RESORTTAX
— BUILDING BIG SKY SINCE 1992 —

2018-2019 APPLICATION FOR RESORT TAX FUNDS

Applicant's Official Name: Big Sky Discovery Academy

Project Name: Early Childhood Tuition Assistance & Renovations to the Community Learning Center

Address: 175 Aspen Leaf Drive, P.O. Box 161548, Big Sky, MT 59716

Representative: Nettie Breuner, Head of School

Telephone: 406-993-2008 **Email**: Nettie@bigskydiscoveryacademy.org

Project Start Date: August 1, 2018 **Project Completion Date**: July 31, 2019

Total Funds Requested $ 70,000.00

State your estimated payment request schedule for the coming year; amounts should total funds requested. Please enter dollar amounts.

	July '18	Aug '18	Sep '18	Oct '18	Nov '18	Dec '18
Payment Request $	$31,000			$13,000		
	Jan '19	**Feb '19**	**Mar '19**	**Apr '19**	**May '19**	**Jun '19**
Payment Request $	13,000			$13,000		

I certify that the application and its attachments are correct to the best of my knowledge.

Karen L Maybee
Signature

President
Title (Board Chair or Governing Officer)

Karen L Maybee
Printed Name

4.27.2018
Date

1) **Provide a description of the entity and the Mission Statement.**
State the entity's tax status/legal identity and when it was initiated.
What is the personnel makeup of your office; specifically how many are employees, how many are contractors and what are their duties? What is the full time equivalent (FTE) of each: ¼ , ½, ¾ or full time?
Unless previously provided to the resort tax office, please include a copy of the Articles of Incorporation. **(200 words max)**

Big Sky Discovery Academy (Discovery) is a nonprofit independent school in Big Sky, Montana. Established in 2014, the mission of the Big Sky Discovery Academy is to positively impact lives through educational opportunities. We do this by providing full-time and seasonal customized education experiences from Preschool through High School.

Discovery has six full time employees and ten - eleven additional part-time teachers, assistants and tutors. Discovery is also supported by a dedicated volunteer Board of Directors who assist in a variety of ways including tutoring, communications, development, cleaning, photography, and other important functions.

Discovery operates with the following employed staff:

- 1 FTE Head of School: provides leadership to execute the mission of Discovery and steer the organizational structure and programming.
- 1 Part-time Office Manager (.75 time): Responsible for administration, ordering supplies, maintaining records, communication, QB management, payroll, billing etc.
- 1 Part-Time Development Director (Contractor)
- .8 FTE Early Childhood Program Director
- 2.8 FTE Early Childhood Lead teachers
- 2 hourly Early Childhood Assistant Teachers
- 1 FTE Lead Elementary Teacher
- 1 hourly Assistant Elementary Teacher
- 1 Middle School Teacher
- 1 Part-time (.4) Community Learning Center Program Coordinator
- .5 FTE High School Instructor
- 4 hourly academic tutors
- 1 hourly English Language Learner Teacher

2) **Provide a complete description of the project(s). Include the project(s) purpose, goals and objectives. <u>For each project provide a budget number</u> and measurable objectives, i.e. how you will do something and in what timeframe. The information provided here should be specific regarding what the entity is requesting to be funded by resort tax. If requesting funds for operations, identify the categories and assign a dollar amount (salaries, software, etc.) If permits are required, please specify what permits are required and what projects they apply to. If requesting funds for a study (feasibility, etc.), a minimum of two bids are required. Also provide the RFP submitted for the study. Funding for a study will only be considered if the proposal has measurable outcomes. Please be succinct.**

Executive Summary:
The Big Sky Discovery Academy is respectfully seeking $70,000 from the Resort Tax Board. Specifically we are asking for $52,000 to support our early childhood preschool program with scholarship funding; and $18,000 to help with renovations to our Community Learning Center (CLC) to increase the number of community accessible programs offered and better functionality for multiple programs to occur simultaneously.

The Big Sky Resort Tax Board and Big Sky Discovery Academy share the goals of strengthening the community of Big Sky, and providing crucial services needed by the community. Discovery's Montessori-based preschool program

supports working families in the Big Sky Community by offering a choice of preschool, extended day scheduling, and tuition assistance, which helps support and maintain a diverse student population representative of the Big Sky community. The Community Learning Center provides a variety of enrichment programs in Big Sky geared for all ages, youth to adult, during the evenings, weekends, after school, and during the summer. Discovery is a good fit for the Big Sky Resort Tax Board funding because of our strong commitment to providing these services for the community's residents, workers, and visitors.

Part 1: Early Childhood Program Tuition Assistance

There are presently two preschool programs in Big Sky, Morningstar Learning Center and Big Sky Discovery Academy. Both programs seek to accommodate the growing number of families in Big Sky, and both programs are tuition-based. While Discovery serves fewer children than Morningstar because we do not provide infant and toddler care, Discovery is meeting a growing demand for education-based childcare and elementary readiness programs. Discovery's Early Childhood Preschool Program provides a high quality Montessori education to children ages 3-5, with 3, 4, and 5 day options to provide the optimal learning experience for early learners. The Montessori multi-age preschool program is a proven approach to early childhood education that supports the highest level of success in children in the early stages of their social, emotional, and academic development. Our early childhood program currently operates from September to June, and is open to all community members.

In education, as with many areas of life, one size does not fit all. Our community is growing and so is our approach to education. Many of us learn at a different pace, perform better in smaller classrooms, or just need more independent learning. As one of the two existing preschools in Big Sky, Discovery provides a different choice for families seeking an educationally focused preschool and childcare, and an opportunity for children to learn in an environment that meets their needs. On average 9% of a population will choose private school instead of public school. With 38 students in the entire school, Discovery already serves about 10% of the Big Sky student population. As Big Sky continues to grow the attendance of both the public schools and Discovery will also grow. Choice of school helps to increase vibrancy and creates a multi-dimensional community.

In addition, as the only Montessori education program in the area, Discovery's Early Childhood Preschool fills an essential community need preparing Big Sky students for elementary school. The cornerstones of the Montessori preschool program include mixed-aged classrooms, student choice activities (within a range of activities) over large blocks of time, individual and small group instruction in academic and social skills, and educational materials and approaches that foster independence, and high levels of social, emotional, and cognitive development for young children. Because Montessori boosts social understanding, it also helps to reduce differences between children from low and high income families.

Discovery has a strong commitment to supporting the diverse needs of the Big Sky community. In fact, Discovery was established in 2014 as the first alternative school in Big Sky to directly respond to community and individual needs—to provide what is not being provided by other schools and local programs.

Working parents are the small business owners, health care providers, service providers, and other parts of the workforce that support our local economy and play essential roles in building and sustaining the vitality of Big Sky. The current student population at Discovery is representative of the diversity of families in Big Sky, including two-parent and single parent families, dual-income and single-income households, year round and seasonal residents, homeowners and renters. Our early childhood program includes a variety of options for working parents who need extended day and non-school day childcare such as Early Drop-off, Stay-and-Play, and Holiday Camp. Discovery's program allows parents to work and engage in other activities without worrying about their children. Discovery is also committed to supporting our employees, some of whom are also working parents. Discovery pays salaries and wages competitive with the area public school to help support their ability to live and work in Big Sky.

