

# RESORT TAX

— BUILDING BIG SKY SINCE 1992 —

## 2018-2019 APPLICATION FOR RESORT TAX FUNDS

Applicant's Official Name: Gallatin Valley Snowmobile Association

Project Name: Buck Ridge Trail Grooming: Two additional weekly groomings

Address: P.O. Box 3164 Bozeman MT 59772

Representative: Bryan Capdeville

Telephone: 406-539-4410

Email: blubyu\_7@msn.com

Project Start Date: Apr 2018

Project Completion Date: Mar 2019

Total Funds Requested \$ 25,000

State your estimated payment request schedule for the coming year; amounts should total funds requested. Please enter dollar amounts.

	July '18	Aug '18	Sep '18	Oct '18	Nov '18	Dec '18
Payment Request \$						\$6250
	Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19
Payment Request \$	6250	6250	6250			

I certify that the application and its attachments are correct to the best of my knowledge.

Wes Fehrer  
 Signature  
Wes Fehrer  
 Printed Name

Grooming chair  
 Title (Board Chair or Governing Officer)  
4/26/18  
 Date

- 1) **Provide a description of the entity and the Mission Statement.**  
**State the entity's tax status/legal identity and when it was initiated.**  
**What is the personnel makeup of your office; specifically how many are employees, how many are contractors and what are their duties? What is the full time equivalent (FTE) of each: ¼, ½, ¾ or full time?**  
**Unless previously provided to the resort tax office, please include a copy of the Articles of Incorporation.**  
**(200 words max)**

The Gallatin Valley Snowmobile Association is a Not For Profit Organization. The purpose of the GVSA is to promote and protect snowmobiling in the Gallatin Valley and Gallatin Canyon. The GVSA also works closely with the Montana Fish, Wildlife & Parks, US Forest Service and Montana Snowmobile Association. The GVSA will be responsible for the maintenance and grooming of the Buck Ridge Snowmobile Trail. This grant will provide two additional groomings per week of Buck Ridge Trail. To accomplish this, some of the grooming will be done by an independent contractor working under GVSA. This provides the added value of a backup groomer in the event the GVSA machine is broke down.

- 2) **Provide a complete description of the project(s). Include the project(s) purpose, goals and objectives. For each project provide a budget number and measurable objectives, i.e. how you will do something and in what timeframe. The information provided here should be specific regarding what the entity is requesting to be funded by resort tax. If requesting funds for operations, identify the categories and assign a dollar amount (salaries, software, etc.) If permits are required, please specify what permits are required and what projects they apply to. If requesting funds for a study (feasibility, etc.), a minimum of two bids are required. Also provide the RFP submitted for the study. Funding for a study will only be considered if the proposal has measurable outcomes. Please be succinct.**

The Montana Snowmobile Trail Grooming Program, through Montana FWP, provides enough funding to groom Buck Ridge Trail about once per week over the course of the snowmobile season. Funding from the Big Sky Resort enables GVSA to add two additional groomings per week. Depending on snow and weather conditions, this will be an additional 20 – 28 groomings for the season. The cost for each grooming is about \$1000 - \$1300 per grooming which covers personal costs, administration costs, fuel, equipment replacement, parts and repairs.

- 3) **Is the project within the resort tax district? (25 words max)**

This project is located on Buck Creek Ridge within the tax district boundary.

**Please note: Not every project will fulfill questions #4 through #8. Applications will not be rated on the ability to fulfill multiple questions.**

**Does the entity and/or project...**

- 4) **Benefit the community at large including residents, visitors and tax collectors/the business community? (50 words max)**

This project benefits the community by providing safe, well groomed snowmobiling trails. Having a well groomed trail system promotes more usage and a more pleasurable snowmobiling experience, thus bringing more tax dollars to the area.

**5) Promote tourism development, help make Big Sky a world class resort community and increase the visitor experience and/or increase resort tax revenue? (50 words max)**

This project promotes tourism and brings more tax dollars to the area. A smoother trail makes for a more pleasant and enjoyable snowmobiling experience.

**6) Support, improve or maintain critical infrastructure, public health, safety and/or welfare in the world class community? (50 words max)**

Poorly maintained snowmobile trails make riding on those trails more dangerous due to obstacles. GVSA performs trail clearing in the summer to keep the trail clear of obstacles.

**7) Involve collaboration among entities in the community to meet common goals? (100 words max)**

GVSA enlists the services of Canyon Adventures to help with the grooming of Buck Ridge Trail. This provides Canyon Adventures additional input and control of the condition of the trail.

