

Completing a Zero File Tax Return:

1. Log in to your MUNIRevs Business Center and click on the "submit resort tax form"

**OPEN TASKS** 1

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555 Any Street

**Resort Tax Form**

▶ [Submit Resort Tax Form \(new\)](#)

2. Complete your tax form by entering zero in the gross sales field, then enter your name and title at the bottom. Click the orange "submit" button.

Period: 2020-01-27 Due: 02/07/2020 Current Time: 01/27/2020 Late: NO

Gross Sales			
<b>1</b>	Gross Sales **		0.00
<b>2</b>	<b>Total Gross Sales</b>		0.00

  

Subtract Sales Not Subject to Resort Tax			
<b>3A</b>	Sales Not Subject to Resort Tax		
<b>3B</b>	<b>Total Sales Not Subject to Resort Tax</b>	0.00	

  

Tax Form Calculations			
<b>4</b>	<b>Gross Taxable Sales</b>	0.00	
<b>5</b>	<b>Resort Tax Collected (Line 4 x .03) **</b>	0.00	
<b>6</b>	<b>MINUS Admin Fee (Line 5 x.05) **</b>		0.00
<b>8</b>	<b>RESORT TAX DUE **</b>		0.00

  

Tax Form Penalties and Interest			
<b>9</b>	<b>Late Fee (\$30)</b>		0.00
<b>10</b>	<b>Late Payment Interest (Line 8 x .01 per month)</b>		0.00
<b>11</b>	<b>TOTAL TAX , LATE FEE &amp; INTEREST DUE</b>		0.00

I CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Name (as electronic signature) \*\*

Kristin

Title \*

Owner

Date \*

01/27/2020 15:21:52

**AFTER SUBMITTING THIS FORM** with the orange submit button below, ALL FILERS must continue through the shopping cart to obtain a receipt, including Zero Filers and ACH Credit remitters.

**Payment via ACH Credit:** You must proceed through checkout. Submit your form below, moving through the cart to select the ACH credit payment method and then click Pay Now.

**Zero Return:** You must complete a zero cost checkout. Submit your form below, moving through the cart to complete the zero transaction.

**Once a form has been properly completed, a receipt will be issued and the form will no longer appear as an open task in the Business Center.**

[Save and Return to Business Center](#)

[Submit](#)

3. On the next screen, you must click the orange “payment method” button.

**Cart Items**

**NOTE** - if you have a **Zero Amount Due**, you **MUST** click the **Payment Method** button below to proceed to the **Zero Cost Checkout** to properly complete your form.

Resort Tax <i>(remove)</i> 555 Any Street	due 2/7/20	\$ 0.00
<b>Total (US Dollars)</b>		<b>\$0.00</b>

[Back to Business Center](#)

[Payment Method](#)

- The next screen will confirm you're submitting a zero payment. You must click the orange "complete transaction" button to finalize your return.

**Payment Method**

Bank Account.

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## Zero Cost Checkout

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You are checking out with no amount due.

To continue with this process, click the "Complete Transaction" button below.

[Back to Business Center](#) [Back to Cart](#) [Complete Transaction](#)

- When the transaction is completed, you will get confirmation on the next screen, and you will receive an email receipt.

✔ **Transaction was completed.**

## Resort Tax

Kristin Drain  
Account#: 012454  
555 Any Street  
test  
test, AL 59716  
50

TAX-RESORT	555 Any Street :: Resort Tax
PAYMENT-ONL	Zero Cost Checkout

[Return to Business Center](#)

6. To double check that your tax form has been submitted and is not showing as delinquent, view your tasks in the MUNIRevs business center. If the form was submitted you should see “no tasks at this time”.

#### **OPEN TASKS**

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**No tasks at this time**

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