Discovery strives to provide access to our early childhood program for all interested families regardless of income. The current level of tuition has been established to create program sustainability and is inclusive of low student to teacher ratios, certified and highly trained teachers, healthy and locally sourced lunches, and special programming including art, cooking, language lessons, Spanish, dance, and music. Our tuition is well below the national average and comparable to Morningstar's fees.

To ensure that our programs are accessible to the community of families with preschoolers, in 2017 Discovery established an Early Childhood Tuition Assistance Fund. The Fund provides assistance on a "need basis" as determined by School & Student Services (SSS), a nationally recognized program used by private and independent schools to help determine a family's ability to pay school costs. SSS operates as a third party reviewer to help evaluate financial aid applications based on local costs of living, family income and ownership, size of family, among a number of criteria. SSS determines what portion of the family's remaining funds are available to pay school costs, and provides a recommendation to the school on what that family can afford.

We are respectfully requesting $52,000 from the Resort Tax Board for our Early Childhood Assistance Fund. In 2017, Discovery provided $25,000 to support families participating in Discovery's Early Childhood Program. We have had a sustained growing interest from parents pursuing an academic based childcare program and are seeking to expand our enrollment to accommodate this developing community need. Of the new families that have expressed interest, most have asked about tuition assistance. Discovery currently has 19 families enrolled in the early childhood program and expects to grow the program to serve 28 families in 2018/2019, a 47% percent growth.

The <u>average cost</u> of tuition at Discovery is $69.79 per day. To date, the <u>average level</u> of assistance has been 30% of the total cost of the monthly tuition.

Our current tuition costs per child are as follow:

Days/Week	Cost/Day	Cost/Week	Cost/Month	Cost School Year (10 Months)	Average Annual Assistance @30%
3 Days	$75	$225	$900	$9,000	$2,700
4 Days	$71.87	$287.50	$1,150	$11,500	$3,450
5 days	$62.50	$312.50	$1,250	$11,250	$3,375

Our goal for the 2018/2019 school year is to expand our scholarship funding to 50% of our families. Based on the family's application and SSS recommendations, each family's need may range from 15-40%. We will be able to stretch the amount of assistance to more families with a certain number needing less than the 30% average support.

We believe that Discovery is a good fit for the Big Sky Resort Tax Board because of our strong commitment to providing services that are not being provided elsewhere in the community and that increase the health, safety and vibrancy of Big Sky.

Part 2: Renovations for the Community Learning Center

The Big Sky Discovery Academy is also respectfully requesting $18,000 to assist with renovations to our Community Learning Center (CLC) which provides a variety of academic and enrichment classes and workshops for all ages from youth to adult, in the evenings, after school, weekends and during summer. Our current programs include: Code Rangers (after school computer science program); School's Out STEM Camps; English Language Learner programs for children and adults; adult cooking classes; individual and small group tutoring; college counseling; and numerous summer programs, such as orienteering, summer academics, and math camp for girls.

In 2017, Discovery served over 100 children and adults through the Community Learning Center. The first ever Big Sky Count Me In Math Camp for girls had 15 participants in 1st-5th grades. The Stem Saturday's program (Science, Technology, Engineering, & Math) engaged 33 community members and learners of all ages. The Community Learning Center also delivers support for local high school students seeking accelerated curriculum, credit recovery, or, flexible schedules for snow sports and other athletic participation. Perhaps more importantly, the CLC provides support for working parents by offering enrichment classes to children on non-schooldays. To date, we've offered 5 multi-day classes to 35 participants whose parents represent over 20 area businesses.

This summer Discovery is adding new summer sessions to support core academic learning for all elementary and middle school aged children. These programs will help participating youth to achieve their goals by providing the opportunity to continue academic learning throughout the summer to catch up or even move ahead. Likewise, high school courses began in 2017 and provide students with a local option to receive assistance with credit recovery, advanced or additional coursework, tutoring, and counseling, among other courses. Not only are these courses filling a need, they also help students to attain their high school diploma. Further, Discovery's English Language Learner for Spanish speakers helps area employees safely communicate with others, as well as supports parents to better communicate with their children's educators and healthcare providers. And, Discovery's college counseling program provides life, employment, and educational direction for young people. Discovery's CLC provides access to academic programs that are not offered by any other entity in the Big Sky community.

The Community Learning Center is presently one large, open room. Discovery has plans to expand our programs this summer and the coming school year to include more tutoring, college prep, youth and adult classes. Currently the limiting factor on our ability to meet the growing demand for community accessible classes and programming is our space. To accommodate an increase in programs and usage, Discovery plans to make modest renovations to create more functional space so that programs can occur concurrently. The renovation would include building a wall to create a separate classroom, renovating two storage spaces to be small rooms for tutoring and counseling, installing a sink, and creating an office space that would double as a conference or teaching space. The total cost for the project is estimated at $36,050.

Many of our programs are fee based at the CLC, but we keep costs low with grant support from individuals and foundations. We will be submitting proposals to several foundations and individuals to raise the additional funds needed to complete our renovation project.

The Big Sky Resort Area District and Big Sky Discovery Academy share the goals of strengthening the community of Big Sky, and providing crucial services needed by the community. Big Sky Discovery Academy is an asset to Big Sky because we:

1. Offer an academic preschool program option allowing children to learn at their own pace.
2. Provide choices for families in Big Sky needing flexible school scheduling.
3. Support working families by providing childcare and educational opportunities on non-school days, during holidays, and throughout the summer months.
4. Build community infrastructure through our Community Learning Center.
5. Support business growth and development by creating options and services otherwise not available.
6. Are located within the Big Sky Town Center.

Discovery was created to meet the educational and community needs not being met by other schools, institutions, or businesses in Big Sky. As the community continues to grow so will our community's needs. And, Discovery will be continually seeking new ways to serve the community. Presently Discovery is meeting a new demand for education-based childcare. As Big Sky continues to grow the attendance of both the public schools and Discovery will also grow. Discovery will provide a choice for students needing more personalized education, tutoring, college prep and other programs without competing with the public schools. The Community Learning Center will continue to

expand its programs to meet the growing needs of the community with summer programs, language programs, arts and cooking programs, and so much more. Choice of school and a diversity of community offerings helps to increase vibrancy and create a multi-dimensional community. Thank you for your consideration.

3) Is the project within the resort tax district? (25 words max)

100% of our operations occur within the Resort Tax District.

Please note: Not every project will fulfill questions #4 through #8. Applications will not be rated on the ability to fulfill multiple questions.

Does the entity and/or project…

4) Benefit the community at large including residents, visitors and tax collectors/the business community? (50 words max)

Discovery supports working parents and businesses by providing flexible scheduling, and before and after school programs. Discovery's enrollment is representative of the diversity of families in Big Sky, including two-parent and single parent families, dual and single-income households, year round and seasonal residents, homeowners and renters.

