



RESORT TAX

— BUILDING BIG SKY SINCE 1992 —

2018-2019 APPLICATION FOR RESORT TAX FUNDS

Applicant's Official Name: Big Sky Search & Rescue

Project Name: Operations

Address: PO Box 160063 Big Sky, MT 59716

Representative: Jeff Trulen / Steve DiTullio

Telephone: 406-995-3911 Email: knaubco@3rivers.net

Project Start Date: 7/1/2018 Project Completion Date: 6/30/2019

Total Funds Requested \$ 25,000

State your estimated payment request schedule for the coming year; amounts should total funds requested. Please enter dollar amounts.

	July '18	Aug '18	Sep '18	Oct '18	Nov '18	Dec '18
Payment Request \$	<u>9,000</u>	<u>8,000</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
	Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19
Payment Request \$	<u>1,000</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>	<u>0</u>

I certify that the application and its attachments are correct to the best of my knowledge.

[Signature]
Signature

Steve DiTullio
Printed Name

Treasurer
Title (Board Chair or Governing Officer)

4/23/18
Date

- 1) Provide a description of the entity and the Mission Statement.
State the entity's tax status/legal identity and when it was initiated.**

What is the personnel makeup of your office; specifically how many are employees, how many are contractors and what are their duties? What is the full time equivalent (FTE) of each: 1/4, 1/2, 3/4 or full time? Unless previously provided to the resort tax office, please include a copy of the Articles of Incorporation. (200 words max)

Big Sky Search and Rescue (BSSAR) provides rescue to anyone needing assistance/rescue or who is lost in the backcountry in the area surrounding Big Sky. We are an all-volunteer organization that is on-call 24-hours a day, 365 days a year. There are 33 active members of BSSAR. We act as a resource of the Gallatin County Sheriff's Department and serve free of charge at their discretion. BSSAR is a 501(c)(3) nonprofit organization.

- 2) Provide a complete description of the project(s). Include the project(s) purpose, goals and objectives. For each project provide a budget number and measurable objectives, i.e. how you will do something and in what timeframe. The information provided here should be specific regarding what the entity is requesting to be funded by resort tax. If requesting funds for operations, identify the categories and assign a dollar amount (salaries, software, etc.) If permits are required, please specify what permits are required and what projects they apply to. If requesting funds for a study (feasibility, etc.), a minimum of two bids are required. Also provide the RFP submitted for the study. Funding for a study will only be considered if the proposal has measurable outcomes. Please be succinct.**

1. Supplemental funding to Gallatin County SAR mill levy for normal operations and training (\$10,000)
2. Hire Secor Excavating to expand our parking and driveway area (\$5,000)
3. Replace climbing ropes, upgrade GPS units, purchase satellite GPS Tracking Units (SPOTS) (\$10,000)

3) Is the project within the resort tax district? (25 words max)

We serve the areas within the Resort Tax District and surrounding Forest Service lands.

Please note: Not every project will fulfill questions #4 through #8. Applications will not be rated on the ability to fulfill multiple questions.

Does the entity and/or project...

4) Benefit the community at large including residents, visitors and tax collectors/the business community? (50 words max)

We are the ONLY Search & Rescues service for residents and visitors of the Big Sky area.

5) Promote tourism development, help make Big Sky a world class resort community and increase the visitor experience and/or increase resort tax revenue? (50 words max)

We help promote tourism by creating peace of mind for visitors that if they do have a bad recreating experience, there are people nearby who will help.

6) Support, improve or maintain critical infrastructure, public health, safety and/or welfare in the world class community? (50 words max)

We are part of the critical emergency infrastructure in Big Sky.

7) Involve collaboration among entities in the community to meet common goals? (100 words max)

BSSAR works very closely with the Big Sky Fire Department on missions, and we serve at the pleasure of the Gallatin County Sheriff's Department. BSSAR has assisted Big Sky Ski Patrol on missions during both the ski and mountain-bike seasons. Big Sky Water & Sewer District has provided the land for our building, and BSRAD has generously fulfilled our yearly funding requests.

8) Fill a community need not currently or adequately being satisfied? (50 words max)

We are the ONLY service for backcountry search & rescue in the Big Sky area.

