

Our pandemic response has been rapid, beginning Mid-March with the exemplary leadership of our business community and formation of www.BigSkyRelief.org. The subsequent result of our efforts not only minimized the spread of COVID-19 in Montana through preemptive closure of winter operations, but also forged innovative public-philanthropic partnerships for funding key health initiatives in preparation of surges. These included considerable collaboration with the Bozeman Health system to fund building expanded capacity of rooms, purchasing 8 ventilators (not delivered – needs your support) to increase County capacity, and acquiring an analyzer to rapidly test for COVID-19 (no testing kits – needs your support) and minimize spread in Southwest Montana. Additionally, we have partnered to fund and implement Big Sky Wastewater Surveillance and most recently purchased 50,000 masks for businesses to aid in mitigating virus transmission.

Bozeman Health, in partnership with Gallatin City-County Health and Madison County Public Health, are developing a progressive plan for Testing and Surveillance in Big Sky, starting immediately and ideally continuing through the ski season. The intention was to create a plan template to serve as a roadmap to sister communities throughout Montana. The missing link in this plan is our ability to rapidly test using Bozeman Health equipment due to insufficient kit supply in Montana. Results from the recently conducted community-wide testing will not be received for 7-10 days, thus limiting the effectiveness of surveillance testing. Using Bozeman Health's Panther® machine, we can process up to 1000 tests per day, thus drastically decreasing the testing turnaround time resulting in less spread of COVID-19 and ultimately saving lives. Getting quarantined workers back to work upon testing negative also supports economic recovery and working Montanans.

We need your immediate support of increasing Montana's Panther® and Cepheid® testing kit supply, helping to procure the ventilators we ordered in April, and CARES funding to endorse our testing plan thus supporting the health and safety of our most valuable winter economy – Southwest Montana.

The partnership between local, regional, and state stakeholders has been unparalleled. However, without additional Federal support, testing and surveillance in Southwest Montana will not only be ineffectively slow but also crushing to our business climate and economy. Private employers are currently resorting to 3rd party testing, additionally straining already stressed businesses but this is only a short-term Band-Aid you are aware Southwest Montana has and will continue to be the State's "hot spot" of COVID-19 activity. Please help us provide a safe and healthy environment and improve the Montana's economy – support our request for test kits and financial resources. We are extremely grateful for the support thus far from Dr. Holzman and team, the State lab, as well as your leadership representing the great State of Montana during these difficult times.

Sincerely,

Kevin Germain
Board Chair
Big Sky Resort Area District

Melissa Brummell
Public Health Nurse
Madison County Public Health Department

Matt Kelly
Health Officer
Gallatin City-County Health Department

John Hill
CEO
Bozeman Health

Greg Megaard
Fire Chief
Big Sky Fire Department

Troy Nedved
General Manager
Big Sky Resort

Candace Carr Straus
CEO
Big Sky Chamber of Commerce

Hans Williamson
General Manager
Yellowstone Club

Louise Astbury
General Manager
Spanish Peaks Mountain Club

Mike Wilczynski
General Manager
Moonlight Basin

Ciara Wolfe
CEO
Big Sky Community Organization

CC:

State of Montana - Senator John Tester
State of Montana Senator - Steve Daines
State of Montana Governor - Steve Bullock
State Medical Officer - Gregory Holzman

SUPPORTING ORGANIZATIONS



Big Sky, Montana

COVID-19 Testing, Tracing, and Surveillance Plan

(Revised 6/30/20)

GOALS:

- A coordinated plan for testing, surveillance, and case investigation for Big Sky residents, in-commuting workers and visitors.
- Ensure capacity for isolation and quarantine adherence for COVID-19 cases and contacts.
- Leverage coordination with partners ensuring clear roles and responsibilities and leverage federal, state, local, and private funding.

ASSUMPTIONS:

- Big Sky, an unincorporated community that straddles two counties, is a destination for large numbers of tourists and in-commuting workers, highly impacting the area.
- The information regarding COVID-19 activities may change, as CDC requirements and guidance are updated frequently. Please refer to current CDC recommendations.
- This plan is constantly evolving to support the health and safety of Big Sky and meet the needs of all partners.