**8) Fill a community need not currently or adequately being satisfied? (50 words max)**

This project has filled a community need for the last twenty-five years by improving the snowmobiling experience on the Buck Ridge Trail.

**9) What is your entity most proud of accomplishing? (100 words max)**

We are proud of keeping this program going for the past 25 years and playing a small part in the success of winter activities in the Big Sky and surrounding areas of the Gallatin Valley.

**Provide the following financial documents:**

- 10) Copy of the entity's complete operating budget for the period 07/01/18 through 06/30/19.**  
See table on page 5 below.

**If your fiscal year does not coincide with this time period, please provide complete budgets for the entity's fiscal year that covers the aforementioned time period. For example, if the entity's fiscal year corresponds with a calendar year, provide two budgets 1) 01/01/2018 through 12/31/2018 and 2) 01/01/2019 through 12/31/2019.**

- 11) Organization's Profit and Loss Report, Budget vs. Actual Report and Balance Sheet from your previous completed fiscal year.**  
See attach income and expenses document.

- 12) Organization's Profit and Loss Report, Budget vs. Actual Report and Balance Sheet from your current fiscal year to date.**

- 13) For applicants with mill levy authority please provide the following:**
- a. A map of your district's boundaries**
  - b. The current taxable value of your district**
  - c. If applicable, the current mill levy rate**
  - d. Using the information above, provide a detailed budgetary breakdown of the potential tax burden per \$100,000 value, for property owners within your district if mill levy authority would be used to fund this project rather than resort tax funds.**

**TOTAL ORGANIZATIONAL BUDGET FOR THE YEAR \$52,300**

*(Include all organization projects and programs, not only those requesting Resort Tax funding. This number should match the organization's Revenue from Profit and Loss Report)*

PRINCIPLE	ITEM	AMOUNT	PERCENTAGE
Revenue	Request from Resort Tax	\$25,000	48%
	Other Public Grants	\$23,700	45%
	Private Donor Contributions (not including In-kind)	0	%
	Fundraising Events	0	%
	GVSA Club contributions	3600	7%
	<b>Sub Total Revenue</b>	52300	100%
	Private Donor Contributions In-kind		%
	<b>Total Revenue</b>	52300	100% (the revenue line items above should total)
Expenses	<b>Personnel:</b> ___ 2 ___ # of FTE Paid Personnel _____ # of FTE Contract Personnel Do not include volunteer time (in the amount column include the total expense including salary, benefits and payroll taxes)	20000	38%
	Operations (parts, fuel)	16500	32%
	Contractor (Canyon Adventures)	11250	21%
	Expenses (Admin, accounting, building)	4550	9%
	<b>Total Expenses</b>	52300	100% (the expenses line items above should total)
Capital Expenditures	<b>Total Capital Expenditures</b>		%
Income	<b>Net Income</b>		%

\*Revenue Other: \_\_\_\_\_

\*\*Expenses Other: \_\_\_\_\_

Clarifications you'd like to provide regarding the information on this page: \_\_\_\_\_

<b>RESERVES: Capital, Programming and/or Operating</b>	<b>On Hand Restricted**</b>	
	<b>On Hand Unrestricted**</b>	
	<b>Goal (if currently no reserves)</b>	

**\*\*Purpose of Restricted and Unrestricted Capital Reserves:** \_\_\_\_\_  
 \_\_\_\_\_

**TOTAL CASH FLOW 3-YEAR REQUIREMENT**

*(Include all organization projects and programs, not only those requesting Resort Tax funding)*

ITEM	This Current Application's Request from Resort Tax	2020	2021	Total Cash Flow 3-Yr Requirement
Personnel: Paid and/or Contract (include salary, benefits and payroll taxes; do not include volunteer time)	20,000	21,000	22,000	
Total # of FTE Personnel	2	2	2	NA
Operations	16,500	17,500	18,000	
Contract grooming	11,250	11,250	11,250	
Capital Expenditures				
Admin, accounting, misc	4550	4600	4600	
<b>Total</b>	52300	54350	55850	

<b>RESORT TAX REQUEST</b>	25,000	25,000	27,000	
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**Describe financial increases and decreases and the projects for which resort tax funds may be requested.**

**2020** No plan for increased funding request

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**2021** Possible request for \$1000 – 2000 increase to cover increases in project costs.

