2015-2016 APPLICATION FOR RESORT TAX FUNDS

As required by law, an applicant must be a legal entity formed under the laws of the State of Montana. The applicant must be "an entity" that is capable of both "legally and practically" carrying out the purpose of the appropriation and located within the resort area district. The applicant must be a governmental unit, corporation or limited partnership with the capability of being legally bound by the Appropriation Agreement.

The purpose of the appropriation request must be within the purposes of the District's Legal Ordinance NO. 98-01 (posted online: www.ResortTax.org), as amended, and must benefit the community at large, and not a single person, organization or corporation.

INSTRUCTIONS:

- For new requests and rollover requests, use the forms provided. Do not use your own format; do not change the applications.
- The application must be signed by the governing Board Chair or Officer of the applicant organization. If funded, the governing Board Chair or Officer must also sign the Contract.
- The applicant must appoint an Applicant Representative whom the applicant's governing Board Chair or Officer deems capable of representing the application during the Appropriation process.
- Please provide seven (7) complete copies of each application. Provide concise answers on two-sided, white, 3-hole punched, 8½ x 11 paper. Staple each copy in the upper left corner. Do not submit copies in folders, binders, etc. Do not include extra materials. In addition, provide a PDF copy of the signed application to Info@ResortTax.org.
- Incomplete applications may not be considered for funding. It is the applicant's responsibility to provide all information requested in the proper format.
- Questions? Contact: Whitney Brunner, Administrative Officer (406) 995-3234, Info@ResortTax.org

APPLICATION DEADLINE: Monday, April 6, 2015 3:00 p.m.

- Applications must be received (not postmarked) by the deadline or they will not be considered.
- Applications will be date and time stamped when received at the resort tax office. Applications will be addressed at the Question and Answer Session in the order in which they were received at the resort tax office.

Mail applications to:
Big Sky Resort Area District
PO Box 160661
Big Sky, MT 59716

Drop off applications at:
11 Lone Peak Drive, Suite 204
Town Center, Big Sky, MT

QUESTION & ANSWER: Wednesday, May 13, 2015 1:00 p.m.

APPROPRIATIONS MEETING: Wednesday, June 10, 2015 1:00 p.m.

- To be held in the Big Sky Chapel Community Room, 510 Little Coyote Road, Big Sky, MT.
- The Applicant Representative must be present to answer questions regarding the application. Applicants that do not have a representative present at the meetings may not be considered for funding.
- The public is welcome at all meetings and will be given the opportunity to comment on the applications.

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PLEASE NOTE:

Permitting: All applicants are responsible for securing any necessary permits for proposed projects.

Bidding Policy: Resort Tax Board policy states that project line items exceeding $50,000 are required to get two bids. If the lowest bidder is not accepted, the entity is to provide a written explanation to the Resort Tax Board.

Alcohol Policy: It is the Big Sky Resort Area District Board's policy to not use resort tax funds to provide for the consumption of alcohol. This policy is applicable for active board members and employees of Big Sky Resort Area District and its appropriation funded entities.

Appropriation funded entities are responsible for adherence to this policy and failure to do so may result in the entity being required to return resort tax funds previously paid or termination of unspent resort tax funds.

RESORTTAX
— BUILDING BIG SKY SINCE 1992 —

2015-2016 APPLICATION FOR RESORT TAX FUNDS

Applicant's Official Name: Gallatin Valley Snowmobile Association

Project Name: Buck Ridge Trail Grooming

Project Start Date: Sept 2015 **Project Completion Date:** April 2016

Representative: Devon White

Address: P.O. Box 3164 Bozeman, MT 59772

Telephone: (406) 995-4249 **Email:** corral@3rivers.net

Total Funds Requested $ 20000.00

State your estimated payment request schedule for the coming year; amounts should total funds requested. Please enter dollar amounts.

	July '15	Aug '15	Sep '15	Oct '15	Nov '15	Dec '15
Payment Request $			3000.00			3000.00
	Jan '16	**Feb '16**	**Mar '16**	**Apr '16**	**May '16**	**Jun '16**
Payment Request $	3500.00	3500.00	3500.00	3500.00		

I certify that the application and its attachments are correct to the best of my knowledge.

Wes Fehrer
Signature

Chairman
Title (Board Chair or Governing Officer)

Wes Fehrer
Printed Name

3/31/15
Date

RESORTTAX
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2015-2016 APPLICATION FOR RESORT TAX FUNDS

1) Provide a description of the entity and the Mission Statement.
State the entity's tax status/legal identity and when it was initiated.
What is the personnel makeup of your office; specifically how many are employees, how many are contractors and what are their duties? What is the full time equivalent (FTE) of each: ¼, ½, ¾ or full time?
Unless previously provided to the resort tax office, please include a copy of the Articles of Incorporation.
(200 words max)

The Gallatin Valley Snowmobile Association is a Not For Profit Organization. The purpose of the GVSA is to promote and protect snowmobiling in the Gallatin Valley and Gallatin Canyon. The GVSA also works closely with the Montana Fish, Wildlife & Parks, US Forest Service and Montana Snowmobile Association. The GVSA will be responsible for the maintenance and grooming of the Buck Ridge Snowmobile Trail.