PARTNERS

- Gallatin City County Health Department (GCCHD)
- Madison County Health Department (MCPHD)
- Bozeman Health (BH)
- Big Sky Resort Area District (BSRAD)
- Big Sky Fire Department (BSFD)
- Big Sky Community Organization (BSCO)

TESTING & SURVEILANCE (GCCHD/BH)

Persons with COVID-19 symptoms (BH)

Symptoms of COVID-19 may appear 2-14 days after exposure to the virus. Common symptoms include: cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat and loss of taste or smell.

SUPPORTING PARTNERS



BIG SKY FIRE
DEPARTMENT



If a person has COVID-19 symptoms (fever, cough, shortness of breath, etc.), they are asked to self-isolate and seek medical advice by contacting their healthcare provider, Urgent Care, or visit a Viral Triage Clinic. It is important to call ahead before seeking in-person care. Access the Bozeman Health COVID-19 Hotline by calling 406-414-2619. Hotline hours are weekdays from 7 a.m. to 6 p.m. and weekends from 8 a.m. to 5 p.m.

Triage for Testing (BH)

A healthcare provider will write an order when recommending an individual to be tested for COVID-19, enabling that person to go directly to a testing site.

If an individual doesn't have an order, they should contact their healthcare provider or visit a Viral Triage Clinic (VTC) to obtain an order before showing up at a test site. Individuals without an order will be directed to an appropriate care site to obtain one.

Big Sky VTC Location - Big Sky Medical Center- Open every day, from 8 a.m. to 5 p.m.

Once an individual has an order from a provider, they can proceed to a Drive-Up COVID-19 Test Site to be tested for COVID-19. Tests will be taken to Bozeman Health Deaconess Hospital. Turnaround time before results are available vary considerably. Individuals without a local provider should call the Bozeman Health COVID hotline at **406-414-2619** for instruction in how to obtain a test at Big Sky medical Center.

Big Sky Testing Location - Big Sky Medical Center, every day, 9 a.m. to 5 p.m. Once in parking lot of drive up site, patients are to call 995-6995 and remain in their vehicles.

Positive COVID-19 Test (GCCHD)

A person with a positive confirmatory test indicates a case of COVID-19. The Health Department Communicable Disease nurse receives the test result and then communicates with that person to assess their situation, begin contact tracing investigation, and inform them of their isolation requirements. A nurse will then monitor this person until case is no longer active and isolation can be discontinued (see below for criteria). Individuals who were deemed close contacts to the case will be notified of their possible exposure and quarantine requirements, and will also be monitored for symptoms. If symptoms develop, testing is recommended.

Sentinel Testing (BH)

Bozeman Health Sentinel Surveillance Testing Plan Available Soon

7/1/20 Testing Details

Big Sky Medical Center, in partnership with Gallatin City-County Health Department, Madison County Health Department, and Big Sky Resort Area District, is hosting a one-day COVID-19 testing event for the Big Sky community.

Wednesday, July 1, 2020 from 9 a.m. to 5 p.m.

Big Sky Medical Center | 334 Town Center Ave

Testing is open and FREE to asymptomatic individuals. Individuals who would like to be tested should present to Big Sky Medical Center on Wednesday between the posted testing hours. Minors must have their parent/guardian with them to be tested. Each person will need to fill out the appropriate forms and provide contact information, and will then be directed to drive up to the ambulance bay for nasal swabbing, which will be completed by Big Sky Medical Center care team members.

After the swab, individuals will be provided with the following information:

- Expectations pertaining to masking and social distancing
- The length of time they can expect to wait to receive their results
- What to do if their result is positive
- What to do if their result is negative
- Contact information for any questions

Symptomatic individuals should present to the Viral Triage Clinic at Big Sky Medical Center or contact their primary care provider. Remember to social distance and to wear face coverings when in public areas. We're all in this together.

Antibody Testing (BH)

Antibody testing is available for persons without COVID-19 symptoms at BH lab with an order from a provider. Antibody testing is not diagnostic and does not confer immunity or diagnosis of disease.

Wastewater Surveillance (GCCHD)

Composite samples from the Big Sky Water and Sewer District are collected over a 24-hour period and reported on a weekly basis: <https://www.healthygallatin.org/coronavirus-covid-19/wastewater-data/>. Data supports the understanding of viral load within the wastewater system but does not link to specific individual cases. Considerations are being taken for adding Yellowstone Club and Moonlight Basin wastewater systems.