5) Promote tourism development, help make Big Sky a world class resort community and increase the visitor experience and/or increase resort tax revenue? (50 words max)

Discovery helps make Big Sky a world class resort community by adding to the diversity and choice of educational options in our community. Discovery welcomes seasonal families who are attracted by winter resort activities and has a number of summer camp opportunities that are open to visitors and residents alike.

6) Support, improve or maintain critical infrastructure, public health, safety and/or welfare in the world class community? (50 words max)

As one of two preschool programs in the community, and Big Sky's only Montessori option, Discovery fills a critical need in the Big Sky community by providing an educationally focused preschool that prepares children for their Kindergarten of choice. Extended day programming allows parents to remain in the workforce.

7) Involve collaboration among entities in the community to meet common goals? (100 words max)

Discovery works with a variety of Big Sky professionals, nonprofits, schools, and businesses. Our partners include: Big Sky Fire Department, Big Sky Food Bank, Jennifer Waters (Dance Instruction), Dr. Maren Dunn, Hungry Moose Kitchen (Farm to School), Ophir School, Big Sky Community Organization, Morningstar, Thrive, Women In Action, among others, in a variety of ongoing efforts. In 2017 Discovery facilitated a meeting to reduce overlapping summer programs and identify gaps that need to be filled. The same group also created a collaborative Facebook page, Big Sky Activities for Kids and Teens, to increase visibility of activities for local and visiting families.

8) Fill a community need not currently or adequately being satisfied? (50 words max)

As the only Montessori, education preschool program, Discovery adds to family choice in how they raise and educate their children in Big Sky. In addition Discovery's CLC was established to respond to community needs and provide programs not being offered in Big Sky.

9) What is your entity most proud of accomplishing? (100 words max)

Big Sky Discovery Academy is proud of providing an academic environment where kids enjoy learning and don't want to miss school. Discovery kids have improved test scores across all academics, and especially in math. Because they love learning, students are also emotionally happy and more socially engaged. Discovery is also proud to offer a choice in education to meet our growing community needs. Recognizing that our community is growing and that one size does not fit all, Discovery provides an academic option to meet the personalized needs of our student population, and fill the gaps in community education programming for all ages. In short Discovery is helping to create a multi-dimensional community.

Provide the following financial documents:

10) Copy of the entity's complete operating budget for the period 07/01/18 through 06/30/19.

If your fiscal year does not coincide with this time period, please provide complete budgets for the entity's fiscal year that covers the aforementioned time period. For example, if the entity's fiscal year corresponds with a calendar year, provide two budgets 1) 01/01/2018 through 12/31/2018 and 2) 01/01/2019 through 12/31/2019.

11) Organization's Profit and Loss Report, Budget vs. Actual Report and Balance Sheet from your previous completed fiscal year.

12) Organization's Profit and Loss Report, Budget vs. Actual Report and Balance Sheet from your current fiscal year to date.

13) For applicants with mill levy authority please provide the following:

- **a. A map of your district's boundaries**
- **b. The current taxable value of your district**
- **c. If applicable, the current mill levy rate**
- d. **Using the information above, provide a detailed budgetary breakdown of the potential tax burden per $100,000 value, for property owners within your district if mill levy authority would be used to fund this project rather than resort tax funds**.

TOTAL ORGANIZATIONAL BUDGET FOR THE YEAR $ 769,073 (FY 2019: August 1, 2018 – July 31, 2018 *(Include all organization projects and programs, not only those requesting Resort Tax funding. This number should match the organization's Revenue from Profit and Loss Report)*

PRINCIPLE	ITEM	AMOUNT	PERCENTAGE
Revenue	**Request from Resort Tax**	$70,000	9 %
	Other Public Grants		%
	Private Donor Contributions (not including In-kind)	$46,317	6 %
	Fundraising Events		%
	Revenue Other*	652,756	85 %
	Sub Total Revenue		%
	Private Donor Contributions In-kind		%
	Total Revenue	769,073	100% (the revenue line items above should total)
Expenses	**Personnel:** **__18____ # of FTE Paid Personnel** **__1_ # of FTE Contract Personnel** **Do not include volunteer time** **(in the amount column include the total expense including salary, benefits and payroll taxes)**	454,185.40	60 %
	Operations	133,972.32	17 %
	Programming	171,953	23 %
	Expenses Other**		%
	Total Expenses	760,110.72	100% (the expenses line items above should total)
Capital Expenditures	**Total Capital Expenditures**		%
Income	**Net Income**	760,110.72	%

***Revenue Other**: includes tuition fees, CLC participation fees, and private foundation funding.

****Expenses Other**: Programming Expenses include: computer services (MAP Testing), Educational materials, Meal Program, Office and other Supplies, Program expense, Scholarship expense.

Clarifications you'd like to provide regarding the information on this page: Private Donations category includes support scholarship funding other than requested by the Resort Tax Board. Discovery's FY2019 Budget is based on enrollment targets. In FY2018 we raised funding from individuals and foundations to cover our budget shortfall. We are seeking to increase our enrollment in FY2019 by requesting scholarship funding from the Resort Tax Board. We will seek additional private funding as needed if we do not reach our enrollment targets, but we do budget for this as a rule.

RESERVES: Capital, Programming and/or Operating	**On Hand Restricted****	
	On Hand Unrestricted**	
	Goal (if currently no reserves)	

****Purpose of Restricted and Unrestricted Capital Reserves**: _____

_____

TOTAL CASH FLOW 3-YEAR REQUIREMENT
(Include all organization projects and programs, not only those requesting Resort Tax funding)

ITEM	This Current Application's Request from Resort Tax	2020	2021	Total Cash Flow 3-Yr Requirement
Personnel: Paid and/or Contract (include salary, benefits and payroll taxes; do not include volunteer time)	454,185.40	499,604	549,564	1,049,168
Total # of FTE Personnel	18	20	22	**NA**
Operations	133,972	147,369	162,106	433,447
Programming	171,953	189,148	208,063	569,164
Capital Expenditures				
Other*				
Total	760,110.72	836,121	919,733	2,515,964.70

RESORT TAX REQUEST	70,000	84,000	100.00	254,000

Describe financial increases and decreases and the projects for which resort tax funds may be requested.

2020 As Big Sky grows, we anticipate a continued increase in enrollment at Discovery. We will continue to need scholarship assistance and anticipate unforeseen operational and program needs with this growth, including the need for new staff and equipment.

2021 Same as 2020

***Other Description**

Big Sky Discovery Academy
proposal to
Big Sky Resort Area Tax Board

Financial Description

Attached please the following:

- FY2019 (August 1, 2018 – July 31, 2019) Budget (Approved 4-25-28)
- FY2018 (August 1, 2017 – July 31, 2018) P&L
- FY2018 (August 1, 2017 – July 31, 2018) Balance Sheet
- FY2017 (August 1, 2016 – July 31, 2017) P&L
- FY2017 (August 1, 2016 – July 31, 2017) Balance Sheet

Big Sky Discovery Academy was established in fall 2015 when the Mountain Kids Montessori and Big Sky Discovery School merged to form the Big Sky Discovery Academy (Discovery) to offer prek-middle school programming. The original leadership team (a married couple) moved in the spring of 2016, creating a transition of operations. With new leadership in place for the 2016-17 school year, Discovery has been working towards better financial management and moved the accounting to a local firm in Big Sky. In addition, in FY2017, Discovery has undergone an accounting software migration to be able to provide more transparency and present a full financial picture.