9) What is your entity most proud of accomplishing? (100 words max)

BSSAR is extremely proud of the commitment and dedication of our all-volunteer team. A complicated late-evening mission in August 2017 illustrates the high level of competency of our members. The location of the injured horseback rider was questionable and the terrain difficult. Area familiarization, planning, technical equipment handling, and medical skills all came together to find, stabilize, and extract the injured party to safety. Throughout the year our team prepares and remains on-call 24/7 to respond to any and all calls for help.

Provide the following financial documents:

10) Copy of the entity's complete operating budget for the period 07/01/18 through 06/30/19.

If your fiscal year does not coincide with this time period, please provide complete budgets for the entity's fiscal year that covers the aforementioned time period. For example, if the entity's fiscal year corresponds with a calendar year, provide two budgets 1) 01/01/2018 through 12/31/2018 and 2) 01/01/2019 through 12/31/2019.

11) Organization's Profit and Loss Report, Budget vs. Actual Report and Balance Sheet from your previous completed fiscal year.

12) Organization's Profit and Loss Report, Budget vs. Actual Report and Balance Sheet from your current fiscal year to date.

13) For applicants with mill levy authority please provide the following:

- a. A map of your district's boundaries
- b. The current taxable value of your district
- c. If applicable, the current mill levy rate
- d. Using the information above, provide a detailed budgetary breakdown of the potential tax burden per \$100,000 value, for property owners within your district if mill levy authority would be used to fund this project rather than resort tax funds.

a. Our mill levy includes all of Gallatin County.

b. Gallatin County SAR received approximately \$272,000 in taxes and is split amongst 13 organizations.

c. Mill levy is 1.0 mills.

TOTAL ORGANIZATIONAL BUDGET FOR THE YEAR \$ 42,270

(Include all organization projects and programs, not only those requesting Resort Tax funding. This number should match the organization's Revenue from Profit and Loss Report)

PRINCIPLE	ITEM	AMOUNT	PERCENTAGE
Revenue	Request from Resort Tax	25,000	59 %
	Other Public Grants	15,270	36 %
	Private Donor Contributions (not including In-kind)	2,000	5 %
	Fundraising Events	0	%
	Revenue Other*	0	%
	Sub Total Revenue	42,270	100 %
	Private Donor Contributions In-kind	0	%
	Total Revenue	42,270	100% (the revenue line items above should total)
Expenses	Personnel: <u>0</u> # of FTE Paid Personnel <u>0</u> # of FTE Contract Personnel Do not include volunteer time (in the amount column include the total expense including salary, benefits and payroll taxes)	0	%
	Operations	37,270	88 %
	Programming	0	%
	Expenses Other**	5,000	12 %
	Total Expenses	42,270	100% (the expenses line items above should total)
Capital Expenditures	Total Capital Expenditures	0	%
Income	Net Income	0	%

*Revenue Other: _____

**Expenses Other: Expand parking lot

Clarifications you'd like to provide regarding the information on this page: _____

RESERVES: Capital, Programming and/or Operating	On Hand Restricted**	0
	On Hand Unrestricted**	25,471
	Goal (if currently no reserves)	5,000

****Purpose of Restricted and Unrestricted Capital Reserves:** Unrestricted funds are set aside for operational-expenses. Goal
is \$5,000 in Restricted Funds for parking lot expansion project.

TOTAL CASH FLOW 3-YEAR REQUIREMENT

(Include all organization projects and programs, not only those requesting Resort Tax funding)

ITEM	This Current Application's Request from Resort Tax	2020	2021	Total Cash Flow 3-Yr Requirement
Personnel: Paid and/or Contract (include salary, benefits and payroll taxes; do not include volunteer time)	0	0	0	0
Total # of FTE Personnel	0	0	0	NA
Operations	37,270	33,000	33,000	103,270
Programming	0	0	0	0
Capital Expenditures	0	0	0	0
Other*	5,000	45,000	0	50,000
Total	42,270	78,000	33,000	153,270
RESORT TAX REQUEST	25,000	63,000	18,000	106,000

Describe financial increases and decreases and the projects for which resort tax funds may be requested.