CONTACT TRACING Procedures (GCCHD/MCPHD/BSFD)

- GCCHD Isolation Team is notified of a positive case by the reporting laboratory.
- GCCHD Isolation Team calls the case and notifies them of their results and subsequently completes the initial interview.
- The interview includes gathering a list of names and phone numbers of anyone the case has been in close contact with from two days before their symptoms began.
- The list of close contacts is then passed to the GCCHD Quarantine Team.
- The GCCHD Quarantine Team contacts each close contact and provides them with education related to quarantine, symptoms to watch for, and what to expect from GCCHD over the 14 day quarantine period.
- Any individual in isolation or quarantine can be provided with a letter from us verifying dates. Isolated individuals will receive a letter upon their release from isolation.
- BSFD will keep designated staff trained to support contact tracing should GCCHD need support with case load.

ISOLATION (GCCHD):

For Confirmed Positive COVID-19 Patients:

Isolation Recommendations for Case

- 1) Isolate in a room by yourself if possible
- 2) Use own restroom if possible
- 3) Maintain at least 6 feet of distance from household members
- 4) If you must be around others wear a mask
- 5) Practice diligent hand hygiene at all times (wash frequently with soap and water)
- 6) Disinfect all surfaces you use

Discontinuation of Isolation: ALL 3 OF THESE CRITERIA MUST BE PRESENT

- 1) At least 3 days (72 hours) have passed since recovery defined as a resolution of fever without the use of fever reducing medications AND
- 2) Improvement of respiratory symptoms (e.g., cough, shortness of breath); AND
- 3) At least 10 days have passed since symptoms first appeared.

Quarantine for Exposed Close Contacts

Any person identified through the case investigation as a household or other close contact of the positive case will be notified by the Health Department. The nurse will continue to communicate with this individual, assess need for case management, and monitor for the development of COVID-19 symptoms, until the quarantine period is over. A person in quarantine is to self-monitor for symptoms twice a day. The person is allowed to be outside only on their own property, but not to leave the property for any errands or activities, must keep at least 6 feet of distance from others, and maintain diligent hand hygiene.

Quarantine Facilities (GCCHD)

Quarantine facilities are currently being identified with private employers throughout Big Sky.

Considerations include:

- Employees are either in employer provided housing or living on their own, likely with roommates.
- Employers participating in Sentinel Testing that provide housing could develop and submit a quarantining plan if one of their workers in their employee housing facilities test positive.
- Employees in living situations that do not allow for safely quarantining need to be provided a safe quarantine facility.

Servicing Quarantined Individuals (BSCO)

BSCO Volunteer Corps. will be HIPPA certified facilitate needs for isolation and quarantine individuals, such as groceries, medications, mail, etc.

Quarantined Employees Paid Leave

Covered employers are required to support paid leave during quarantine. Employers are eligible for reimbursement through:

- The Families First Coronavirus Response Act:
<https://www.dol.gov/agencies/whd/pandemic/ffcra-employee-paid->

[leave#:~:text=Two%20weeks%20\(up%20to%2080,and%20seeking%20a%20medical%20diagnosi s%3B](#)

- Montana Business Adaptation Program: <https://commerce.mt.gov/Coronavirus-Relief>

BUDGET

BUDGET (GCCHD/MCPHD/BSRAD/BH)

- Sentinel Testing – PUBLIC HEALTH AND SOCIAL SERVICES EMERGENCY FUND/PHE SNS
- Antibody Testing – PUBLIC HEALTH AND SOCIAL SERVICES EMERGENCY FUND/ PHE SNS
- Symptomatic Testing – PUBLIC HEALTH AND SOCIAL SERVICES EMERGENCY FUND/ PHE SNS
- Asymptomatic Testing – PUBLIC HEALTH AND SOCIAL SERVICES EMERGENCY FUND/ PHE SNS
- Wastewater Surveillance – MT CRF LGS/FEMA PA CAT B
- Quarantine Support – MT CRF LGS/FEMA PA CAT B
- Contact Tracing – MT CRF PHG/FEMA PA CAT B