Because of these reasons, Discovery is unable to provide the following documents to the Resort Area Tax Board:

- FY2018 (August 1, 2017 – July 31, 2018) Budget
- FY2018 (August 1, 2017 – July 31, 2018) Budget vs. Actual
- FY2017 (August 1, 2016 – July 31, 2017) Budget
- FY2017 (August 1, 2016 – July 31, 2017) Budget vs. Actual

FY2019 Budget
Big Sky Discovery Academy
Profit & Loss Budget Overview
August 2018 through July 2019

	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19
Ordinary Income/Expense							
Income							
300 · CLC Revenue							
300-01 · CLC Services	948.00	948.00	948.00	948.00	948.00	948.00	948.00
300-02 · CLC College Prep	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300-03 · CLC Tutoring	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
300-04 · CLC Cooking Class	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 300 · CLC Revenue	2,148.00	2,148.00	2,148.00	2,148.00	2,148.00	2,148.00	2,148.00
310 · Early Childhood Program							
310-02 · Early Childhood (3 Full Days)	0.00	12,600.00	12,600.00	12,600.00	12,600.00	12,600.00	12,600.00
310-03 · Early Childhood (4 Full Days)	0.00	6,900.00	6,900.00	6,900.00	6,900.00	6,900.00	6,900.00
310-04 · Early Childhood (5 Full Days)	0.00	8,750.00	8,750.00	8,750.00	8,750.00	8,750.00	8,750.00
Total 310 · Early Childhood Program	0.00	28,250.00	28,250.00	28,250.00	28,250.00	28,250.00	28,250.00
320 · Elementary							
320-01 · Elementary 1 (1,2,3)	0.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
320-02 · Elementary 2 (4,5,6)	0.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
Total 320 · Elementary	0.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
330 · Middle School (7/8)	8,750.00	8,750.00	8,750.00	8,750.00	8,750.00	8,750.00	8,750.00
335 · High School	5,940.00	5,940.00	5,940.00	5,940.00	5,940.00	5,940.00	5,940.00
340 · Scholarship Income	7,403.50	9,653.50	9,653.50	9,653.50	9,653.50	9,653.50	9,653.50
350 · Grants	3,725.00	3,725.00	3,725.00	3,725.00	3,725.00	3,725.00	3,725.00
380 · Materials Revenue	1,386.00	846.00	846.00	846.00	846.00	846.00	846.00
Total Income	29,352.50	74,312.50	74,312.50	74,312.50	74,312.50	74,312.50	74,312.50
Expense							
400 · Expenses							
400-01 · Advertising	125.00	125.00	125.00	125.00	125.00	125.00	125.00
400-03 · Computer Services	229.00	2,729.00	229.00	229.00	229.00	229.00	229.00
400-04 · Consulting	450.00	450.00	450.00	450.00	450.00	450.00	450.00
400-05 · Dues	20.00	20.00	20.00	20.00	20.00	20.00	20.00
400-06 · Educational Materials	980.00	980.00	980.00	980.00	980.00	980.00	980.00
400-07 · Fundraising	100.00	100.00	100.00	100.00	100.00	100.00	100.00
400-08 · Insurance (General Liability)	562.00	562.00	562.00	562.00	562.00	562.00	562.00
400-10 · Lease Payment	75.00	75.00	75.00	75.00	75.00	75.00	75.00
400-11 · Meal Program	0.00	4,698.00	4,698.00	4,698.00	4,698.00	4,698.00	4,698.00
400-12 · Office Supplies	195.00	195.00	195.00	195.00	195.00	195.00	195.00
400-13 · Postage and Delivery	15.00	15.00	15.00	15.00	15.00	15.00	15.00
400-14 · Professional Development	0.00	240.00	240.00	240.00	240.00	240.00	240.00
400-15 · Accounting	90.00	90.00	90.00	90.00	90.00	90.00	90.00
400-16 · Program Expense	410.00	608.00	608.00	608.00	608.00	608.00	608.00
400-18 · Quickbooks Credit Card Fees	500.00	740.00	740.00	740.00	740.00	740.00	740.00
400-19 · Rent	7,363.36	7,363.36	7,363.36	7,363.36	7,363.36	7,363.36	7,363.36
400-20 · Repairs and Maintenance	475.00	475.00	475.00	475.00	475.00	475.00	475.00
400-21 · Scholarship Expense	7,403.50	9,653.50	9,653.50	9,653.50	9,653.50	9,653.50	9,653.50
400-22 · Supplies	148.00	178.00	178.00	178.00	178.00	178.00	178.00
400-23 · Telephone	150.00	150.00	150.00	150.00	150.00	150.00	150.00

FY2019 Budget
Big Sky Discovery Academy
Profit & Loss Budget Overview
August 2018 through July 2019

	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19
400-24 · Utilities	695.00	695.00	695.00	695.00	695.00	695.00	695.00
400-25 · Insurance (Work Comp)	144.00	144.00	144.00	144.00	144.00	144.00	144.00
Total 400 · Expenses	20,129.86	30,285.86	27,785.86	27,785.86	27,785.86	27,785.86	27,785.86
700 · Payroll Salaries and Wages							
700-01 · Administrative Salary	8,171.21	8,171.21	8,171.21	8,171.21	8,171.21	8,171.21	8,171.21
700-02 · Early Childhood Salary	0.00	10,796.19	10,796.19	10,796.19	10,796.19	10,796.19	10,796.19
700-03 · Elementary Salary	0.00	4,250.00	4,250.00	4,250.00	4,250.00	4,250.00	4,250.00
700-04 · Community Learning Salary	1,350.00	1,350.00	1,350.00	1,350.00	1,350.00	1,350.00	1,350.00
700-05 · High School Salary	2,700.00	2,700.00	2,700.00	2,700.00	2,700.00	2,700.00	2,700.00
700-06 · Middle School Salary	0.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
700-10 · Early Childhood Hourly	0.00	2,304.00	2,304.00	2,304.00	2,304.00	2,304.00	2,304.00
700-11 · Elementary Hourly	0.00	1,870.00	1,870.00	1,870.00	1,870.00	1,870.00	1,870.00
700-12 · Community Learning Hourly	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Total 700 · Payroll Salaries and Wages	14,221.21	36,441.40	36,441.40	36,441.40	36,441.40	36,441.40	36,441.40
710 · Payroll Tax Expenses							
710-01 · Federal Social Security	1,005.20	2,382.85	2,382.85	2,382.85	2,382.85	2,382.85	2,382.85
710-02 · Federal Medicare	235.09	557.28	557.28	557.28	557.28	557.28	557.28
710-03 · Montana Unemployment	21.20	49.97	49.97	49.97	49.97	49.97	49.97
710-11 · Health Insurance	2,250.50	2,250.50	2,250.50	2,250.50	2,250.50	2,250.50	2,250.50
710-12 · Employee Retirement	129.50	129.50	129.50	129.50	129.50	129.50	129.50
710-20 · Direct Deposit Fees	28.75	28.75	28.75	28.75	28.75	28.75	28.75
Total 710 · Payroll Tax Expenses	3,670.24	5,398.85	5,398.85	5,398.85	5,398.85	5,398.85	5,398.85
Total Expense	38,021.31	72,126.11	69,626.11	69,626.11	69,626.11	69,626.11	69,626.11
Net Ordinary Income	-8,668.81	2,186.39	4,686.39	4,686.39	4,686.39	4,686.39	4,686.39
Net Income	**-8,668.81**	**2,186.39**	**4,686.39**	**4,686.39**	**4,686.39**	**4,686.39**	**4,686.39**