2) Provide a complete description of the project(s). Include the project(s) purpose, goals and objectives. For each project provide measurable objectives, i.e. how you will do something and in what timeframe. The information provided here should be specific regarding what the entity is requesting to be funded by resort tax. If requesting funds for Operations, identify the categories and assign a dollar amount (salaries, software, etc.) If permits are required, please specify what permits are required and what projects they apply to. Please be succinct.

This project which has been funded by the Resort Tax District for the last Twenty Two Years for grooming the Buck Ridge Snowmobile Trail System continues to be very successful. As specified in the last twenty two year's agreements, the initial grooming each week is performed by the Gallatin Valley Snowmobile Association through funding provided by the Department of Fish, Wildlife & Parks. The second grooming each of the specified twelve weeks is funded by the Resort Tax. The second and possible third grooming each week accomplishes the intended purposes of improving the quality and safety of snowmobiling as an important source of revenue.

2015-2016 APPLICATION FOR RESORT TAX FUNDS

3) Is the project within the resort tax district? (25 words max)

This project is located on Buck Creek Ridge within the tax district boundary.

Please note: Not every project will fulfill questions #4 through #8. Applications will not be rated on the ability to fulfill multiple questions.

Does the entity and/or project…

4) Benefit the community at large including residents, visitors and tax collectors/the business community? (50 words max)

This project benefits the community by providing safe well groomed trails. Having a well groomed trail system promotes more usage thus bringing more tax dollars to the area.

5) Promote tourism and development, help make Big Sky a world class resort community and increase resort tax revenue? (50 words max)

This project promotes tourism and brings more tax dollars to the area.

6) Support or improve critical infrastructure, public health, safety and/or welfare in the world class community? (50 words max)

Groomed trails improve safety for large numbers of riders.

7) Involve collaboration among entities in the community to meet common goals? (100 words max)

8) Fill a community need not currently or adequately being satisfied? (50 words max)

This project has filled a community need for the last twenty two years.

2015-2016 APPLICATION FOR RESORT TAX FUNDS

Provide the following financial documents:

9) Copy of the entity's complete operating budget for the period 07/01/15 through 06/30/16.

If your fiscal year does not coincide with this time period, please provide complete budgets for the entity's fiscal year that covers the aforementioned time period. For example, if the entity's fiscal year corresponds with a calendar year, provide two budgets 1) 01/01/2015 through 12/31/2015 and 2) 01/01/2016 through 12/31/2016.

10) Organization's Profit and Loss Report, Budget vs. Actual Report and Balance Sheet from your previous completed fiscal year.

11) Organization's Profit and Loss Report, Budget vs. Actual Report and Balance Sheet from your current fiscal year to date.

12) For applicants with mill levy authority please provide the following:

a. A map of your district's boundaries
b. The current taxable value of your district
c. If applicable, the current mill levy rate
d. **Using the information above, provide a detailed budgetary breakdown of the potential tax burden per $100,000 value, for property owners within your district if mill levy authority would be used to fund this project rather than resort tax funds**.

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2015-2016 APPLICATION FOR RESORT TAX FUNDS

TOTAL ORGANIZATIONAL BUDGET

(to include all organization projects and programs; not only those requesting funding for in this cycle)

Total budget for the year the entity is requesting funding $ 45,899

What percentage of the above budget is the entity requesting from resort tax? 43 %

PRINCIPLE	ITEM		AMOUNT
Revenue	Private Donor Contributions Total		
	Private Donor Contributions In-kind		
	Public Grants		24,000
	Fundraising Events		
	Sub Total Revenue		
	Other		21,899
	Total Revenue		45,899
Expenses*	Club Contribution, unpaid operator costs, trail clearing	# FTE Personnel	6359
	Repair Costs		8466
	Admin, Work Comp., taxes, club admin contribution		7074
	Grant funding provided by State of MT. Pays operators, fuel, parts, taxes, accounting.		24,000
	Total Expenses		45,899
Income	Net Income		N/A
Capital Reserves	On Hand Restricted**		N/A
	On Hand Unrestricted**		N/A
	Goal		N/A

***Expenses Description**: GVSA is a not for profit organization and gets most of the grooming program funds from Montana Fish, Wildlife and Parks grooming program. The financial numbers are directly from the project costs table submitted to the state of MT to obtain grant funding. Since the 2015 – 2016 Grant application is not completed until May, these numbers are from the most recent approved Grant application.

****Purpose of Restricted and Unrestricted Capital Reserves**: _____

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2015-2016 APPLICATION FOR RESORT TAX FUNDS

TOTAL CASH FLOW 3-YEAR REQUIREMENT

(to include all organization projects and programs; not only those requesting funding for in this cycle

ITEM	2015	2016	2017	Total Cash Flow 3-Yr Requirement
Paid Personnel (not including volunteer time)				
# of FTE Personnel				**NA**
Operations	20,000	20,000	20,000	
Programming				
Capital Expenditures				
Other				
Total				

RESORT TAX REQUEST	20,000	20,000	20,000	

Describe financial increases and decreases and the projects for which resort tax funds may be requested.

2015 **The groomer has experienced unexplained electrical/hydraulic issues and must be sent to a factory certified mechanic in Utah this summer. Estimated cost $12,000 - $15,000.**

2016 _____

_____

2017 _____

_____