Requests as of 6/16/20

Requesting Entity	Description of Request	Amount	Proposed Funding Source	Status	Notes
BSMC	Purchase (most of) 3 Ventilators (2 LTV's @24k & 1 980 @36k)	\$ 70,000	BSRAD	Check Cut	Per Jason Smith 4/14 Call
BSMC	Fund Partial Construction and Equipment for Big Sky Medical Center additional 4 rooms (total cost \$896,000)	\$ 430,000	BSRAD	Check Cut	Per Jason Smith 4/14 Call
Big Sky Food Bank	Food, Supplies and Staffing	\$ 15,000	BSRAD	Check Cut	
Morningstar*	Rent, Utilities, Salaries	\$ 11,137	BSRAD	Reallocated Funds Committed & Check Cut	
Morningstar	Rent, Utilities, Salaries	\$ 564	BSRAD	Check Cut 6/18	Partailly funding from Reallocation and BSR Fund
Discovery	Rent, Utilities, Salaries	\$ 19,312	BSRAD	Check Cut	
Discovery*	Rent, Utilities, Salaries	\$ 13,000	BSRAD	Reallocated Funds Committed & Check Cut	
BSSD	Remote Learning IT Support	\$ 15,007	BSRAD	Check Cut	
BSSD	Community Food Program During COVID-19	\$ 29,713	BSRAD	Check Cut 6/18	
Health Department	COVID-19 Wastewater Surveilillance	\$ 79,696	BSRAD	Check Cut	
Arts Council	COVID-19 Programming	\$ 2,018	BSRAD	Check Cut 6/18	
Habitat for Humanity	Big Sky School Teacher Housing Project COVID-19 Overages	\$ 65,000	BSRAD	Open (will submit for reimbursement as receipts are received)	Resulted in a reduced FY21 BSRAD ask from \$100,000 to \$35,000
Chamber*	Save Small Big Sky Businesses Micro Grant Program	\$ 100,000	BSRAD	Reallocated Funds Committed & Check Cut	
Chamber*	Helping Big Sky Stay Safe-Equipping Big Sky Businesses with Mask Packets	\$ 39,500	BSRAD	Check Cut	
VBS*	Save Small Big Sky Businesses Micro Grant Program	\$ 110,000	BSRAD	Reallocated Funds Committed & Check Cut	
BSMC	5 Ventilators (5 980 @ 36k) which can be used either location	\$ 180,000	Foundations	Funded	TBD (Foundations Discussion w/boards)
BSMC	Surgical Gowns, Partnership with Arthur Blank Foundation, Simms and Bozeman Health	\$ 55,000	Foundations	Funded	Per Amy 5/18
WIA	April Mental Health fee waiver	\$ 10,000	Foundations	Funded	YCCF
Individuals	Big Sky Relief-individual and family grants	\$ 200,806	Foundations	Funded	Per Advisory Committee 6.16
BSMC	UV Light (for terminal sterilization of rooms between patients AND used to sterilize reusable PPE)	\$ 50,000	Foundations	Funded	SP/MCF
BSMC	New Beds (for new rooms)	\$ 66,000	Foundations	Open	TBD (Foundations Discussion w/boards)
BSMC	New ER Stretchers	\$ 22,500	Foundations	Open	TBD (Foundations Discussion w/boards)
BSMC	New IV Pumps and poles	\$ 37,800	Foundations	Open	TBD (Foundations Discussion w/boards)
BSMC	Partial Contribution to 4 Room Build-Out Construction Costs (Total Cost \$896,000)	\$ 150,000	Foundations	Open	TBD (Foundations Discussion w/boards)
BSMC	4 Room Build-Out Construction & Additional COVID-19 Equipment (UV Light, New Beds, ER Stretchers, IV Pumps and Poles)	Itemized Above	Foundations	Open	TBD (Foundations Discussion w/boards)
* indicates reallocated FY20 BSRAD funds (not cash)		\$ 1,772,053			