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**\*Other Description** \_\_\_\_\_

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**2017-2018 Grooming Season Income**

Fiscal Year 4/1/2017 - 3/31/2018

<u>Date</u>	<u>Source</u>	<u>Reason</u>	<u>Amount</u>
Nov 2017	State of Montana FWP	2017-18 grant	\$23,717.00
Dec '17 - Mar -18	Big Sky Resort Tax Grant	2017-2018 grant	\$25,000.00
Apr '17 - Mar '18	GVSA	Club Contributions	\$3,585.00
3/31/2018		Total income	\$52,302.00

**2017-2018 Grooming Season Expenses**

(see attached pdf for detailed expenses)

Apr - Dec 2017	\$16,000.90
Jan 2017	\$16,087.32
Feb 2017	\$16,343.52
Mar 2017	\$7,871.20
Building Expenses	\$3,585.00
Total Expenses	\$59,887.94





## Montana Snowmobile Program Financial Report

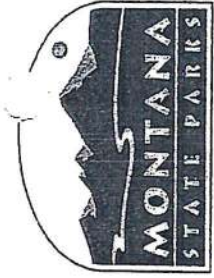
(List only expenditures against your state grooming grant. Do not include Club expenses.)

Club Name: GALLATIN VALLEY SNOWMOBILE ASSOCIATION  
 Month: APRIL 2017 - AUG. 2017

Date	Payment Type or CK#	Vendor	Grooming Costs	Repair Costs	Plowing Costs	Admin. Costs	Develop. Costs	Description of Expense	Total
4-2	ELECTRONIC 1911	EFTPS TAX 941				580.90		FED. TAX (FICA)	580.90
4-4	1911	DEPT. OF REVENUE				455.00		PAYROLL TAXES	455.00
4-7	1912	KAMP IMPLEMENT		28.98				GROOMER PARTS	28.98
4-7	1913	BELGRADE AUTO PARTS		237.49				GROOMER PARTS	237.49
4-13	1914	STARY DIST. CO.	1238.26					REPLACE V # 1900-LOST	1238.26
4-26	1915	UNEMPLOYMENT INS.				656.15		UNEMPLOYMENT TAX	656.15
4-26	1916	DELINGERY GALLAGHER				50.00		ACQUAINTANT	50.00
5-10	1917	KAMP IMPLEMENT		90.17				GROOMER PARTS	90.17
5-23	1918	MT. STATE FUND				513.43		STATE FUND INSURANCE	513.43
6-21	1919	MT. STATE FUND				127.84		STATE FUND INSURANCE	127.84
7-19	1920	MT. STATE FUND				127.83		STATE FUND INSURANCE	127.83
8-30	ELECTRONIC	FEDERAL TAX				1171.00		FEDERAL TAXES	1171.00
8-30	ELECTRONIC	MT. CIT TAX				601.00		MT. TAXES	601.00
Total for Month									5878.05

Comments:

Preparers Name (Print): CARL KROB  
 Preparers Signature: Carl Krob



## Montana Snowmobile Program Financial Report

(List only expenditures against your state grooming grant. Do not include Club expenses.)

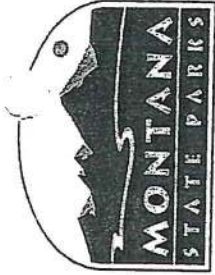
Club Name: \_\_\_\_\_  
 Month: \_\_\_\_\_

GALLATIN VALLEY SNOWMOBILE ASSOCIATION  
SEPT. 2017 - DEC. 2017

Date	Payment Type or CK#	Vendor	Grooming Costs	Repair Costs	Plowing Costs	Admin. Costs	Develop. Costs	Description of Expense	Total
9-13	1921	ELITE LOGISTICS		400.00				TRUCKING GROOMER TRAKS	400.00
9-13	1922	DELLINGER & GALLAGHER				560.00		ACCOUNTANT	560.00
9-27	1923	MT. DEPT. OF REVENUE				21.15		LATE FILING PAYMENT	21.15
9-27	1924	U.S. TREASURY				45.90		FED. TAX	45.90
10-12	1925	PRINOTH		225.97				GROOMER PARTS	225.97
10-12	1926	KRISTENSEN EXEC.		21.44				REIMBURSE FOR STEEL	21.44
10-25	1927	ROSAVERS				49.00		STAMPS	49.00
11-3	1928	BELGRADE AUTO PARTS		301.42				GROOMER PARTS / SHIP SUPPLIES	301.42
11-14	1929	PRINOTH		6680.11				GROOMER REPAIR	6680.11
11-21	1930	PRINOTH		323.90				GROOMER PARTS	323.90
12-2	1931	BEYAN CARPENTRY				172.04		REIMBURSE FOR WEB SITE	172.04
12-8	1932	STOPY DIST. CO.		146.85				GROOMER AIDS	146.85
12-8	1933	BELGRADE AUTO PARTS		526.87				GROOMER / TRUCK PARTS	526.87
12-9	1934	INTERWEAR TIRE		50.10				TIRE REPAIR	50.10
12-27	1935	FRONTLINE AG		598.10				GROOMER NUTS / BOLTS	598.10
								Total for Month	10122.85