FY2019 Budget
Big Sky Discovery Academy
Profit & Loss Budget Overview
August 2018 through July 2019

	Mar 19	Apr 19	May 19	Jun 19	Jul 19	TOTAL Aug '18 - Jul 19
Ordinary Income/Expense						
Income						
300 · CLC Revenue						
300-01 · CLC Services	948.00	948.00	948.00	948.00	948.00	11,376.00
300-02 · CLC College Prep	0.00	0.00	0.00	0.00	0.00	0.00
300-03 · CLC Tutoring	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	14,400.00
300-04 · CLC Cooking Class	0.00	0.00	0.00	0.00	0.00	0.00
Total 300 · CLC Revenue	2,148.00	2,148.00	2,148.00	2,148.00	2,148.00	25,776.00
310 · Early Childhood Program						
310-02 · Early Childhood (3 Full Days)	12,600.00	12,600.00	12,600.00	12,600.00	0.00	126,000.00
310-03 · Early Childhood (4 Full Days)	6,900.00	6,900.00	6,900.00	6,900.00	0.00	69,000.00
310-04 · Early Childhood (5 Full Days)	8,750.00	8,750.00	8,750.00	8,750.00	0.00	87,500.00
Total 310 · Early Childhood Program	28,250.00	28,250.00	28,250.00	28,250.00	0.00	282,500.00
320 · Elementary						
320-01 · Elementary 1 (1,2,3)	7,500.00	7,500.00	7,500.00	7,500.00	0.00	75,000.00
320-02 · Elementary 2 (4,5,6)	7,500.00	7,500.00	7,500.00	7,500.00	0.00	75,000.00
Total 320 · Elementary	15,000.00	15,000.00	15,000.00	15,000.00	0.00	150,000.00
330 · Middle School (7/8)	8,750.00	8,750.00	8,750.00	0.00	0.00	87,500.00
335 · High School	5,940.00	5,940.00	5,940.00	5,940.00	5,940.00	71,280.00
340 · Scholarship Income	9,653.50	9,653.50	9,653.50	3,141.00	891.00	98,317.00
350 · Grants	3,725.00	3,725.00	3,725.00	3,725.00	3,725.00	44,700.00
380 · Materials Revenue	846.00	846.00	846.00	0.00	0.00	9,000.00
Total Income	74,312.50	74,312.50	74,312.50	58,204.00	12,704.00	769,073.00
Expense						
400 · Expenses						
400-01 · Advertising	125.00	125.00	125.00	125.00	125.00	1,500.00
400-03 · Computer Services	229.00	229.00	229.00	229.00	229.00	5,248.00
400-04 · Consulting	450.00	450.00	450.00	450.00	450.00	5,400.00
400-05 · Dues	20.00	20.00	20.00	20.00	20.00	240.00
400-06 · Educational Materials	980.00	980.00	980.00	454.00	454.00	10,708.00
400-07 · Fundraising	100.00	100.00	100.00	100.00	100.00	1,200.00
400-08 · Insurance (General Liability)	562.00	562.00	562.00	562.00	562.00	6,744.00
400-10 · Lease Payment	75.00	75.00	75.00	75.00	75.00	900.00
400-11 · Meal Program	4,698.00	4,698.00	4,698.00	4,698.00	0.00	46,980.00
400-12 · Office Supplies	195.00	195.00	195.00	115.00	115.00	2,180.00
400-13 · Postage and Delivery	15.00	15.00	15.00	15.00	15.00	180.00
400-14 · Professional Development	240.00	240.00	240.00	240.00	0.00	2,400.00
400-15 · Accounting	90.00	90.00	90.00	90.00	90.00	1,080.00
400-16 · Program Expense	608.00	608.00	608.00	498.00	300.00	6,680.00
400-18 · Quickbooks Credit Card Fees	740.00	740.00	740.00	740.00	500.00	8,400.00
400-19 · Rent	7,363.36	7,363.36	7,363.36	7,363.36	7,363.36	88,360.32
400-20 · Repairs and Maintenance	475.00	475.00	475.00	475.00	475.00	5,700.00
400-21 · Scholarship Expense	9,653.50	9,653.50	9,653.50	3,141.00	891.00	98,317.00
400-22 · Supplies	178.00	178.00	178.00	60.00	30.00	1,840.00
400-23 · Telephone	150.00	150.00	150.00	150.00	150.00	1,800.00

FY2019 Budget
Big Sky Discovery Academy
Profit & Loss Budget Overview
August 2018 through July 2019

	Mar 19	Apr 19	May 19	Jun 19	Jul 19	TOTAL Aug '18 - Jul 19
400-24 · Utilities	695.00	695.00	695.00	695.00	695.00	8,340.00
400-25 · Insurance (Work Comp)	144.00	144.00	144.00	144.00	144.00	1,728.00
Total 400 · Expenses	27,785.86	27,785.86	27,785.86	20,439.36	12,783.36	305,925.32
700 · Payroll Salaries and Wages						
700-01 · Administrative Salary	8,171.21	8,171.21	8,171.21	8,171.21	8,171.21	98,054.52
700-02 · Early Childhood Salary	10,796.19	10,796.19	10,796.19	10,796.19	0.00	107,961.90
700-03 · Elementary Salary	4,250.00	4,250.00	4,250.00	4,250.00	0.00	42,500.00
700-04 · Community Learning Salary	1,350.00	1,350.00	1,350.00	1,350.00	1,350.00	16,200.00
700-05 · High School Salary	2,700.00	2,700.00	2,700.00	2,700.00	2,700.00	32,400.00
700-06 · Middle School Salary	3,000.00	3,000.00	3,000.00	3,000.00	0.00	30,000.00
700-10 · Early Childhood Hourly	2,304.00	2,304.00	2,304.00	2,304.00	0.00	23,040.00
700-11 · Elementary Hourly	1,870.00	1,870.00	1,870.00	1,870.00	0.00	18,700.00
700-12 · Community Learning Hourly	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	24,000.00
Total 700 · Payroll Salaries and Wages	36,441.40	36,441.40	36,441.40	36,441.40	14,221.21	392,856.42
710 · Payroll Tax Expenses						
710-01 · Federal Social Security	2,382.85	2,382.85	2,382.85	2,382.85	1,005.20	25,838.90
710-02 · Federal Medicare	557.28	557.28	557.28	557.28	235.09	6,042.98
710-03 · Montana Unemployment	49.97	49.97	49.97	49.97	21.20	542.10
710-11 · Health Insurance	2,250.50	2,250.50	2,250.50	2,250.50	2,250.50	27,006.00
710-12 · Employee Retirement	129.50	129.50	129.50	129.50	129.50	1,554.00
710-20 · Direct Deposit Fees	28.75	28.75	28.75	28.75	28.75	345.00
Total 710 · Payroll Tax Expenses	5,398.85	5,398.85	5,398.85	5,398.85	3,670.24	61,328.98
Total Expense	69,626.11	69,626.11	69,626.11	62,279.61	30,674.81	760,110.72
Net Ordinary Income	4,686.39	4,686.39	4,686.39	-4,075.61	-17,970.81	8,962.28
Net Income	**4,686.39**	**4,686.39**	**4,686.39**	**-4,075.61**	**-17,970.81**	**8,962.28**