Summary by Requesting Entity		Funded	Open	Total	Notes
Health Department		\$ 79,696	\$	79,696	
BSMC		\$ 785,000	\$ 276,300	\$ 1,061,300	
Big Sky Food Bank		\$ 15,000	\$	15,000	
Morningstar		\$ 11,701	\$	11,701	
Discovery		\$ 32,312	\$	32,312	
BSSD		\$ 44,719	\$	44,719	
WIA		\$ 10,000	\$	10,000	
Chamber		\$ 139,500	\$	139,500	
VBS		\$ 110,000	\$	110,000	
Arts Council		\$ 2,018	\$	2,018	
Habitat for Humanity			\$ 65,000	\$ 65,000	
Individuals	189 Grants (Individual & Families)	\$ 200,806	\$	200,806	
		\$ 1,430,753	\$ 341,300	\$ 1,772,053	

Summary by Funding Source		Funded	Open	Total	Notes
BSRAD		\$ 934,947	\$ 65,000	\$ 999,947	\$234,137 in Reallocations, \$685,447 in Relief Funds
Foundations		\$ 495,806	\$ 276,300	\$ 772,106	YCCF funding some efforts in addition to this
		\$ 1,430,753	\$ 341,300	\$ 1,772,053	

Danny,

As requested, I have been looking at the District budget for any cost savings or noteworthy items. There are two areas that we should focus on for cost savings and staying on budget. The first is the ongoing possibility of long-term rent/purchase of Suite 203. I've done some analysis to determine what be in the best financial interest of the District. Here is that analysis:

Current lease terms:

- Current monthly rent: \$1750, annual cost of \$21,000 for FY21
- Ability to purchase: \$295,000 (not including title fees, inspection, valuation, etc.)

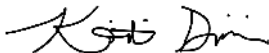
Commercial loan for purchase:

- Loan amount \$295,000
- Fees: \$3500 (approximate)
- Monthly payment: \$1,491, annual cost \$17,892
- **Cost savings compared to rental: \$259 monthly, \$3108 annually**

By purchasing the unit with a commercial loan, the District will save approximately \$3108 annually, while also gaining an asset. There is also the possibility of renting out Unit 203 at least partially to offset some of the future mortgage payments, which wouldn't be an option if we continued to lease the unit.

The second area that I wanted to highlight is the need to continually stay in sync with BKBH and the team to ensure we are on budget. I know that you have already had conversations with Kim but wanted to let you know that I will keep a close eye on this line item.

Thanks,



Kristin Drain
Finance and Compliance Manager



June 29, 2020

Ms. Kristin Drain
Big Sky Resort Area District
Finance and Compliance Manager
11 Lone Peak Drive, Suite #204
PO box 160661
Big Sky, MT 59716

Via Email

RE: Loan Commitment

FIRST SECURITY BANK (hereinafter "Bank") is pleased to confirm its approval to offer to you (hereinafter "Borrower") loans subject to the terms below:

BORROWER: Big Sky Resort Area District

AMOUNT: Up to \$295,000, but not more than 100% of the purchase price or evaluation value, whichever is less.

PURPOSE: Purchase of Suite #203, 11 Lone Peak Drive, Big Sky, MT

REPAYMENT: Quarterly Principal and Interest payments

MATURITY: 25 years

RATE: 3.59% fixed for life of the loan.

(This rate is locked for a period of 45 days from the date of this letter.)

ORIGINATION FEES: .5% of the loan amount (\$1,475 if loan amount is \$295,000)

OTHER COSTS: Title Insurance fees, recording costs, flood certificate and any other costs associated w/ Real Property loan. Any legal expenses Bank may incur to confirm

Borrower's legal or tax-exempt status and ability to pledge collateral will be paid by Borrower.

PREPAYEMENT

PENALTY: None

COLLATERAL: 1st position Deed of Trust on subject property

CONDITIONS:

1. Broker's price opinion (evaluation) on purchase property.
2. Buy-Sell Agreement substantially in agreement with this Commitment letter.
3. Title Insurance, Flood Certificate and Property Insurance acceptable to Bank.

Acceptance

Borrower can accept this commitment only by signing and returning a copy of this letter to First Security Bank prior to July 17, 2020.

Legal Opinion

A legal opinion from Borrower's counsel satisfactory to Bank's counsel may be required by Bank to confirm compliance by Borrower with any one or more requirements contained in this commitment to confirm the validity and enforceability of the loan documents.