2020 Normal operating expenses, plus paving of our parking and driveway areas.

2021 Normal operational support.

***Other Description** Parking lot/driveway expansion and paving.

Big Sky Search & Rescue, Inc.
2018 Budget Overview
January through December 2018

	<u>Jan - Dec 18</u>
Income	
Income	
Donations	1,000.00
Gallatin Co	15,270.00
Resort Tax	33,000.00
Total Income	<u>49,270.00</u>
Total Income	49,270.00
Expense	
200 · Gallatin County Expenditures	
210 · Office Supplies	250.00
220 · Operating Supplies	450.00
230 · Repairs/Maint/Supplies	300.00
231 · Gas/Oil/Fuels/Grease	500.00
340 · Utilities	425.00
341 · Electric Utilities	2,760.00
344 · Gas Utilities	1,200.00
345 · Telephone	1,320.00
350 · Professional Services	1,600.00
361 · Auto Repair/Maint	365.00
380 · Training	2,500.00
394 · Snow Plow/Grounds Maint	900.00
510 · Insurance	1,800.00
570 · Licenses	100.00
920 · Buildings	800.00
Total 200 · Gallatin County Expenditures	<u>15,270.00</u>
950 · Resort Tax Expenditures	
970 · Operational Support	24,500.00
980 · Equipment	8,500.00
Total 950 · Resort Tax Expenditures	<u>33,000.00</u>
Total Expense	<u>48,270.00</u>
Net Income	<u><u>1,000.00</u></u>

Big Sky Search & Rescue, Inc.
2019 Budget Overview
January through December 2019

	<u>Jan - Dec 19</u>
Income	
Income	
Donations	2,000.00
Gallatin Co	15,270.00
Resort Tax	25,000.00
	<hr/>
Total Income	42,270.00
Total Income	42,270.00
Expense	
200 · Gallatin County Expenditures	
210 · Office Supplies	250.00
220 · Operating Supplies	450.00
230 · Repairs/Maint/Supplies	300.00
231 · Gas/Oil/Fuels/Grease	500.00
340 · Utilities	425.00
341 · Electric Utilities	2,760.00
344 · Gas Utilities	1,200.00
345 · Telephone	1,320.00
350 · Professional Services	1,600.00
361 · Auto Repair/Maint	365.00
380 · Training	2,500.00
394 · Snow Plow/Grounds Maint	900.00
510 · Insurance	1,800.00
570 · Licenses	100.00
920 · Buildings	800.00
	<hr/>
Total 200 · Gallatin County Expenditures	15,270.00
950 · Resort Tax Expenditures	
970 · Operational Support	25,000.00
	<hr/>
Total 950 · Resort Tax Expenditures	25,000.00
Total Expense	40,270.00
Net Income	2,000.00

Big Sky Search & Rescue, Inc.
2017 Profit & Loss Budget vs. Actual
 Substantially All Disclosures Omitted

	Jan - Dec 17	Budget	\$ Over Budget
Income			
Income			
Donations	3,570.00	1,000.00	2,570.00
Gallatin Co	15,109.52	15,270.00	-160.48
Interest	26.43	0.00	26.43
Resort Tax	25,654.15	16,000.00	9,654.15
Total Income	44,360.10	32,270.00	12,090.10
Total Income	44,360.10	32,270.00	12,090.10
Expense			
200 · Gallatin County Expenditures			
210 · Office Supplies	645.09	250.00	395.09
220 · Operating Supplies	592.58	450.00	142.58
230 · Repairs/Maint/Supplies	450.00	300.00	150.00
231 · Gas/Oil/Fuels/Grease	283.15	500.00	-216.85
340 · Utilities	182.68	425.00	-242.32
341 · Electric Utilities	3,058.86	2,760.00	298.86
344 · Gas Utilities	678.46	1,200.00	-521.54
345 · Telephone	1,234.59	1,320.00	-85.41
350 · Professional Services	2,081.96	1,600.00	481.96
361 · Auto Repair/Maint	1,000.00	365.00	635.00
380 · Training	499.95	2,500.00	-2,000.05
394 · Snow Plow/Grounds Maint	0.00	900.00	-900.00
510 · Insurance	2,788.00	1,800.00	988.00
570 · Licenses	85.78	100.00	-14.22
920 · Buildings	1,235.99	800.00	435.99
Total 200 · Gallatin County Expenditures	14,817.09	15,270.00	-452.91
950 · Resort Tax Expenditures			
970 · Operational Support	6,247.67	7,815.89	-1,568.22
980 · Equipment	11,382.23	8,184.11	3,198.12
Total 950 · Resort Tax Expenditures	17,629.90	16,000.00	1,629.90
Food	211.39	0.00	211.39
Misc. Expenses	172.41	0.00	172.41
Total Expense	32,830.79	31,270.00	1,560.79
Net Income	11,529.31	1,000.00	10,529.31