Big Sky Discovery Academy
Profit & Loss
August 2017 through March 2018

	Aug '17 - Mar 18
Ordinary Income/Expense	
Income	
300 · CLC Revenue	
300-01 · CLC Services	26,915.00
300-02 · CLC College Prep	1,975.00
300-03 · CLC Tutoring	9,934.16
300-04 · CLC Cooking Class	1,886.75
Total 300 · CLC Revenue	40,710.91
310 · Early Childhood Program	
310-01 · Early Childhood General	13,907.50
310-02 · Early Childhood (3 Full Days)	9,900.00
310-03 · Early Childhood (4 Full Days)	118,450.00
310-04 · Early Childhood (5 Full Days)	29,900.00
310-05 · Early Childhood (Kindergarten)	1,250.00
Total 310 · Early Childhood Program	173,407.50
320 · Elementary	
320-01 · Elementary 1 (1,2,3)	19,975.00
320-02 · Elementary 2 (4,5,6)	65,225.00
Total 320 · Elementary	85,200.00
340 · Scholarship Income	20,160.00
350 · Grants	20,440.45
360 · Fundraising	
360-01 · Fundraising (General)	9,679.92
360-02 · Fundraising (Elliot's Fund)	8,290.52
360 · Fundraising - Other	2,245.79
Total 360 · Fundraising	20,216.23
370 · Donations	117,825.22
380 · Materials Revenue	9,979.00
390 · Miscellaneous Income	900.00
Total Income	488,839.31

Big Sky Discovery Academy
Profit & Loss
August 2017 through March 2018

	Aug '17 - Mar 18
Expense	
400 · Expenses	
400-01 · Advertising	10,457.74
400-02 · Bank Charges	81.11
400-03 · Computer Services	2,678.31
400-04 · Consulting	7,860.00
400-05 · Dues	205.00
400-06 · Educational Materials	6,428.79
400-07 · Fundraising	3,790.79
400-08 · Insurance (General Liability)	2,476.00
400-09 · Interest Expense	62.84
400-10 · Lease Payment	1,304.00
400-11 · Meal Program	15,783.38
400-12 · Office Supplies	1,370.49
400-13 · Postage and Delivery	251.97
400-14 · Professional Development	5,240.30
400-15 · Accounting	3,279.10
400-16 · Program Expense	5,094.13
400-17 · Purchases	843.01
400-18 · Quickbooks Credit Card Fees	7,574.89
400-19 · Rent	61,224.52
400-20 · Repairs and Maintenance	3,045.70
400-21 · Scholarship Expense	35,860.00
400-22 · Supplies	1,073.22
400-23 · Telephone	1,106.54
400-24 · Utilities	5,111.10
400-25 · Insurance (Work Comp)	1,864.45
Total 400 · Expenses	184,067.38
66900 · Reconciliation Discrepancies	11,152.94
700 · Payroll Salaries and Wages	
700-01 · Administrative Salary	24,965.01
700-02 · Early Childhood Salary	19,219.93
700-03 · Elementary Salary	18,249.80
700-04 · Community Learning Salary	4,500.00
700-10 · Early Childhood Hourly	5,890.50
700-11 · Elementary Hourly	2,412.00
700-12 · Community Learning Hourly	7,011.03
700-99 · Wages	136,141.20
Total 700 · Payroll Salaries and Wages	218,389.47

Big Sky Discovery Academy
Profit & Loss
August 2017 through March 2018

	Aug '17 - Mar 18	
710 · Payroll Tax Expenses		
710-01 · Federal Social Security	4,226.38	
710-02 · Federal Medicare	1,284.52	
710-03 · Montana Unemployment	460.68	
710-10 · HSA Expense	153.00	
710-11 · Health Insurance	14,817.62	
710-12 · Employee Retirement	2,100.00	
710-20 · Direct Deposit Fees	300.60	
710-99 · Payroll Taxes	7,242.90	
710 · Payroll Tax Expenses - Other	48.61	
Total 710 · Payroll Tax Expenses		30,634.31
Total Expense		444,244.10
Net Ordinary Income		44,595.21
Other Income/Expense		
Other Income		
800 · Other Income		
800-01 · Interest Income	25.65	
Total 800 · Other Income		25.65
Total Other Income		25.65
Net Other Income		25.65
Net Income		**44,620.86**

Big Sky Discovery Academy
Balance Sheet
As of March 31, 2018

	Mar 31, 18
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash and Cash Equivalents	
100-01 · A B Checking #8149	19,673.52
100-02 · Money Market	38,082.72
100-03 · Stifel Account	50,671.31
Total 100 · Cash and Cash Equivalents	108,427.55
Total Checking/Savings	108,427.55
Accounts Receivable	
110 · Accounts Receivable	20,825.81
Total Accounts Receivable	20,825.81
Other Current Assets	
130 · Other Current Assets	
130-01 · MT Unemployment Deposit	1,875.00
130-02 · Security Deposit	3,184.00
Total 130 · Other Current Assets	5,059.00
Total Other Current Assets	5,059.00
Total Current Assets	134,312.36
Fixed Assets	
150 · Fixed Assets	
150-01 · Furniture and Fixtures	6,313.50
150-02 · Building Improvements	987.50
150-99 · Accumulated Depreciation	-776.00
Total 150 · Fixed Assets	6,525.00
Total Fixed Assets	6,525.00
Other Assets	
160 · Other Assets	
160-01 · Goodwill	18,378.40
160-99 · Accumulated Amortization	-1,225.00
Total 160 · Other Assets	17,153.40
Total Other Assets	17,153.40
TOTAL ASSETS	**157,990.76**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · Accounts Payable	3,766.78
Total Accounts Payable	3,766.78
Other Current Liabilities	
240 · Payroll Liabilities	
240-05 · Montana Unemployment	89.90
240-11 · Health Insurance Payable	-3,792.23
240-12 · Merrill Lynch	350.00
240-99 · Direct Deposit Liabilities	-13,078.46

Big Sky Discovery Academy
Balance Sheet
As of March 31, 2018

	Mar 31, 18
240 · Payroll Liabilities - Other	17.11
Total 240 · Payroll Liabilities	-16,413.68
250 · Other Current Liabilities	
250-01 · Scholarships	38,920.00
Total 250 · Other Current Liabilities	38,920.00
Total Other Current Liabilities	22,506.32
Total Current Liabilities	26,273.10
Total Liabilities	26,273.10
Equity	
290 · Equity	
290-01 · Unrestricted Net Asset	87,096.80
Total 290 · Equity	87,096.80
Net Income	44,620.86
Total Equity	131,717.66
TOTAL LIABILITIES & EQUITY	**157,990.76**