Termination

Bank may, at its option, terminate this commitment and its obligations hereunder if: 1) Borrower shall fail to satisfy, observe, or comply with any of the terms and provisions contained herein or contained in any other agreement, note or instrument, now or hereafter existing between Borrower and Bank; 2) insolvency of; business failure of; the appointment of a custodian, trustee, liquidator, or receiver for; or for any property of; an assignment for the benefit of creditors under insolvency or debtor's relief law; the filing of any petition in bankruptcy or for any readjustment of indebtedness, composition, or extension by or against Borrower shall occur; 3) Bank deems itself insecure for any reasonable reason; 4) any material change in Borrower's financial condition shall occur; or 5) Bank determines that any express representation or warranty made by Borrower to Bank is, or was untrue or materially misleading.

Non-Transferability

This commitment does not constitute a letter of credit and may not be transferred or assigned for any purpose by either party.

Expiration of Commitment

Once accepted in the manner described above, this commitment to lend shall expire 60 calendar days from the date of this letter, and shall be of no further force or effect, unless the expiration date is extended by Bank in writing.

FY21 (Spring) Award Orientation Schedules

Organization	Lead Representative	Date/Time of Orientation	Other Attendees
BSFD	Greg Megaard	7/13 @ 2:00pm	Alecia, Dustin
BSTD	David Kack	7/1 @ 11:30am	Sam Luedtke
GCSO	Mark Woodard	7/9 @ 10am	Brian Gootkin Tracey Schumacher?
ACBS	Brian Hurlbut	7/2 @ 10am	N/A
BSCFB	Sarah Gaither	7/1 @ 3pm	Jill Holder
Discovery	Nettie Bruener	7/1 @ 10am	Marie Goode Karen Maybee
BSRF	Blair Mohn	7/3 @ 11:30am	
BSSAR	Jeff Trulen	7/7 @ 2:30pm	
WMPAC	John Zirkle	7/3@ 10am	
FOL	Kathy House	7/14 @ 1 pm	Kay Reeves Dani Kabisch Teri Kednziorski
Alliance	Jennifer Moehler	7/7 @ 1pm	
GVSA	Bryan Capedville	7/3 @ 1:30pm	
HFHGV	David Magistrelli	7/9 @ 11:30am	
MLC	Grace Winsell	7/13 @ 10am	
MLR	Jessie Wiese	7/6 @ 10am	
POLLC	Al Mal	7/2 @ 1pm	
WCS	Kris Inman		
WIA	Jean Behr	7/8 @ 2pm	
Chamber	Candace Strauss	7/7 @ 1pm	Lori Wentzel
BSCHT	Laura Seyfang	7/2 @ 11:30am	
BSCO	Ciara Wolfe	7/7 @ 11am	Michelle Laxon Liesha Folley
GRTF	Kristin Gardner	7/7 @ 10 am	Stefanee Luckskey Ryan Newcomb
VBS	Candace Strauss	7/7 @ 1pm	Lori Wentzel