Comments: \_\_\_\_\_

Preparers Name (Print): CARL KROB  
 Preparers Signature: Carl Krob



## Montana Snowmobile Program Financial Report

(List only expenditures against your state grooming grant. Do not include Club expenses.)

Club Name:

GALLATIN VALLEY SNOWMOBILE ASSOCIATION

Month:

JAN. 2018

Date	Payment Type or CK#	Vendor	Grooming Costs	Repair Costs	Plowing Costs	Admin. Costs	Develop. Costs	Description of Expense	Total
1-2	1936	ROBERT BIGGS	428.28					WAGES	428.28
1-2	1937	DANIEL KRISTENSEN	682.42					WAGES	682.42
1-2	1938	CURTIS WILKINSON	158.95					WAGES	158.95
1-3	1939	INTERWEST TIRE		2.36				OLD REPAIR COST	2.36
1-8	1940	STORY DIST. CO.	641.80					FUEL	641.80
1-8	1941	BELGRADE AUTO PARTS		421.61				GROOMER PARTS	421.61
1-10	1942	CANYON ADVENTURES	3540.00					CONTRACT GROOMING	3540.00
1-15	1943	ROBERT BIGGS	1245.11					WAGES	1245.11
1-15	1944	DANIEL KRISTENSEN	1614.89					WAGES	1614.89
1-15	1945	CURTIS WILKINSON	216.79					WAGES	216.79
1-15	1946	DANIEL KRISTENSEN		16.12				REIMBURSE FOR PARTS	16.12
1-16	1947	CANYON ADVENTURES	1500.00					CONTRACT GROOMING	1500.00
1-18	1948	STORY DIST. CO	1713.26					FUEL	1713.26
1-22	1949	U.S. TREASURY				81.99		FED. UNEMPLOYMENT TAX	81.99
1-22	1950	DELLINGER & GALLAGHER				80.00		ACCOUNTANT	80.00
1-25	1951	POWDER COATING MT		100.00				POWDER SEAT BUMPER	100.00
1-25	1952	PRINOTH		551.06					551.06
Total for Month									- Co. MT. -

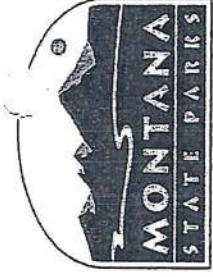
Comments:

Preparers Name (Print):

CARL KROB

Preparers Signature:

Carl Krob



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(List only expenditures against your state grooming grant. Do not include Club expenses.)

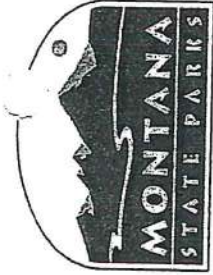
Club Name: GALLATIN VALLEY SNOWMOBILE ASSOCIATION  
 Month: JAN. 2018

Date	Payment Type or CK#	Vendor	Grooming Costs	Repair Costs	Plowing Costs	Admin. Costs	Develop. Costs	Description of Expense	Total
1-29	1953	ROBERT BIGGS	1379.38					WAGES	1379.38
1-29	1954	DANIEL KRISTENSEN	1312.53					WAGES	1312.53
1-29	1955	CURTIS WILKINSON	184.39					WAGES	184.39
1-30	1956	INTERWEST TIPE		216.38				TRAILER TIRES	216.38
<b>Total for Month</b>									<b>16087.32</b>

Comments: \_\_\_\_\_

Preparers Name (Print): CARL KRUB

Preparers Signature: Carl Krub



## Montana Snowmobile Program Financial Report

(List only expenditures against your state grooming grant. Do not include Club expenses.)