Big Sky Discovery Academy

STATEMENT OF ACTIVITY

August 2016 - July 2017

Profit & Loss FY2017

	TOTAL
Revenue	
3100 CLC Services	57,022.28
3100-04 Homework Help	1,400.00
3100-05 Individual Tutoring	6,015.50
Total 3100 CLC Services	**64,437.78**
3200 Early Childhood Program	9,847.50
3200-01 EC 2 Full Days	96,875.00
3200-06 EC Kindergarten	3,960.00
3200-07 EC tuition 4 full days	30,750.00
3200-08 EC Tuition 5 Full Days	37,740.00
Total 3200 Early Childhood Program	**179,172.50**
3300 Elementary 1	23,537.25
3400 Elementary 2	61,407.75
3500 Donations	146,164.34
3600 Grant Income	45,300.00
3901 Materials Fees	400.00
3904 PayPal Income	2,282.50
3905 Program & Fees Income	2,101.25
3907 Scholarship Income	5,196.00
3910 Tuition Income	-30.00
3911 Unapplied Cash Payment Revenue	565.00
3912 Uncategorized Revenue	9.41
Donation Income (deleted)	0.00
Sales of Product Revenue (deleted)	0.34
Total Revenue	**$530,544.12**
GROSS PROFIT	**$530,544.12**
Expenditures	
6000 Payroll Expenses	0.00
6001 Employee Benefits	958.48
6003 Montana SUI	497.25
6004 Payroll Processing Fees	99.75
6005 Payroll Taxes	22,576.09
6008 Wages	362,611.85
6100 Company Contributions	
6100-01 Health Insurance	8,421.63
Total 6100 Company Contributions	**8,421.63**
Total 6000 Payroll Expenses	**395,165.05**
7000 Advertising	11,049.22
7001 Bad Debt Expense	80.00
7002 Bank Charges	63.00
7003 Bookkeeping	151.81
7004 Computer Services	709.72
7005 Consulting	7,546.44

	TOTAL
7006 D & O Insurance	945.00
7007 Depreciation Expense	340.00
7008 Dues	530.00
7009 Education Materials	6,336.83
7010 Fundraising Expense	1,272.28
7011 General Liability Insurance	2,999.00
7012 Health Insurance Premiums	1,458.69
7013 Interest Expense	737.95
7014 Janitorial	59.99
7015 Lease Payment	1,219.00
7016 License & Permits	49.83
7017 Meal Program	32,112.97
7020 Miscellaneous Fees	217.56
7021 Office Supplies	1,672.56
7022 Online Tuition Payment	2,900.00
7023 PayPal Fees	190.51
7024 Postage & Delivery	209.79
7025 Professional Development	2,451.96
7026 Professional Services	131.60
7026-01 Accounting	6,948.83
Total 7026 Professional Services	**7,080.43**
7027 Program Expense	9,113.20
7029 QuickBooks Payments Fees	4,466.22
7030 Rent	57,452.21
7031 Repairs & Maintenance	2,573.26
7032 Scholarship Expense	2,000.00
7033 Special Programs	775.00
7033-01 Little Explorers	128.62
Total 7033 Special Programs	**903.62**
7035 Supplies	6,066.23
7037 Telephone	1,367.97
7038 Travel	106.93
7039 Unapplied Cash Bill Payment Expenditure	0.00
7040 Uncategorized Expenditure	0.00
7041 Utilities	4,237.78
7042 Workers Comp Insurance	6,062.66
7050 Amortization expense	1,225.00
Total Expenditures	**$573,124.67**
NET OPERATING REVENUE	**$ -42,580.55**
Other Revenue	
3913 Interest Income	11.66
3914 Other Income	7,854.00
Total Other Revenue	**$7,865.66**
Other Expenditures	
7400 Reconciliation Discrepancies-1	193.62
Total Other Expenditures	**$193.62**
NET OTHER REVENUE	**$7,672.04**
NET REVENUE	**$ -34,908.51**

Big Sky Discovery Academy

STATEMENT OF FINANCIAL POSITION

As of July 31, 2017

FY2017 Balance Sheet

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000-01 AB Checking 8149	93,567.89
1000-02 Money Market	30,457.07
1000-03 Stifel Account	1,478.81
Total Bank Accounts	**$125,503.77**
Accounts Receivable	
1100 Accounts Receivable	0.00
Total Accounts Receivable	**$0.00**
Other Current Assets	
1200 Undeposited Funds	0.00
1300-01 MT Unemploymen Deposit	1,125.00
1300-02 Security Deposit	3,184.00
1400 Uncategorized Asset	0.00
Total Other Current Assets	**$4,309.00**
Total Current Assets	**$129,812.77**
Fixed Assets	
1500-01 Furniture & Fixtures	6,313.50
1500-02 Building Improvements	987.50
1500-99 Accumulated Depreciation	-776.00
Total Fixed Assets	**$6,525.00**
Other Assets	
1600 Goodwill	18,378.40
1610 Accumulated amortization	-1,225.00
Total Other Assets	**$17,153.40**
TOTAL ASSETS	**$153,491.17**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2100 AB Visa	0.00
Total Credit Cards	**$0.00**
Other Current Liabilities	
2400 Payroll Liabilities	10,032.37
2400-01 Pacific Source Health Insurance	-5,937.30
2400-02 Federal Taxes (941/944)	0.00
2400-03 Federal Unemployment	0.00
2400-04 Health Insurance-Employee	2,041.46
2400-05 Medicare-Company	0.00
2400-06 Medicare-Employee	0.00
2400-07 Company Paid HSA	-102.00

	TOTAL
2400-08 HSA	0.00
2400-10 MT Income Tax	0.00
2400-11 MT Unemployment Tax	-888.61
2400-12 Social Security-Company	0.00
2400-13 Social Security-Employee	0.00
HSA Employee Elected Deduction (deleted)	350.00
Total 2400 Payroll Liabilities	**5,495.92**
2500 Direct Deposit Liability	0.00
2501 Direct Deposit Payable	0.00
2502 N/P Maybee	0.00
2503 Scholarships	54,200.00
Total Other Current Liabilities	**$59,695.92**
Total Current Liabilities	**$59,695.92**
Long-Term Liabilities	
2600 N/P Laura MacPherson	10,000.00
2601 Note Payable - Maybee	0.00
Total Long-Term Liabilities	**$10,000.00**
Total Liabilities	**$69,695.92**
Equity	
2900 Unrestricted Net Assets	118,703.76
Net Revenue	-34,908.51
Total Equity	**$83,795.25**
TOTAL LIABILITIES AND EQUITY	**$153,491.17**