June 2020 Board/Staff Survey Results

Question 1: Was it helpful to have an online portal with all applications?	Yes	No		
	100%	0%		
Question 2: Was there enough time for you to review the applications prior to the June meetings?	Yes	No		
	57.1%	42.9%		
Question 3: Did you feel any information or questions were missing from the application this year?	Yes	No		
	85.7%	14.3%		
What was missing: -I have a running list of improvements for the next application process -We really didn't ask for their input regarding splitting the awards into two half years and perhaps should have -I wanted to see specific budgets for each project that then coincides with their annual budget.				
Question 4: Did you feel any questions in the application were redundant?	Yes	No		
	28.6%	71.4%		
Which Questions: -I have a running list of improvements for the next application process -It still seems like a lot of financial information...				
Question 5: Was the additional meeting on June 17th beneficial?	Yes	No		
	100.0%	0%		
Question 6: Was it beneficial to host the Q&A session even with receiving answers prior to the meeting?	Yes	No		
	57.1%	42.9%		
Question 7: What suggestions do you have to shorten the time of the Q&A session?				
Suggestions: -Limit the number or type of questions asked during this meeting to only clarifying questions. Share all questions and answers online for the public to view them. Maybe give the board more time to review answers before the meeting -Needs to be a public discussion although the board could have better managed its time -We could do them as two separate nights i.e. a Tues/Weds in the same week, just so it is only a couple hours at a time versus one long time frame. We could also utilize the staff more in gathering the answers o our questions and giving us an overview of their info along with recommendations -All Q & A before the meeting, post all Q & A on website. Only take public comment and follow up Q's at the meeting with a time limit for each entity. -Possibly combine the Q&A and applicant review meetings. It is helpful to have similar projects reviewed in tandem (ie childcare).				
Question 8: Did the order of review during the June 3 & 10 meetings work well? (Government, Under \$200k, over \$200k)	Yes	No		
	42.9%	57.1%		
What Order Would Have Been Better: -There was more time than anticipated spent on under \$200, maybe review applications in order so that "similar" applications are reviewed all at the same time (example Discovery and Morningstar) -Get under \$200k done first at least preliminarily and with strict time limits - can always revisit later -I would like to see the major players all go first, government, over\$200k and then under \$200k last -Government, over \$200k then under \$200k would be my suggestion				
Question 9: Was a week between each meeting?	The Right Amount of Time	Too Much Time	Not Enough Time	
	57.1%	42.9%	0%	
Question 10: Did requiring fewer financial statements from applicants:	Lengthen the time spent reviewing applications	Shorten the time spent reviewing applications	Have no effect on time spent reviewing applications	
	0%	85.7%	14.3%	
Question 11: When reviewing applications in the fall would you prefer:	To review applications based on projects only (1 project, 1 application)	To review applications by organization containing multiple projects		
	85.7%	14.3%		
Question 12: For the Fall Cycle would you prefer:	2 meetings-longer meetings (more than 3 hours)	2 meetings-3 hours each	3 meetings-less than 3 hours	3 meetings-3 hours each
	0%	85.7%	14.3%	0%

Question 13: What do you feel should be the board's top 3 priorities when making funding decisions? (Please select 3)	Ranking/%
<i>Community Impact and Measurable Results</i>	19.00%
<i>Initiatives Listed in the Community Strategic Plan</i>	14.30%
<i>State law regarding Resort Tax</i>	14.30%
<i>Equitably/Fairness</i>	9.50%
<i>Matching Funds</i>	9.50%
<i>Number of People Served</i>	9.50%
<i>COVID-19 Response and Impacts</i>	9.50%
<i>Appropriate use of public funds</i>	9.50%
<i>Adopted local ordinances of the District</i>	4.80%
<i>Capital Projects</i>	0%
<i>Operational Funding</i>	0%
<i>Demonstrable connection with services to the constituent voters in the Resort Area District</i>	0%
<i>Other</i>	0%
Question 14: What other comments and feedback do you have regarding the spring cycle?	
<p>Other Comments:</p> <p>-The length between the initial allocation and final decision was too long. I wish there was a way that we could keep the applicants from making public comment on their own application, of course they are going to rebuttal anything that is not in their favor but it really takes the conversations off track and gets into the weeds.</p> <p>-The third meeting was a game changer. I think we could cut back to 2 meetings as long as the recommended allocations are made at meeting 1 and the final decisions are at meeting 2. Maybe we don't need a meeting for Q & A if it's all done beforehand and posted online?</p> <p>-The virtual environment with masks was extremely difficult but the right thing to do.</p>	



FY21 Board Meeting Calendar

(Proposed)

August 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 12th

◆ Board Meeting

September 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September 1st

◆ Call for Applications

September 30th

◆ Deadline for Applications

October 2020

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October 5th

◆ Board Evaluation of Applications

October 19th

◆ Board Questions due to Staff

October 26th

◆ Answers from Applicants Due

November 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

November 4th

◆ Application Review Q&A Session

November 12th

◆ Final Application Review Session



FY21 Board Meeting Calendar

(Proposed)

December 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

No December Meeting

January 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 13th

◆ Board Meeting

February 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

February 10th

◆ Board Meeting

March 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March 10th

◆ Board Meeting



FY21 Board Meeting Calendar

(Proposed)

April 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

April 14th

◆ Board Meeting

May 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 12th

◆ Board Meeting

June 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Award Meetings TBD