Big Sky Search & Rescue, Inc.
2017 Balance Sheet
Substantially All Disclosures Omitted

	<u>Dec 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
BSSAR-Checking	23,878.20
Total Checking/Savings	23,878.20
Accounts Receivable	
Accounts Receivable	7,066.92
Total Accounts Receivable	7,066.92
Total Current Assets	30,945.12
Fixed Assets	
Equipment	16,400.00
Total Fixed Assets	16,400.00
TOTAL ASSETS	47,345.12
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	50.96
Total Accounts Payable	50.96
Credit Cards	
First Bankcard	211.39
Total Credit Cards	211.39
Total Current Liabilities	262.35
Total Liabilities	262.35
Equity	
32000 · Retained Earnings	35,553.46
Net Income	11,529.31
Total Equity	47,082.77
TOTAL LIABILITIES & EQUITY	47,345.12

Big Sky Search & Rescue, Inc.
2018 Profit & Loss Budget vs. Actual
 Substantially All Disclosures Omitted

	<u>Jan 1 - Apr 19, 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
Income			
Donations	682.50	1,000.00	-317.50
Gallatin Co	2,937.35	15,270.00	-12,332.65
Resort Tax	0.00	33,000.00	-33,000.00
Total Income	<u>3,619.85</u>	<u>49,270.00</u>	<u>-45,650.15</u>
Total Income	3,619.85	49,270.00	-45,650.15
Expense			
200 · Gallatin County Expenditures			
210 · Office Supplies	137.91	250.00	-112.09
220 · Operating Supplies	0.00	450.00	-450.00
230 · Repairs/Maint/Supplies	195.67	300.00	-104.33
231 · Gas/Oil/Fuels/Grease	51.88	500.00	-448.12
340 · Utilities	0.00	425.00	-425.00
341 · Electric Utilities	1,384.41	2,760.00	-1,375.59
344 · Gas Utilities	0.00	1,200.00	-1,200.00
345 · Telephone	390.41	1,320.00	-929.59
350 · Professional Services	543.75	1,600.00	-1,056.25
361 · Auto Repair/Maint	0.00	365.00	-365.00
380 · Training	1,697.20	2,500.00	-802.80
394 · Snow Plow/Grounds Maint	0.00	900.00	-900.00
510 · Insurance	0.00	1,800.00	-1,800.00
570 · Licenses	307.22	100.00	207.22
920 · Buildings	745.00	800.00	-55.00
Total 200 · Gallatin County Expenditures	<u>5,453.45</u>	<u>15,270.00</u>	<u>-9,816.55</u>
950 · Resort Tax Expenditures			
970 · Operational Support	0.00	24,500.00	-24,500.00
980 · Equipment	3,378.44	8,500.00	-5,121.56
Total 950 · Resort Tax Expenditures	<u>3,378.44</u>	<u>33,000.00</u>	<u>-29,621.56</u>
Total Expense	<u>8,831.89</u>	<u>48,270.00</u>	<u>-39,438.11</u>
Net Income	<u><u>-5,212.04</u></u>	<u><u>1,000.00</u></u>	<u><u>-6,212.04</u></u>

Big Sky Search & Rescue, Inc.
2018 Balance Sheet
Substantially All Disclosures Omitted

	<u>Apr 19, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
BSSAR-Checking	22,533.38
Total Checking/Savings	22,533.38
Accounts Receivable	
Accounts Receivable	2,937.35
Total Accounts Receivable	2,937.35
Total Current Assets	25,470.73
Fixed Assets	
Equipment	16,400.00
Total Fixed Assets	16,400.00
TOTAL ASSETS	<u>41,870.73</u>
LIABILITIES & EQUITY	
Equity	
32000 · Retained Earnings	47,082.77
Net Income	-5,212.04
Total Equity	41,870.73
TOTAL LIABILITIES & EQUITY	<u>41,870.73</u>