Proposal for Discovery Community Learning Center Rennovations

Discovery School
Big Sky, MT
3/28/18

Alex Hassman
Millworks 58
millworks58@gmail.com
406-570-6879

Proposal to restructure existing lower level learning space. Proposal includes labor and Materials for the following scopes of work
-frame wall and door to separate existing offices from class room
-extend and reconfigure storage space, inframe new wall for storage and add sliding 'barn door'
-frame in exterior window at new school entrance and cubicles
-demo and install new reception window
-frame and install windows and door the separate activities room from class room making front office and storage
-build cover for breaker box
-create staff room utility sink, countertop and shelving system, eliminate existing door and add new door to staff room via class room.
-inframe hallway bath entrance and capture one of the existing bathrooms in new office for dedicated school bath.
-remove display closet on east wall
-determine if columns in class room are structural and reallocate electrical switches if possible to improve room flow
-move necessary sprinkler heads as needed for code compliance
-shorten one run of air exchange duct work for new partition wall

FRONT ENTRANCE
In frame window install siding, create reception window, cubicle allowance, secondary entrance door, new break away exit door, drywall and paint and wood finish
Millworks labor- $4400.00
Materials- $2325.00

RECEPTION OFFICE
Frame wall with door and approximately 5 floor windows and trim, drywall and paint
Millwork labor- $4400.00
Materials- $300.00
Windows- $2100.00

STORAGE ROOM EXTENSION
Add 3 12'x10' walls drywall paint, frame 3 new door openings, add sliding barn door, shelving allowance, interior trim, wood finish
Millworks labor- $4400.00
Materials- $2200.00 includes shelving system, barn door and track, framing, drywall, paint, hardware

PARTING WALL FOR CLASS ROOM ENCLOSURE, NEW STAFF ENTRANCE, REMOVAL OF WINDOW DISPLAY

Build 18 foot wall with new access door, remove window display, trim, drywall, paint, demo and frame new staff door with trim and wood finish
Millworks labor- $4800.00
Materials- new door, trim, framing, drywall, paint, hardware $1000.00

STAFF ROOM
Millworks labor- in frame and drywall door opening, in frame and frame hall door, demo and relocate, trim and install door, shelving allowance, cabinets, utility sink and faucet, countertop install.
Millworks labor- $4400.00
Materials- counter, sink, faucet, framing, drywall, shelving, cabinets, trim- $2775.00
Plumbing- $800.00

DUMPSTER- $800.00
MATERIALS AND GENERAL SUPPLIES- $250.00
SPRINKLER REALLOCATION ESTIMATE- $600.00
DUCT WORK- $500.00

TOTAL ESTIMATED COST- $36,050.00

SECRETARY OF STATE
Linda McCulloch -- State of Montana

PRIORITY

Montana State Capitol
PO Box 202801
Helena, MT 59620-2801

JOSEPH T SWINDLEHURST
HUPPERT SWINDLEHURST & WOODRUFF PC
PO BOX 523
LIVINGSTON MT 59047

CERTIFICATE OF FILING

I, LINDA McCULLOCH, Secretary of State of the State of Montana, do hereby certify that

BIG SKY DISCOVERY SCHOOL, INC.

filed its ARTICLES OF INCORPORATION in this office and has fulfilled the applicable requirements set forth in law. By virtue of the authority vested in the office, I hereby issue this certificate evidencing filing effective on the date shown below. I wish you the best of luck with all your future endeavors as part of the Montana business community.

Certified File Number: D251437-1555931
Dated: July 29, 2014
Effective Date: July 28, 2014

The first Annual Report must be delivered to the Secretary of State between January 1 and April 15 of the year **following** the calendar year in which a Domestic or Foreign Corporation or Limited Liability Company was incorporated or authorized to transact business. Subsequent Annual Reports must be delivered to the Secretary of State between January 1 and April 15 each year thereafter.

Linda McCulloch
Secretary of State

D251437

1555931

[redacted]

1555931

STATE OF MONTANA
FILED
JUL 23 2014
SECRETARY OF STATE

D 251439

PRIORITY

ARTICLES OF INCORPORATION
FOR BIG SKY DISCOVERY SCHOOL, INC.
A MONTANA NONPROFIT CORPORATION

*****

The undersigned executes this document for the purpose of forming a Montana nonprofit corporation:

1. **Name:** The name of the Nonprofit Corporation is:

   BIG SKY DISCOVERY SCHOOL, INC.

2. **Public benefit:** The Corporation is a public benefit corporation.

3. **Registered office/agent:** The name and address of the registered office/agent in Montana:

   SCOTT MAYBEE
   P.O. Box 161594
   229 Amber Lily Drive
   Big Sky, MT 59716

   Signature of Registered Agent: _____

4. **Incorporator:** The name and address of the initial incorporator is:

   SCOTT MAYBEE
   P.O. Box 161594
   229 Amber Lily Drive
   Big Sky, MT 59716

5. **Members:** The Corporation will not have members.

6. **Purposes:** The Corporation is formed for scientific, educational, and charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code (the "Code"). Specifically, the Corporation's purpose is to operate an independent school or schools to provide education to children.

7. **Distribution upon dissolution:** In the event of dissolution, the remaining assets and property of the Corporation, after payment or provision for payment of necessary expenses, shall be distributed to such organizations as shall qualify under Section 501(c)(3) of the Internal Revenue Code.

8. **Income and distribution:** No part of the net earnings of the Corporation shall inure to the benefit of any Director, officer of the Corporation, or any private individual, except that reasonable compensation may be paid for services rendered on behalf of the Corporation, and any expenses incurred in the performance of the Corporation's purpose may be reimbursed. No director, officer of the Corporation, or any private individual, shall be entitled to a share in the distribution of any of the corporate assets upon dissolution of the Corporation.

9. **Prohibited activities:** No part of the activities of the Corporation shall be carrying on propaganda or otherwise attempting to influence legislation; or participating in, or interfering in (including the publication or distribution of statements), any political campaign on behalf of any candidate for public office.

10. **Private Foundation:** In the event that the Corporation becomes a "private foundation" under Section 509 of the Internal Revenue Code, the Corporation shall (a) distribute its income for each taxable year at such time and in such manner as will not subject it to the tax under Section 4942 of the Internal Revenue Code; (b) not engage in any act of self-dealing as defined in Section 4941(d) of the Internal Revenue Code; (c) not retain any business holdings as defined in Section 4943(c) of the Internal Revenue Code; (d) not make any taxable investments or expenditures as provided in Sections 4944 and 4945 of the Internal Revenue Code; or (e) not make any taxable expenditures as defined in Section 4945(d) of the Internal Revenue Code. All references in this Section to Sections of the Internal Revenue Code are to Sections of the Internal Revenue Code of 1986, as amended from time to time, or to corresponding provisions of subsequent Internal Revenue Laws of the United States.

11. **Exempt status:** The Corporation has not been formed for pecuniary profit or financial gain, and no part of the assets, income, or profit of the corporation is distributable to, or inures to the benefit of, its directors or officers, except to the extent permitted under the Not for Profit Corporation Law. Notwithstanding any provision of this certificate, the Corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax of 501(c)(3) of the Internal Revenue Code of 1986, as amended; or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

IN WITNESS WHEREOF, This certificate has been signed by the incorporator, this 16th day of July, 2014.

SCOTT MAYBEE, Incorporator