Club Name:  
Month:

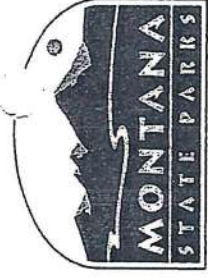
GALLATIN VALLEY SNOWMOBILE ASSOCIATION  
FEBRUARY 2018

Date	Payment Type or CK#	Vendor	Grooming Costs	Repair Costs	Plowing Costs	Admin. Costs	Develop. Costs	Description of Expense	Total
2-2	ELECTRONIC	EFTPS 941 FED TAX				2305.78		FED. TAX (FICA)	2305.78
2-5	1957	BELGRADE AUTO PARTS		370.43				GROOMER PARTS	370.43
2-5	1958	KAMP IMPLEMENT		909.11				TRUCK BUMPER	909.11
2-5	1959	STORY DISTRIBUTING	2512.78					FUEL	2512.78
2-9	1960	CANYON ADVENTURES	1500.00					CONTRACT GROOMING	1500.00
2-12	1961	DANIEL KRISTENSEN		127.56				REIMBURSE -GROOMER REPAIR	127.56
2-12	1962	ROBERT BIGGS	1239.82					WAGES	1239.82
2-12	1963	DANIEL KRISTENSEN	1550.81					WAGES	1550.81
2-16	1964	FRONTLINE AC SOLUTIONS		8.85				GRADE 8 BOLTS	8.85
2-16	1965	GUSA CLUB ACCOUNT	726.27					REIMBURSE CLUB FOR SAT PHONE	726.27
2-19	1966	LIVINGSTON FIRE SERVICE	43.80					FIRE EXTINGUISHER MAINT.	43.80
2-21	1967	PRINOTH LLC		232.56				GROOMER PARTS	232.56
2-21	1968	STORY DISTRIBUTING	1484.36					FUEL	1484.36
2-22	1969	EMERGENCY SUPPLY		205.20				MACHINE S SURFACES	205.20
2-26	1970	ROBERT BIGGS	700.41					WAGES	700.41
2-26	1971	DANIEL KRISTENSEN	966.76					WAGES	966.76
2-26	1972	CANYON ADVENTURES	750.00					CONTRACT GROOMING	750.00
Total for Month									- CONT. -

Comments:

Preparer Name (Print):

Preparer Signature:



# Montana Snowmobile Program Financial Report

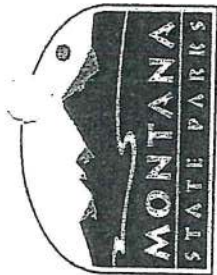
(List only expenditures against your state grooming grant. Do not include Club expenses.)

Club Name: GALLATIN VALLEY SNOWMOBILE ASSOCIATION  
Month: FEBRUARY 2018

Date	Payment Type or CK#	Vendor	Grooming Costs	Repair Costs	Plowing Costs	Admin. Costs	Develop. Costs	Description of Expense	Total
2-26	1973	Sim KRISTENSEN		16.58				REIMBURSE BATTERIES/BOOTS	16.58
2-27	1974	PRINOTH, LLC		692.44				GRADER PARTS	692.44
Total for Month									16,343.52

Comments:

Preparer's Name (Print):  
Preparer's Signature:



## Montana Snowmobile Program Financial Report

(List only expenditures against your state grooming grant. Do not include Club expenses.)

Club Name: GALLATIN VALLEY SNOWMOBILE ASSOCIATION  
 Month: MARCH 2018

Date	Payment Type or CK#	Vendor	Grooming Costs	Repair Costs	Plowing Costs	Admin. Costs	Develop. Costs	Description of Expense	Total
3-1	ELECTRONIC	EFT PS 941 FED TAX				1326.16		FED. TAX (FICA)	1326.16
3-6	1975	PRINOTH, LLC		310.04				GROOMER PARTS	310.04
3-6	1976	BELGRADE AUTO PARTS		139.75				SHOP SUPPLIES - GROOMER PARTS	139.75
3-7	1977	STORY DISTRIBUTING	1121.80					FUEL	1121.80
3-12	1978	ROBERT BIGGS	1173.44					WAGES	1173.44
3-12	1979	DANIEL KRISTENSEN	737.47					WAGES	737.47
3-22	1980	STORY DISTRIBUTING	1159.94					FUEL	1159.94
3-31	1981	ROBERT BIGGS	969.40					WAGES	969.40
3-31	1982	DANIEL KRISTENSEN	933.20					WAGES	933.20
Total for Month									7871.20

Comments:

Preparer's Name (Print):  
 Preparer's Signature: